

## ND STATE BOARD OF HIGHER EDUCATION

Minutes—June 20-21, 2002

Minot, ND

The State Board of Higher Education met June 20-21, 2002, in the Student Union Conference Center on the campus of Minot State University. The Board president called the meeting to order at 8:30 a.m. Members present:

Mr. Chuck Stroup, President	Mr. Bruce I. Christianson
Mr. Craig Caspers, Vice President	Mr. Ralph Kingsbury
Mrs. Beverly Clayburgh	Dr. Richard Kunkel
Dr. Bill Isaacson	Ms. Heather Lee, Student Member

Absent were:

Mr. James Grijalva, Faculty Advisor

Presidents and Campus Deans present:

Dr. Donna Thigpen, BSC	Dr. Ken Grosz, MiSU-BC
Dr. Lee Vickers, DSU	Dr. Sharon Hart, NDSCS
Dr. Sharon Etemad, LRSC	Dr. Joe Chapman, NDSU
Dr. Ellen Chaffee, MaSU/VCSU	Dr. Joe McCann, WSC
Dr. Erik Shaar, MiSU	
Dr. John Ettling, UND, participated for Dr. Charles Kupchella	

Staff members present:

Larry A. Isaak, Chancellor  
Laura Glatt, Vice Chancellor for Administrative Affairs  
Michel Hillman, Vice Chancellor for Academic Affairs  
Eddie Dunn, Vice Chancellor for Strategic Planning/Executive Director CTEC  
H.P. Seaworth, General Counsel/Executive Secretary  
Debra Anderson, Public Affairs Director  
Gina Padilla, Administrative Secretary

### Minutes

**It was moved** by Kingsbury, seconded by Christianson, and unanimously carried to approve the minutes of the April 17-18, 2002, April 19, 2002, and April 25, 2002, meetings as corrected.

## **BOARD PRESIDENT'S REPORT**

President Stroup reported that Dr. Kunkel and Mr. Christianson have agreed to serve on the SBHE Budget and Finance Committee (BFC). The BFC will meet July 17 at 11:00 via conference call.

## **CHANCELLOR'S REPORT**

Chancellor Isaak asked if there were any questions on the report he sent to the SBHE members prior to the meeting. Chancellor Isaak also reported:

- the Follow-up Information on North Dakota Education and Training (FINDET) report for the 2000 placements of 1999 NDUS graduates has been completed. The report shows that more than 50% of the 1999 NDUS graduates stayed in North Dakota following graduation, more than 60% of North Dakota high school graduates remained in North Dakota after receiving a NDUS degree, and more than 20% of 1999 NDUS graduates from contiguous states remained in North Dakota following graduation.
- campus WOWs for various NDUS campuses.

## **STUDENT ASSOCIATION REPORT**

Mr. Chris Frost, ND Student Association (NDSA) president:

- introduced Mr. Chris Hammon, NDSA governmental affairs commissioner.
- reported the NDSA has discussed *ConnectND* at length and has adopted a resolution in support of a \$42 per semester charge in the form of a student fee for 2002-2003. However, he said the students believe funding for *ConnectND* should be the responsibility of the legislature and would like the fee re-evaluated next year.
- reported the NDSA would like improved communication with the SBHE and may request a joint meeting similar to the joint meeting of the SBHE and the Council of College Faculties.

## **COUNCIL OF COLLEGE FACULTIES REPORT**

Dr. Henry Riegler, CCF president, reported:

- CCF has elected officers for 2002-2003.
- Faculty at MaSU support an interim president.

## MAJOR POLICY ISSUES AND SPECIAL REPORTS

### SBHE Self-assessment

Mr. Dennis Jones, National Center for Higher Education Management Systems (NCHEMS) was present to assist in the SBHE self-assessment for 2001-2002. Some of the points discussed include:

- The SBHE has made significant progress in the last year. The SBHE, in cooperation with the Roundtable on Higher Education, has developed a plan for the future and it is now time to work on changing the culture in the state.
- One of the tasks the SBHE needs to give attention to this next year is the relationship between the Board and the System Office. The System Office and its staff have not had the level of attention as has the Board's relationship to the campuses.
- Collaboration is necessary within the NDUS to serve the needs of the citizens of North Dakota and the behavioral aspects of collaboration should be defined.
- It is up to the SBHE and the NDUS to keep the "vision" going.
- Structuring the SBHE meeting to allow more time for strategic planning is crucial.
- Audit the policies and procedures and eliminate those that are cumbersome.
- Have structured conversations within and outside of the NDUS about the future of the State and higher education.
- Trust is essential.

Mr. Jones cautioned the SBHE not to be distracted by the negativity some people may express and encouraged them to focus on the core business. He stressed the importance of consistency and avoiding sending mixed messages.

### Campus Alignment Plans

Mr. Dunn presented a summary report on the progress of the campus alignment plans. President Stroup commented on the format of the campus reports and suggested that the lists of objectives that are reported to the SBHE be limited to approximately ten items that consist of the tasks the campuses expend the most effort on, which may vary by campus. He said detailed campus alignment plans draw the SBHE "into the weeds."

**It was moved** by Christianson, seconded by Clayburgh, to approve the progress reports for the campus alignment plans and to direct the chancellor to forward refinement suggestions as noted for the respective campuses for the preparation of future campus alignment plans and corresponding progress reports. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried.

### ConnectND

Dr. Thigpen provided an update on *ConnectND* (formerly referred to as the Enterprise Resource Project, ERP). She reported that contracts have now been signed with PeopleSoft and Maximus and training sessions have begun. In response to SBHE action, the ERP Executive Steering

Committee has created a governance model to resolve issues that may arise during implementation. Dr. Thigpen said the NDUS and the State's ERP executive steering committee both support the governance model. **It was moved** by Christianson, seconded by Lee, to approve the implementation governance model as presented. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried.

Dr. Thigpen indicated that the PeopleSoft software provides multiple configuration options. The NDUS has reviewed two options. One is designed to serve a single institution with multiple sites and the other is designed to serve a university system that has multiple institutions. She indicated that the ERP Executive Steering Committee has supported the recommendation of the ERP student administration module team to proceed with the multi-campus system model. This model will provide uniformity and will also accommodate the unique missions of the campuses, where necessary. The multi-campus system model will include one common database and common student/employee identification.

Major Capital Projects

Ms. Glatt presented Chancellor Isaak's recommendation on the major capital project requests for 2003-2005. The Chancellor used the individual Board member rankings and his knowledge of the projects in developing the proposed priority list. **It was moved** by Christianson, seconded by Clayburgh, to approve the ranked State funded major capital projects for the 2003-2005 biennial budget request as follows. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried.

PROJECT DESCRIPTION	Campus	Project Type	Cost		Total	Other Source
			State	Other		
<b>Ranked State Funded Projects</b>						
Murphy Hall Phase I Renovation/ Addition	DSU	A/R	\$5,101,943		\$5,101,943	
Graichen Gymnasium elevator & emergency exits	VCSU	R	\$600,000		\$600,000	
Steam Line Replacement Phase II	MaSU	R	\$1,355,000		\$1,355,000	
Minard Hall Renovation	NDSU	R	\$9,900,000		\$9,900,000	
O'Kelly Hall	UND	R	\$3,500,000		\$3,500,000	
Old Main Replacement	MiSU-BC	R	\$1,500,000		\$1,500,000	
Career & Technology Institute	BSC	NC	\$1,500,000	\$6,800,000	\$8,300,000	Private/ Other
Diesel Technology Addition	WSC	A	\$472,000		\$472,000	
Science Lecture Bowl and Laboratories	LRSC	A/R	\$1,187,500		\$1,187,500	

Swain Hall	MiSU	A/R	\$1,590,000	\$1,590,000
Horton Hall Remodel	NDSCS	R	\$3,845,380	\$3,845,380
TOTAL Ranked Projects			\$30,551,823	\$6,800,000 \$37,351,823

**It was moved** by Christianson, seconded by Caspers, to seek legislative and executive branch support for the following non-state funded projects and to approve the ranked State funded and non-state funded project requests for the experiment station and forest service for the 2003-2005 biennial budget request. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried.

<b>Cost</b>
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Project Description	Campus	Project Type	State	Other	Total	Other Source
<b>NON-STATE FUNDED PROJECTS</b>						
Student Apartments	BSC	NC		\$1,785,000	\$1,785,000	Aux./ Other
North Hall Residence Hall Renovation	LRSC	R		\$375,000	\$375,000	Aux.
S of M & HS, Neuroscience Research Phase II	UND	NC		\$17,000,000	\$17,000,000	Grant
Carnegie Library	UND	R		\$3,300,000	\$3,300,000	Private
Native American Center	UND	NC		\$3,500,000	\$3,500,000	Private/ Grant
Squires Dining Center	UND	R		\$1,500,000	\$1,500,000	Aux.
Athletic Complex	UND	A/R		\$13,000,000	\$13,000,000	Private
Airline Security Building	UND	NC		\$5,000,000	\$5,000,000	Grant
Airport Hangar	UND	NC		\$2,000,000	\$2,000,000	Private
Wellness Center	UND	R		\$8,000,000	\$8,000,000	Student Fees
Living Learning Residence Hall West	NDSU	NC		\$9,000,000	\$9,000,000	Aux.
Bison Sports Arena	NDSU	R		\$15,000,000	\$15,000,000	Private
Student Union Remodeling/ Addition	NDSCS	A/R		\$3,300,000	\$3,300,000	Aux./ Private
Bilkre Activities Center Addition	NDSCS	A		\$368,920	\$368,920	Private
Whitney Stadium Renovation/Addition	DSU	A/R		\$5,000,000	\$5,000,000	Private/ Local

Fieldhouse Renovation & Addition	MaSU	A/R	\$4,000,000	\$4,000,000	Private
East Hall Remodel	MaSU	R	\$150,000	\$150,000	Aux.
Total Non-State Funded Projects			\$0	\$93,678,920	\$93,678,920

**EXPERIMENT STATIONS AND FOREST SERVICE**

Ranked State Funded Projects						
Research Greenhouse Complex - Main Sta.	Exp. Sta.	NC	\$3,950,000	\$3,950,000	\$7,900,000	Federal
Equip/Supply Storage Bld (Towner and Bottineau)	Forest	NC/A	\$115,000		\$115,000	
Nestles Research Mill Bldg - Main Station	Exp. Sta.	NC	\$1,000,000		\$1,000,000	
Pesticide Handling Facilities (2 sites)	Exp. Sta.	NC	\$120,000		\$120,000	
Total Ranked State-Funded Projects			\$5,185,000	\$3,950,000	\$9,135,000	
Non-State Funded Project						
New Hdqtrs Offc & Multipurposes Rm Bldg - Phase 1 - Dickinson	Exp. Sta.			\$1,400,000	\$1,400,000	Private/Local
Total Non-State Funded Project			\$0	\$1,400,000	\$1,400,000	

2001-2003 Block Grant Initiatives

Dr. Hillman, Mr. Dunn, and Ms. Anderson provided a status report on the 2001-2003 Board block grant initiatives the Board approved in November 2001. Dr. Hillman reminded the SBHE members that some of the initiatives are ongoing and Chancellor Isaak suggested that another status report be presented in June 2003.

Success II Final Report

Mr. Tom Triplett, chair of the Success Consultant Team for MaSU/VCSU, presented the committees final report. He reported the committee made 97 recommendations in the report following three central themes:

- Distinctive curricular focuses. Academic programs that attract few students be eliminated or consolidated at one of the universities. The report recommends that MaSU distinguish itself with a focused professional preparation identity that is directly linked to areas of career opportunity and economic development needs of the state. VCSU should distinguish itself as a superior small liberal arts college with an emphasis on teacher and business preparation and a range of interdisciplinary liberal arts programs.

- Financial strength and self-reliance. Given the uncertainties of the state's economy, campuses must become more entrepreneurial and self-reliant with new initiative for enrollment growth, tuition increases to better reflect the value of education at the universities, and fundraising from private donors and institutional givers.
- Separate presidencies. As the universities become less similar to each other and as the expectations for entrepreneurial revenue generation intensify, it will be impossible for one president to serve both.

Chancellor Isaak made the following recommendations:

- Approve separate presidencies for MaSU and VCSU.
- Appoint Dr. Chaffee as president of VCSU.
- Approve hiring an interim president at MaSU.
- Authorize a search for MaSU president.
- A curricular focus report from both campuses be submitted to the SBHE by March 31, 2003.
- Permanently allocate \$100,000 from system contingency fund and \$125,000 from the SBHE initiative fund to support the transitional costs.

**It was moved** by Kunkel, seconded by Clayburgh, to adopt the chancellor's recommendations noted above. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried. Exhibit A.

#### Workforce Training Business Plans

Mr. Dunn presented the annual business plans from the four workforce training quadrants. He said the plans meet all of the legislative requirements and the accountability measures and have been reviewed and approved by the quadrant's Workforce Training Boards and the College Technical Education Council. **It was moved** by Christianson, seconded by Kingsbury, to approve the business plans as submitted. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried. Copies of the business plans are on file in the System Office.

#### Technical Assistance Resources Inventory

Mr. Dunn presented a status report on the budget plan for the NDUS technical assistance resources inventory requested by a SBHE motion in April 2002. A web-based system-wide inventory could be developed and implemented for an estimated \$45,000. Mr. Dunn said this estimate does not include on-going operational costs associated with maintaining the inventory and developing the capacity to screen, match, and monitor requests for assistance. Chancellor Isaak said he visited with the Department of Commerce (DOC) about sharing the cost but the DOC responded that they do not have funds available for this initiative. Mr. Dunn said the Chancellor's Cabinet supports this initiative but recommends changing the title to reflect an expertise resource inventory rather than a technical assistance database. **It was moved** by Christianson, seconded by Kingsbury, to allocate \$45,000 from the 2001-2003 SBHE Initiative Fund in support of development of an electronic skills inventory database, and that additionally, a work plan for the project, including timelines, be submitted to the SBHE at their September

2002 meeting for informational purposes. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, and Stroup voted aye. Caspers voted no. The motion carried.

### Stage I Program Requests

Dr. Hillman presented the following Stage I program requests, approved by the Chancellor, for comment by the SBHE. No concerns were expressed on the specific Stage I program requests. There was discussion on the need for new programs and duplication issues in general. President Stroup suggested forming an academic affairs sub-committee to review new program requests and said this would be discussed at the July Board retreat.

Stage I requests approved by the Chancellor include:

- A bachelors in Sports and Urban Turfgrass Management at NDSU to be delivered in a traditional method.
- A masters in Nutrition and Exercise Science at NDSU to be delivered online and in a traditional method.
- A Ph.D. in Electrical & Computer Engineering at NDSU to be delivered online and in a traditional method.
- A Ph.D. in Civil Engineering at NDSU to be delivered in a traditional method.
- A masters, Ph.D., and graduate certificate in Software Engineering at NDSU to be delivered online and in a traditional method.
- A Ph.D. in Agricultural and Biosystems Engineering at NDSU to be delivered in a traditional method.
- A Ph.D. in Mechanical Engineering and Applied Mechanics at NDSU to be delivered in a traditional method.
- A masters in Manufacturing Engineering at NDSU to be delivered in a traditional method.
- A Ph.D. in Industrial and Manufacturing Engineering at NDSU to be delivered in a traditional method.
- Change the College of Agriculture at NDSU to the College of Agriculture, Food Systems, and Natural Resources.
- An Associate of Applied Science in Information Management-Accounting Technician at MiSU-BC to be delivered over IVN and off-campus/in person.
- A Master of Science in Technology Education at UND to be delivered online.
- A Bachelor of Music (B.M.) in Music Therapy at UND to be delivered in a traditional method.
- A bachelor of Engineering Science Minor at UND to be delivered in a traditional method.

### Chancellor and President Compensation and Contracts

President Stroup presented recommended 2002-2003 compensation and employment contract terms for the presidents and chancellor for 2002-2003. He recommended that Chancellor Isaak receive \$165,000 plus fringe benefits as provided by law and policy, a \$7,000 annual vehicle

allowance, and a three-year rolling contract. He also recommended that the Chancellor be entitled to additional compensation based on years of service as chancellor, equivalent to and under the same terms and conditions as the additional compensation provided presidents under subsection 3 of SBHE Policy 705.1. **It was moved** by Clayburgh, seconded by Lee, to give Dr. Hart a 4.25% salary increase consistent with the other presidents. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried.

**It was moved** by Kunkel, seconded by Lee, to approve the proposed presidents' and chancellor's salaries as amended. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried.

Campus	Salary 2001-02	Salary Increase	Salary 2002-03	Salary % Increase	Vehicle 2002-03	Housing 2002-03
<b>BSC</b> Thigpen, Donna Three-year rolling contract for 2002-2005. Given a one-month paid developmental leave to be taken between July 1, 2002, and June 30, 2004.	117,200	4,985	122,185	4.25%	8,900	15,850
<b>LRSC</b> Etemad, Sharon Three-year rolling contract for 2002-2005	90,750	6,445	97,195	7.10%	8,900	15,850
<b>WSC</b> McCann, Joseph Three-year rolling contract for 2002-2005	89,250	4,240	93,490	4.75%	8,900	15,850
<b>UND</b> Kupchella, Charles Three-year rolling contract for 2002-2005	154,350	7,900	162,250	5.12%	10,500	Provided
<b>NDSU</b> Chapman, Joseph Three-year rolling contract for 2002-2005	157,000	7,900	164,900	5.03%	10,500	Provided
<b>NDSCS</b> Hart, Sharon In third year of a three-year contract (July 1, 2000, - June 30, 2003)	104,520	4,445	108,960	4.25%	8,900	15,850
<b>DSU</b> Vickers, Lee Three-year rolling contract for 2002-2005	121,000	5,145	126,145	4.25%	8,900	Provided
<b>MaSU/VCSU</b> Chaffee, Ellen Three-year rolling contract for 2002-2005	117,120	4,980	122,100	4.25%	11,500	20,000
<b>MiSU</b> Shaar, Erik In second year of a three-year contract (July 1, 2001, - June 30, 2003)	117,510	4,990	122,500	4.25%	10,000	15,850

## BOARD POLICY MANUAL REVISIONS

### SBHE Policies

The Board reviewed current policies in the 300, 900, and 1900 sections of the SBHE Policy Manual as part of the Board's regular review of the policy manual. **It was moved** by Christianson, seconded by Kingsbury, to direct staff to prepare policy amendments as

recommended and consistent with the stated purposes. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried. Exhibit B.

**It was moved** by Christianson, seconded by Kunkel, to approve on introduction and first reading recommended amendments to the following **SBHE Policies**. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried. Exhibit C.

- **803.1 – Purchasing Procedures**
- **804 – Leasing Policy**
- **804.1 – Tax Exempt Bond Issues and Lease Purchase Financing**
- **805.1 – Tuition**
- **805.2 – Student Activity Fees**
- **805.3.1 – Distance Learning Courses**
- **809.2 – Gift Funds**
- **840 – Contract Review**

**It was moved** by Christianson, seconded by Lee, to approve introduction and first reading, waive the requirement of a second hearing and immediately approve second reading and adoption of new **SBHE Policy 405.1 – Student Teaching Field Experience**. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried. Exhibit D.

**It was moved** by Christianson, seconded by Clayburgh, to approve introduction and first reading, waive the requirement of a second meeting, and immediately approve second reading and final adoption of the recommended amendments to **SBHE Policy 805.3 – Application, Course, Program and Other Miscellaneous Fees**. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried. Exhibit E.

**It was moved** by Kunkel, seconded by Caspers, to adopt the recommended amendments and approve second reading and adoption of **SBHE Policy 402.1.1 – Admission Policies – Standardized Test Scores** as amended. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried. Exhibit F.

**It was moved** by Christianson, seconded by Kingsbury, to approve the recommended amendment to section 4, paragraph a; approve second reading and final adoption of **SBHE Policy 611.2 – Employee Responsibility and Activities: Intellectual Property** as amended and the deletion of **SBHE Policy 611.3 – Employee Responsibility and Activities: Copyrights**. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried. Exhibit G.

### **MAJOR CAPITAL PROJECT REQUESTS**

**It was moved** by Kingsbury, seconded by Lee, to authorize the **University of North Dakota** to proceed with renovation of the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> floor bathrooms in Fulton Hall and for the Chancellor to award contracts for construction. Estimated cost is \$1,400,000. Source of funds:

current housing reserves and those available as a result of the 1998 revenue bond refunding. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried.

## CONSENT AGENDAS

### Academic Consent Agenda

**It was moved** by Lee, seconded by Kunkel, to approve the following academic consent agenda items. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried.

- Permission for **Valley City State University** to transfer the Kathryn Center for Lifelong Learning to the private sector.
- Approval for **Minot State University** to offer a new program in Bachelor of Science in Arts Administration
- Approval for **North Dakota State University** and the **University of North Dakota** to offer a Ph.D. in History
- Approval for **North Dakota State University** to offer the Master of Science and Doctor of Philosophy in Genomics
- Approval for **North Dakota State University** to offer a Ph.D. in Transportation and Logistics
- Approval for **North Dakota State University** to offer the Doctor of Musical Arts (DMA)
- Approval for **North Dakota State University** to change the College of Agriculture to the College of Agriculture, Food Systems, and Natural Resources
- Approval for **North Dakota State University** to offer a Doctoral Program in Agricultural and Biosystems Engineering
- Approval for **North Dakota State University** to offer a new minor program in Web Design
- Approval for three upper-division Certificate Programs to be administered by the **North Dakota State University** College of Business Administration
  1. Human Resource Management
  2. Marketing
  3. Professional Money Management

**It was moved** by Lee, seconded by Kunkel, to permit **North Dakota State University** to offer a Doctoral, Masters, and Graduate Certificate Program in software engineering. Clayburgh, Isaacson, Kingsbury, Kunkel, Lee, Caspers, and Stroup voted aye. Christianson voted no. The motion carried.

**It was moved** by Kingsbury, seconded by Lee, to approve the following academic consent agenda items. Clayburgh, Isaacson, Kingsbury, Kunkel, Lee, Caspers, and Stroup voted aye. Christianson voted no. The motion carried.

- Approval for **North Dakota State University** to offer a Doctoral Program in Industrial and Manufacturing Engineering
- Approval for **North Dakota State University** to offer a Doctoral Program in Civil Engineering
- Approval for **North Dakota State University** to offer a Master of Science in Manufacturing Engineering
- Approval for **North Dakota State University** to offer a Ph.D. Degree Program in Mechanical Engineering
- Approval for **North Dakota State University** to offer a Ph.D. Degree Program in Electrical and Computer Engineering

#### Financial and Facility Consent Agenda

**It was moved** by Kingsbury, seconded by Kunkel, to approve the following financial and facility consent agenda items. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried.

- Approve the internal control/compliance audit reports for **North Dakota University System** campuses
- Authorize **Mayville State University** to proceed with campus dining services renovations. The renovation includes equipment and fixtures upgrades in resident dining totaling approximately \$150,000. Sodexo Campus Services will provide the upfront capital to complete the renovation. The costs will be amortized over an eight-year period from dining service and snack bar revenues.
- Authorization to proceed with the design and construction of the Headquarters/Conference/Interactive Classroom Center at **North Dakota State University's** Langdon Research Extension Center. Number 1 priority in the 2000 NDSU campus master plan and was included in the 2001-2003 biennial budget capital request. Estimate cost is \$810,000. Source of funds: SB 2021 \$300,000; Development Foundation cash on hand \$236,825; Development Foundation pledges \$97,757; and Ag Experiment Station grant funds \$175,418.
- Approval for **North Dakota State College of Science** to proceed with construction of Phase Three of the Building Construction Technology (BCT) construction building. Estimated cost \$84,134. Source of funding is from Capital Improvement Funds/Extra-Ordinary Repairs
- Line item transfer from operations to capital assets in the amount of \$150,000 within the **University of North Dakota** appropriation.
- Authorization for the **University of North Dakota** for increased spending authorization for repairs to sidewalks, roads, and parking lots and construction of additional parking lots from \$400,000 to \$775,000. Source of funds: housing and auxiliary facility system reserves

\$485,000; steam plan replacement funds \$125,000; School of Medicine local funds \$165,000.

- Permission for the **University of North Dakota** to accept a gift of real property from the Fellows of the University of North Dakota.
- Approve a **University of North Dakota** Resolution authorizing the issuance of Not to Exceed \$10,000,000 UND Foundation Lease Revenue Bonds, Series 2002 and Authorizing the Execution of a Lease Agreement and Related Documents. Exhibit H.
- Authorize **Valley City State University** to proceed with Phase II of the Memorial Student Center Roof Replacement project. Estimated costs including architect fees are \$147,000. Source of funding is from food service and bookstore reserves.
- Authorize **Valley City State University** to proceed with campus dining services renovation. Estimated cost of renovation includes equipment and fixtures upgrades in resident dining totaling approximately \$63,000, and in Viking I totaling approximately \$87,000. Sodexo Campus Services will provide the upfront capital to complete the renovations. The costs will be amortized over a ten-year period from dining service and Viking I revenues.
- Approval of the transfer of the Artwood and Crighton buildings from the **Williston State College** Foundation to the SBHE and WSC.

#### **PUBLIC COMMENT**

There was no public comment.

#### **ANNOUNCEMENTS**

The State Board of Higher Education annual retreat will be held at Ducks Unlimited in Bismarck on July 18-19, 2002.

#### **REVIEW OF BOARD MEETING**

President Stroup thanked Dr. Isaacson and Ms. Lee for their service on the ND State Board of Higher Education.

The meeting adjourned at 4:30 p.m.

## **COMMUNITY MEETING**

Community and business leaders from the Minot area met with the Board, NDUS staff, and campus presidents to discuss how the university system can enhance the economic development of the Minot region.

## **MAJOR CAPITAL PROJECT TOUR**

Friday, June 21, 2002, SBHE members toured Old Main, Swain Hall, and the Student Union Ballroom.