

## ND STATE BOARD OF HIGHER EDUCATION

Minutes—January 30-31, 2003

Bismarck, ND

The State Board of Higher Education met January 30-31, 2003, in the Student Union Prairie Room on the campus of Bismarck State College. The Board president called the meeting to order at 10:00 a.m. Members present:

Mr. Chuck Stroup, President	Mr. Ralph Kingsbury
Dr. Richard Kunkel, Vice President	Ms. Pamela Kostelecky
Mrs. Sue Andrews	Mr. Josh Askvig
Mr. Bruce I. Christianson	Mr. James Grijalva, Faculty Advisor
Mrs. Beverly Clayburgh	

Presidents, campus deans, and campus representatives present:

Dr. Donna Thigpen, BSC	Dr. Sharon Hart, NDSCS
Dr. Lee Vickers, DSU	Dr. Craig Schnell, NDSU
Dr. Sharon Etemad, LRSC	Dr. John Ettling, UND
Dr. Paul Olscamp, MaSU	Dr. Ellen Chaffee, VCSU
Dr. Erik Shaar, MiSU	Dr. Joe McCann, WSC
Dr. Ken Grosz, MiSU-BC	

Staff members present:

Larry A. Isaak, Chancellor  
Laura Glatt, Vice Chancellor for Administrative Affairs  
Michel Hillman, Vice Chancellor for Academic Affairs  
Eddie Dunn, Vice Chancellor for Strategic Planning/Executive Director CTEC  
H.P. Seaworth, General Counsel/Executive Secretary  
Debra Anderson, Public Affairs Director  
Sheila Tibke, SBHE Administrative Secretary/Financial Aid Assistant

### Minutes

**It was moved** by Kingsbury, seconded by Andrews, and unanimously carried to approve the minutes of the December 18, 2002, meeting as distributed.

## BOARD PRESIDENT'S REPORT

President Stroup:

- shared a letter he received from a North Dakota resident including thoughts about the future of North Dakota.
- reminded Board members that election of officers be held no later than April 30.
- said he has met with the legislative majority leaders from the House and the Senate and will meet with the House and Senate minority leaders.
- reported that Mr. Steve Portch and Mr. Dennis Jones have agreed to help the SBHE with its roles and responsibilities project. Mr. Portch and Mr. Jones will meet individually with all of the SBHE members, presidents and System Office staff and provide a report at a future SBHE meeting.

## CHANCELLOR'S REPORT

Chancellor Isaak:

- said he attended the annual Greater North Dakota Association (GNDA) legislative dinner. GNDA announced that they support the Higher Education Roundtable and continuation of the legislation related to the Roundtable. Chancellor Isaak encouraged the SBHE members and campus presidents to visit with legislators about the importance of reenacting the Roundtable legislation.
- announced that the NDUS showcase will be held on February 4, 2003, in the State Capitol Memorial Hall. A “scrapbook” containing newspaper articles from across the state of North Dakota on higher education will be presented to all legislators.
- presented a copy of a memo sent to Senator Stenehjem and Representative Berg in response to their questions of:
  1. What is the main purpose of your agency?
  2. How do you measure the achievement of your purpose?
  3. What can the legislature do financially, etc. to help achieve the purpose?
  4. How can you report (measure your results), etc.The memo included the responses from the System office and the campuses.

Chancellor Isaak responded to questions on the report he e-mailed to the SBHE members prior to the meeting. One of the questions was on HTMLeZ, the Learning Management System (LMS) developed at the UND John D. Odegard School of Aerospace Sciences. This is software used for online learning or LMSs. Other LMSs used on NDUS campuses are BlackBoard, WebCt, and eCollege. President Stroup suggested that HTMLeZ be underwritten by a third party who is an expert in the field to find the strengths and weaknesses of the software and what opportunity it may provide to the NDUS. Dr. Thigpen said BSC hired a consulting firm to check out different LMSs to see which ones offer what BSC needs and the cost. This report is due by the third week in February. **It was moved** by Christianson, seconded by Clayburgh that with the concurrence of HTMLeZ, evaluate the functionality of HTMLeZ and potential for broader commercial use. Andrews, Askvig, Christianson, Clayburgh, Kingsbury, Kostelecky, Kunkel, and Stroup voted aye. The motion carried.

**It was moved** by Clayburgh, seconded by Kingsbury, to invest up to \$25,000 from the SBHE Initiative fund in the previous motion. Andrews, Askvig, Christianson, Clayburgh, Kingsbury, Kostecky, Kunkel, and Stroup voted aye. The motion carried.

## **STUDENT ASSOCIATION REPORT**

Mr. Chris Frost, North Dakota Student Association (NDSA) president:

- reported that three names have been submitted to the governor for the student member position on the SBHE.
  - ✓ Ms. Amy Richter, NDSU
  - ✓ Mr. Christopher Haman, NDSU
  - ✓ Mr. Phil Leitner, VCSU
- presented a resolution “that the NDSA only supports up to a 6 percent increase in tuition and requests that the legislature find enough resources to keep tuition at this level.”
- presented a NDSA resolution in opposition to HB1272 (alternate uses to MaSU, VCSU, LRSC, and MiSU-BC).
- presented a NDSA resolution in support of state funding for *ConnectND* (HB 1022) and asking legislators to look for alternative sources of funding for *ConnectND* rather than student fees or tuition.
- presented a NDSA resolution opposing HB1356 (precludes the use of general funds or student fee revenues to support Division I athletic programs).
- asked Mr. Phil Leitner to briefly review a draft NDSA funding proposal. The NDSA is in need of additional funds for travel, supplies, phone, publicity, etc. Mr. Leitner said NDSA would present a final funding proposal to the SBHE in March 2003.

## **COUNCIL OF COLLEGE FACULTIES REPORT**

Mr. Grijalva:

- reported that members of the CCF met with system office staff about development of a CCF web site.
- presented a CCF position statement on the NDUS budget.
  - ✓ The first priority is for the assembly to appropriate funding adequate to make cost of living adjustments (COLAs) in faculty salaries in each year of the biennium.
  - ✓ After COLAs are funded, the assembly should assure that the System has funding adequate to increase faculty salaries so they are regionally and nationally competitive.
  - ✓ The assembly should also maintain the State’s contribution for employee health insurance premiums at 100% of the actual premium and current employee co-payments and deductibles.

## BOARD BUSINESS AND SPECIAL REPORTS

### College Connection Center CD-Rom

Ms. Julie Kubisiak and Ms. Peggy Anderson, Student Loans of North Dakota, provided information on and a presentation of the “College Connection Center” – a CD-Rom education resource designed to inform high school students and their parents about North Dakota colleges and universities and to help them understand the financial aid process.

### ConnectND

Dr. Thigpen provided an update on the *ConnectND* project.

- Some of the timelines have fallen behind, due to the holiday season, but should be back on schedule by the end of February 2003.
- The data center hardware is on site in Grand Forks and Bismarck and should be ready for installation starting the week of February 3, 2003. This is the first step to maintaining the statewide database for the *ConnectND* project.
- The project continues to stay on budget.

### Annual Accountability Reports

Ms. Glatt, Dr. Hillman, and Mr. Dunn reviewed the *2<sup>nd</sup> Annual Accountability Measures Report*. SBHE members suggested that it will be important to periodically review the measures to determine which provide the most valuable measures of outcome (vs. inputs) and to suggest changes as necessary. NDUS staff will work on this for a future meeting.

### Stage I Academic Requests

Dr. Hillman presented the following Stage I program requests approved by the Chancellor and reviewed by the Cabinet for comment by the SBHE. No concerns were expressed.

- BSC
  - ✓ AA/AAS in Mass Communication
- MaSU
  - ✓ B.A. in Early Childhood Education to be offered online, IVN, off-campus/in person, and on campus
  - ✓ B.S in Education in Early Childhood Education to be offered online, IVN, off-campus/in person, and on campus
  - ✓ Early childhood Education Concentration in the A.A. Degree to be offered online, IVN, off-campus/in person, and on campus
  - ✓ Bachelor of Applied Science: Business Administration to be offered online
  - ✓ Bachelor of Applied Science: Computer Information Systems to be offered online
- UND
  - ✓ M/Ph.D. in Earth System Science and Policy
  - ✓ Master of Environmental Management in Earth System Science and Policy (Master of Environmental Management (M.E.M.)
  - ✓ Non-Profit Leadership Certificate

### Board Policy Manual Revisions

**It was moved** by Christianson, seconded by Andrews, to waive the requirement of a second meeting and immediately approve second reading and final adoption of amended **SBHE Policy**

**1901.2 – Computing Facilities.** Andrews, Askvig, Christianson, Clayburgh, Kingsbury, Kostelecky, Kunkel, and Stroup voted aye. The motion carried.

**It was moved** by Kunkel, seconded by Askvig, to approve second reading and final adoption of amended **SBHE Policy 506.1 – Immunizations; TB Testing.** Andrews, Askvig, Christianson, Clayburgh, Kingsbury, Kostelecky, Kunkel, and Stroup voted aye. The motion carried. Further changes to this policy can be expected as discussions with the Department of Health progress.

### **Major Capital Project Requests**

**It was moved** by Christianson, seconded by Clayburgh, to authorize the **University of North Dakota** to solicit proposals to lease state land for the purposes of creating a commercial, residential, and/or recreational development. Andrews, Askvig, Christianson, Clayburgh, Kingsbury, Kostelecky, Kunkel, and Stroup voted aye. The motion carried.

**It was moved** by Kunkel, seconded by Askvig, to approve the following requests from **Valley City State University.** Mr. Christianson expressed concerns with the occupancy rate and cash flow projections for the project. Andrews, Askvig, Clayburgh, Kingsbury, Kostelecky, Kunkel, and Stroup voted aye. Christianson voted no. The motion carried.

- Permission to seek 2003 legislative authorization of \$3.3 million in revenue bonds to renovate Kolstoe Hall from a traditional resident hall to a resident hall of suites.
- That the NDUS 2003-2005 Major Capital Project Ranking SBHE Priority List be amended to include the Kolstoe Hall renovation project under the Non-State Funded Projects.
- Permission to proceed with the project upon authorization by the 2003 legislature.

### **Consent Agendas**

#### **Academic Consent Agenda**

**It was moved** by Christianson, seconded by Clayburgh, to approve the following academic consent agenda items. Andrews, Askvig, Christianson, Clayburgh, Kingsbury, Kostelecky, Kunkel, and Stroup voted aye. The motion carried.

- Authorization for **Bismarck State College** to establish the following centers:
  - ✓ Career and Technology Institute
  - ✓ Higher Education Center
  - ✓ Workforce Training Center
- Approval for **Bismarck State College** to offer a new Certificate Program and an Associate Degree in Applied Science in Fire Technology
- Approval for **Minot State University – Bottineau Campus** to offer a new Certificate Program in Golf Course Grounds Technician
- Approval for **Minot State University – Bottineau Campus** to offer a new Associate in Applied Science in Environmental Technology
- Approval to change the title of the Music Department at **North Dakota State College of Science** to the Performing Arts Department
- Approval for the **University of North Dakota** to offer a new Bachelor of Music in Music Therapy
- Approval for the **University of North Dakota** to offer a new Graduate Certificate Program in Clinical Laboratory Science (CLS) Management
- Approval for the **University of North Dakota** to offer a new Minor in Engineering Science

- Approval for the **University of North Dakota** to change the names of the center and program office from Native American Cultural Center and Native American Programs to American Indian Student Services and American Indian Center.

**It was moved** by Christianson, seconded by Clayburgh, to approve the following agenda item. Andrews, Askvig, Christianson, Clayburgh, Kingsbury, Kostelecky, Kunkel, and Stroup voted aye. The motion carried.

- Approval for the **University of North Dakota** to offer the following new programs:
  - ✓ Interdisciplinary Post-Baccalaureate Environmental Engineering Certificate Program
  - ✓ Interdisciplinary Master of Engineering (Meng) in Environmental Engineering
  - ✓ Interdisciplinary Master of Science in Environmental Engineering

**It was moved** by Christianson, seconded by Andrews, to approve the following agenda item.

- Approval for the **University of North Dakota** to offer the following title changes:
  - ✓ M.S. or M.Ed with a major in Special Ed/Visual Impairment
  - ✓ M.S. or M.Ed with a major in Early Childhood/Special Ed
  - ✓ M.S. or M.Ed with a major in Special Ed/Emotional Disturbance
  - ✓ M.S. or M.Ed with a major in Special Ed/Learning Disabilities
  - ✓ M.S. or M.Ed with a major in Special Ed Strategist
  - ✓ M.S. or M.Ed with a major in Special Ed/Cognitive/Developmental Disabilities

Dr. Ettlind indicated that since these changes require a change in the CIP code, the request and approval are for new programs. The first and second withdrew the motion.

**It was moved** by Christianson, seconded by Andrews, to approve the following agenda item. Andrews, Askvig, Christianson, Clayburgh, Kingsbury, Kostelecky, Kunkel, and Stroup voted aye. The motion carried.

- Approval for the **University of North Dakota** to offer the following new programs:
  - ✓ M.S. or M.Ed with a major in Special Ed/Visual Impairment
  - ✓ M.S. or M.Ed with a major in Early Childhood/Special Ed
  - ✓ M.S. or M.Ed with a major in Special Ed/Emotional Disturbance
  - ✓ M.S. or M.Ed with a major in Special Ed/Learning Disabilities
  - ✓ M.S. or M.Ed with a major in Special Ed Strategist
  - ✓ M.S. or M.Ed with a major in Special Ed/Cognitive/Developmental Disabilities

**It was moved** by Christianson, seconded by Clayburgh, to approve the following agenda item. Andrews, Askvig, Christianson, Clayburgh, Kingsbury, Kostelecky, Kunkel, and Stroup voted aye. The motion carried.

- Approval for **Valley City State University** to offer a new baccalaureate program in Professional Communications

*Financial and Facility Consent Agenda/Personnel Consent Agenda*

**It was moved** by Andrews, seconded by Clayburgh, to approve the following financial and facility and personnel consent agenda items. Andrews, Askvig, Christianson, Clayburgh, Kingsbury, Kostelecky, Kunkel, and Stroup voted aye. The motion carried.

- Audit Follow-up Report of the status of recommendations from Contracts for Service Performance Audit

- Approval of the 2003-2004 room and board guidelines

The following factors must be considered when determining room and board rates for 2003-04:

- ✓ The 2003-05 executive budget recommendation includes a salary increase of 1%, effective January 1, 2004 and 2%, effective January 1, 2005 for all state employees, other than higher education. This won't be approved by the Legislature until the end of the session, probably April 2003. As you know, we did not prepare pay plans as part of the 2003-05 budget request, and based the hold-even request on self-funding an average 2% pay increase for 2003-05. Because the Board approved an average 2% per year increase for the 2003-05 hold-even budget request, campuses should estimate salary increases of a minimum average of 2%, consistent with the request.
- ✓ Rates should reflect the cost of operating food service and residence hall activities including: salaries, wages and benefits that are competitive with local markets; inflationary operating cost increases; technological enhancements; adequate set-aside for repair and replacement of equipment and facilities; and bonding requirements.
- ✓ Health insurance rates will increase 20.43%, or \$1,007 per employee for FY04.
- ✓ FY04 is the final year of the Six-Year Plan requirement to increase salaries another 5% over the six-year period, through internal reallocation. Those who have not achieved the 5% goal (especially for "nonappropriated" employees) should keep this in mind when setting FY04 room and board rates.
- ✓ Consideration should be given to the need for major repairs in the auxiliary areas, including roof repair, shower replacements, fire code compliance, siding, ADA remodeling, etc.
- ✓ Room and board rates should remain competitive with regional market rates.

Campus presidents should approve room and board rate increases, considering the factors detailed above. Once approved, the campuses will forward the room and board rate schedules to the NDUS Office by no later than March 3, 2003, including the percentage increase needed to fund the basic salary and food/supplies inflationary increases, and an explanation of any increases beyond that percentage.

The Board's fiduciary responsibility is to ensure that the cost of education to the average ND citizen remains affordable. Even though campus presidents have the discretion to set room and board rates within these Board approved guidelines, they are only one component of the total cost of education. Tuition and fees and discounting practices are also factors in the total cost of education.

Campus presidents also approve increases in student activity and university fees in the near future. The campus approved room and board rates and student activity and university fees will be considered part of the total cost of education when the Board approves a 2003-04 tuition policy.

- Authorize the **University of North Dakota** to accept and expend \$125,000 in additional gift funding for renovation of Gamble Hall. Further authorization to solicit an additional \$75,000 for additional renovation and to expend those funds when they are received. Project received Board approval in September 2002.
- A joint powers agreement authorizing Williams County to contribute \$5,000 to the new **Williston State College/University of North Dakota** flight training center.
- Honorary associate degree at **Bismarck State College** for Mr. DuWayne Ternes

**It was moved** by Christianson, seconded by Kunkel, to approve the following agenda item. Andrews, Askvig, Christianson, Clayburgh, Kingsbury, Kostelecky, Kunkel, and Stroup voted aye. The motion carried.

- FY02 NDUS financial statements audit
  - ✓ Budget and Finance Committee resolution

**NORTH DAKOTA UNIVERSITY SYSTEM  
RESOLUTION RECOMMENDED BY THE SBHE BUDGET AND FINANCE COMMITTEE**

**Whereas**, the North Dakota University System is now responsible for the preparation of the consolidated financial statement for the System; and

**Whereas**, new accounting standards for the preparation of the NDUS financial statements have recently been adopted; and

**Whereas**, the NDUS is currently implementing a new administrative software system, ConnectND, requiring changes and consistency in accounting practices along with updating the accounting manual; and

**Whereas**, the executive and legislative branches of state government believe it is important the accounting practices at each campus of the NDUS be consistent, where appropriate and practical; and

**Whereas**, the FY2002 financial statement audit made several recommendations for the improvement of the financial statement preparation process;

**NOW, Therefore, Be It Resolved**, the SBHE supports the addition of a position at the System level to coordinate the NDUS accounting function and financial statement preparation process; and,

**Further**, a plan for implementation of the audit recommendation related to financial statement preparation improvement be developed, including specific timelines for completion, to provide demonstrated improvement during the next fiscal year audit; and,

**Be It Further Resolved**, the Board strongly encourages the campuses to work cooperatively to develop common accounting and reporting standards and to continually update the standards as necessary.

**It was moved** by Christianson, seconded by Clayburgh, to approve the following agenda item. Andrews, Askvig, Christianson, Clayburgh, Kingsbury, Kostelecky, Kunkel, and Stroup voted aye. The motion carried.

- ♦ Adoption of a new medical care expense reimbursement and dependent care expense reimbursement plan, naming NDUS as plan sponsor and AFLAC plan administrator (all campuses except NDSU and UND, which will continue to administer their own plans); delegate to the chancellor authority to approve and execute plan documents.

**It was moved** by Christianson, seconded by Andrews, to approve the following agenda item. Andrews, Askvig, Christianson, Clayburgh, Kingsbury, Kostelecky, Kunkel, and Stroup voted aye. The motion carried.

- ♦ Permit **Mayville State University** to proceed with the renovation of Northwest Hall and to designate the building for foundation offices and alumni activities. Estimated cost is between \$200,000 and \$300,000. Source of funds is through donations.

**It was moved** by Askvig, seconded by Clayburgh, to approve the following agenda item. Andrews, Askvig, Christianson, Clayburgh, Kingsbury, Kostelecky, Kunkel, and Stroup voted aye. The motion carried.

- ♦ Authorize the **University of North Dakota** to implement a program fee to be paid by students in the College of Business and Public Administration (CoBPA) effective fall 2003. The fee includes a \$100 program fee per year for full-time students and a \$50 fee per year for part-time students, sophomore through graduation level, pre-business and other majors, instructed by CoBPA faculty.

## MAJOR POLICY DISCUSSIONS

### Legislation

Mr. Seaworth presented proposed legislative bills.

**It was moved** by Christianson, seconded by Clayburgh, to ratify the action of President Stroup and Chancellor Isaak to oppose SB2265 (requires that access be provided via IVN to all SBHE meetings). Andrews, Askvig, Christianson, Clayburgh, Kingsbury, Kostelecky, Kunkel, and Stroup voted aye. The motion carried.

**It was moved** by Christianson, seconded by Askvig, to oppose HB1389 (extension service to submit annual report and projected research budget to budget section; budget section may alter research priorities). Andrews, Askvig, Christianson, Clayburgh, Kingsbury, Kostelecky, Kunkel, and Stroup voted aye. The motion carried.

**It was moved** by Clayburgh, seconded by Andrews, to support HB1405 (SBHE institutions may request exemption of low-mileage vehicles from state motor pool). Andrews, Askvig, Christianson, Clayburgh, Kingsbury, Kostelecky, Kunkel, and Stroup voted aye. The motion carried.

**It was moved** by Christianson, seconded by Kostelecky, to support SB2261 (permits long-term lease or leaseback transactions on state-owned facilities). Andrews, Askvig, Christianson, Clayburgh, Kingsbury, Kostelecky, Kunkel, and Stroup voted aye. The motion carried.

**It was moved** by Askvig, seconded by Kingsbury, to support SB2276 (permits collegiate license plates). Andrews, Askvig, Christianson, Clayburgh, Kingsbury, Kostelecky, Kunkel, and Stroup voted aye. The motion carried.

**It was moved** by Clayburgh, seconded by Christianson, to support SB2350 (exempts state property held under a lease and improvements owned by a private entity on state land from property tax if net profit goes to the state). Andrews, Askvig, Christianson, Clayburgh, Kingsbury, Kostelecky, Kunkel, and Stroup voted aye. The motion carried.

**It was moved** by Clayburgh, seconded by Kunkel, to support SB2347 (relates to term of guarantee for energy savings projects). Andrews, Askvig, Christianson, Clayburgh, Kingsbury, Kostelecky, Kunkel, and Stroup voted aye. The motion carried.

**It was moved** by Kingsbury, seconded by Clayburgh, to oppose HB1377 (permits state employee collective bargaining). Andrews, Askvig, Christianson, Clayburgh, Kingsbury, Kostelecky, Kunkel, and Stroup voted aye. The motion carried.

**It was moved** by Clayburgh, seconded by Kingsbury, to oppose HB1378 (mandates EERC study of wind energy). Ms. Glatt reported that a fiscal note has been submitted requesting a State general fund appropriation for the cost of the study, which could impact the bill. She also said

the EERC questioned if they were the right entity for this study; it may fit better in an engineering school. **It was moved** by Christianson, seconded by Askvig, to table action on HB1378 until February 26, 2003. Andrews, Askvig, Christianson, Clayburgh, Kingsbury, Kostelecky, Kunkel, and Stroup voted aye. The motion to table carried. Members expressed concerns about the legislature mandating that the Board direct campuses to study specific areas. The Board suggested rather that the bills should be amended to urge the Board to study these specific areas. This leaves the decision in the hands of the Board.

**It was moved** by Andrews, seconded by Askvig, to support SCR4006 (Dollars for Scholars recognition). Andrews, Askvig, Christianson, Clayburgh, Kostelecky, Kunkel, and Stroup voted aye. Kingsbury was absent. The motion carried.

## COMMUNITY MEETING

Community and business leaders from the Bismarck area met with the Board, NDUS staff, and campus presidents to discuss how the university system can enhance the economic development of the Bismarck region.

The Board recessed at 6:45 p.m. and reconvened January 31, 2003, at 7:30 a.m.

## BREAKFAST MEETING

Board members met for breakfast in the Student Union Missouri Room with leaders from student government, staff senate, and faculty senate.

## MAJOR POLICY DISCUSSIONS

### No Child Left Behind

Ms. Janet Welk, Education Standards and Practices Board; Dr. Gary Gronberg, Department of Public Instruction; Dr. Les Wong, VCSU; and Dr. Hillman presented information on the “No Child Left Behind” legislation. This federal legislation is intended to improve student academic achievement. Secondary education teachers are required to specialize in the subject area in which they are teaching to ensure that they are highly qualified teachers by:

- holding a bachelor’s degree,
- holding state certification or a state license, and,
- demonstrating subject area competence in each of the academic subjects in which the teacher teaches.

The legislation focuses on students who are in poor social economic backgrounds, students with disabilities, students from homes where the primary language is not English, and students from racial minority categories. North Dakota school districts will receive \$13 million in federal

funds annually for professional development to prepare, recruit, and retain highly qualified teachers.

President Stroup and Chancellor Isaak left at 10:15.

Dr. Wong reported that representatives from the six NDUS teacher education programs have met and agreed to collaborate and support one another to assist teachers who are working on their major equivalencies. He said that no other state is doing a concerted/coordinated effort of teacher education programs. Dr. Hillman said that he will present specific recommendations at the March 20, 2003, SBHE meeting.

Ms. Kostelecky left at 11:00.

#### Long-term Finance Plan

Due to time constraints, discussion on the long-term finance plan was postponed. The SBHE will hold a special meeting on February 26, 2003, to review the long-term finance plan.

#### 2003-05 Budget Impacts

Ms. Glatt reviewed with the Board a schedule that had been prepared at the request of House leadership. The schedule outlines the impact to the institutions, from reallocation or tuition rate increases, to self-fund the cost to continue in a hold-even budget.

### **PUBLIC COMMENT**

There was no public comment.

### **ANNOUNCEMENTS**

The next State Board of Higher Education meeting will be February 26, 2003, at a place to be determined.

### **REVIEW OF BOARD MEETING**

There were no comments.

### **MAJOR CAPITAL PROJECT TOUR**

Due to time constraints, the tour of campus major capital needs was postponed until the March 20, 2003, SBHE meeting.

The meeting adjourned at 11:30 a.m.

