

## ND STATE BOARD OF HIGHER EDUCATION

Minutes—July 17-18, 2003

Devils Lake, ND

The State Board of Higher Education met July 17-18, 2003, Devils Lake Elks Club. The Board president called the meeting to order at 12:45 p.m. CT. Members present:

Dr. Richard Kunkel, President	Mr. Ralph Kingsbury
Mr. Bruce I. Christianson, Vice President	Ms. Pamela Kostelecky
Mrs. Sue Andrews	Mr. Phil Leitner
Mrs. Beverly Clayburgh	Mr. Chuck Stroup

Members absent:

Dr. Ann Burnett, Faculty Advisor

Presidents, campus deans, and campus representatives present:

Dr. Wayne Boekes, BSC	Dr. Sharon Hart, NDSCS
Dr. Lee Vickers, DSU	Mr. Keith Bjerke, NDSU
Dr. Sharon Etemad, LRSC	Dr. Charles Kupchella, UND
Dr. Pam Balch, MaSU	Dr. Ellen Chaffee, VCSU
Dr. Erik Shaar, MiSU	Dr. Joe McCann, WSC
Dr. Ken Grosz, MiSU-BC	

Staff members present:

Larry A. Isaak, Chancellor  
Laura Glatt, Vice Chancellor for Administrative Affairs  
Michel Hillman, Vice Chancellor for Academic Affairs  
Eddie Dunn, Vice Chancellor for Strategic Planning/Executive Director CTEC  
H.P. Seaworth, General Counsel/Executive Secretary  
Debra Anderson, Public Affairs Director  
Sheila Tibbe, SBHE Administrative Secretary/Financial Aid Assistant

## SBHE RETREAT

Chancellor Isaak provided some history of the SBHE and NDUS. He reviewed parts of:

- ◆ Section 5 of the ND Constitution
- ◆ Chapter 15-10 of ND Century Code
- ◆ *Partners for Quality* (1986)
- ◆ *Partners for Progress – The Next Steps* (1996)

### SBHE Self-assessment

Mr. Dennis Jones, National Center for Higher Education Management Systems (NCHEMS) president, facilitated the discussion of the SBHE's self-assessment. He said the NDUS has been in a holding pattern the last year. He said this could in part be due to the legislative session, which required that a lot of staff time be devoted to issues other than the Board's agenda. In reviewing the SBHE minutes for the past year, Mr. Jones said he saw a lot of maintenance/housekeeping activities; however he still believes North Dakota is one of the few states that is doing it right in more effectively connecting its university system with the challenges, needs, and opportunities of the state. Meetings such as the Board retreat are important to re-energize the Board and Cabinet members and system staff and to recapture the momentum of a couple of years ago. Mr. Jones went on to say that a system becomes a system by having a common agenda that resonates with service to the state; a system is not created around more rules and regulations.

Mr. Jones said the Roundtable is not as connected as it was and is losing traction and that the first step is for the Roundtable to reaffirm the issues and the role of higher education in addressing those issues. Board and Cabinet members discussed the importance of the Roundtable and agreed the momentum must be sustained.

### Roles and Responsibilities

Mr. Stroup presented the roles and responsibilities report drafted by Mr. Jones and Dr. Steven Portch. This report is the result of one-on-one interviews Mr. Jones and Dr. Portch conducted of Board and Cabinet members, the chancellor, and vice chancellors. The majority of the retreat was spent discussing the roles and responsibilities report and recommendations. President Kunkel asked Mr. Stroup to continue chairing the roles and responsibilities task force.

The retreat recessed at 4:45 p.m. and reconvened July 18, 2003, at 8:30 a.m.

### Strategic Plan

Mr. Dunn suggested the SBHE identify high priority needs and opportunities to be included in the NDUS action plan for FY04. He said progress has been made this past year toward the objectives listed in the *Strategic Plan*. Mr. Dunn indicated that the NDUS staff would take the comments and suggestions from the Board retreat and draft some major objectives for the Board to review and approve at their September meeting. These objectives would then be included in the information presented to the Roundtable members for the fall 2003 meeting.

### Roles and Responsibilities

Discussion continued on the recommendations in the roles and responsibilities report. Some of the major policy issues identified for the Board's 2003-2004 agenda (the first three are in priority order):

- ◆ Define/clarify campus missions
- ◆ NDUS action to help grow ND economy/ identify state needs
- ◆ Sustain the momentum of the Roundtable
- ◆ No Child Left Behind
- ◆ Collaboration -- incentives
- ◆ Affordability/finance plan

- ◆ Enrollment management/service plan

The roles and responsibilities task force will review other major policy issues identified: program approval – Board role and process, communication protocol, and roles and responsibilities.

**It was moved** by Christianson, seconded by Andrews, and unanimously carried that the SBHE engage external assistance in carrying out the activities associated with the Roundtable.

**It was moved** by Stroup, seconded by Kingsbury, and unanimously carried by the SBHE and Chancellor's Cabinet approve the above list of major policy issues as the outcome of the Board retreat.

**It was moved** by Christianson, seconded by Clayburgh, and unanimously carried by the SBHE to approve the motion presented by the roles and responsibilities task force:

*The Task Force believes the report identifies the appropriate issues related to roles and responsibilities and the committee recommends that the recommendations in the report be further explored for implementation. Further, that the task force continue to work on implementation of the recommendations.*

#### Meeting Calendar

President Kunkel presented the meeting calendar for July 1, 2003, to June 30, 2005. No objections were raised.

## **BUSINESS MEETING**

#### Consent Agenda

**It was moved** by Christianson, seconded by Andrews, to approve **Lake Region State College's** request to charge North Dakota resident tuition rates to all students, except those registered under the ND/MN reciprocity agreement, for a one year period beginning fall 2003. Andrews, Clayburgh, Leitner, Stroup, Christianson, and Kunkel voted aye. Kingsbury and Kostelecky voted no. The motion carried.

**It was moved** by Christianson, seconded by Clayburgh, to approve **the Memorandum of Understanding** between the North Dakota Information Technology Department and the North Dakota State Board of Higher Education/North Dakota University System concerning *ConnectND* financing. Andrews, Clayburgh, Leitner, Stroup, Kingsbury, Kostelecky, and Christianson, Kunkel voted aye. The motion carried.

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Mr. Bjerke informed the Board that internal auditor have discovered a cash discrepancy in the NDSU parking lot fund. An investigation is underway.

The meeting adjourned at 11:45 a.m.