

ND STATE BOARD OF HIGHER EDUCATION

Minutes—January 17, 2002

New Town, ND

The State Board of Higher Education met January 17, 2002, in Room 11 on the campus of Fort Berthold Community College. The Board president called the meeting to order at 8:00 a.m.

Members present:

Mr. Chuck Stroup, President	Mr. Ralph Kingsbury
Mr. Craig Caspers, Vice President	Dr. Richard Kunkel
Mrs. Beverly Clayburgh	Ms. Heather Lee, Student Member
Dr. Bill Isaacson	Mr. James Grijalva, Faculty Advisor
Mr. Bruce Christianson	

Presidents and Campus Deans present:

Dr. Donna Thigpen, BSC	Dr. Ken Grosz, MiSU-BC
Dr. Lee Vickers, DSU	Dr. Sharon Hart, NDSCS
Dr. Sharon Etemad, LRSC	Dr. Joe Chapman, NDSU
Dr. Ellen Chaffee, MaSU/VCSU	Dr. Charles Kupchella, UND
Dr. Erik Shaar, MiSU	Dr. Joe McCann, WSC

Staff members present:

Larry A. Isaak, Chancellor
Laura Glatt, Vice Chancellor for Administrative Affairs
Michel Hillman, Vice Chancellor for Academic Affairs
Eddie Dunn, Vice Chancellor for Strategic Planning/Executive Director CTEC
H.P. Seaworth, General Counsel/Executive Secretary
Debra Anderson, Public Affairs Director
Sheila Tibke, SBHE Administrative Secretary/Financial Aid Assistant

Senator Ron Nichols and Representative John Warner attended portions of the meeting.

Minutes

It was moved by Clayburgh, seconded by Kunkel, and unanimously carried to approve the minutes of the November 15-16, 2001, meeting as distributed.

BOARD PRESIDENT'S REPORT

President Stroup reported on the following items.

- ♦ There has been a change in the dates for the Interim Higher Education Committee visits to MiSU and MiSU-BC from April 8 & 9, 2002, to April 23 & 24, 2002.
- ♦ The SBHE Budget and Finance Committee met and reviewed the quarterly budget status report. President Stroup said future reports will only include changes in the status, along with information on the progress towards correction of the deviation.
- ♦ President Stroup recognized the number of resolutions Board members have received regarding SBHE Policy 601.1 – Presidential Search and Screening Committee. Mr. Grijalva distributed a resolution from the Council of College Faculties and resolutions from some campus faculty senates, the NDSA, and the UND student senate asking the SBHE to reconsider the changes made to this policy in September. The resolutions request the policy be amended to specifically include faculty, staff, students, and other interested parties in presidential searches. **It was moved** by Kingsbury that the SBHE reconsider SBHE Policy 601.1 – Presidential Search and Screening Committee at the February Board meeting and asked the staff to prepare the changes. Motion failed for lack of a second.
- ♦ The SBHE Budget and Finance Committee reviewed the campus initiative block grants but did not make a recommendation. President Stroup said that since allocation of these funds is a new process, the Committee would meet at noon to discuss the process that should be followed for allocation of these funds. He asked the Board if they would like to review the requests as a full Board or if the Budget and Finance Committee should make a recommendation to the Board at the February meeting. Dr. Isaacson said he would prefer the Committee make a recommendation to the Board on which requests should be funded and which requests should not be funded. President Stroup said the Committee would report back to the Board after their meeting at noon.
- ♦ President Stroup indicated he and Ms. Anderson have been working on in-service training for the Board. Ms. Anderson said the training would possibly take place April 19, after the Board’s one day meeting at DSU. She said Mr. Steve Portch has been asked to do the training with the topic of the workshop to be “*The Board as an agent of change.*” President Stroup asked Board members to allow one-half to one day for this training. Ms. Anderson will let Board members know the date when it has been confirmed with Mr. Portch.

CHANCELLOR’S REPORT

Chancellor Isaak reported on the following items.

- ♦ A draft proposal and agenda from the NDUS Diversity Council was presented for the allocation of \$50,000 from the 2001-2003 Board initiative block grant the Board approved at the November 2001 meeting to increase awareness of diversity.

- ♦ Dr. Thigpen gave an update on the Enterprise Resource Project (ERP). She said the System ERP Executive Steering Committee is drafting guidelines and principles for the implementation of the new administrative system and a job description of the roles and responsibilities of the Committee. The Cabinet is currently reviewing these draft documents. She said that both Oracle and PeopleSoft would be making product demonstrations in the state during the week of January 14.
- ♦ Chancellor Isaak approved the following nine academic requests since the last Board meeting.
 1. Title change at DSU from Speech and Theater to Communication & Theater Arts.
 2. Placed the Outdoor Recreation program at MiSU-BC on inactive status.
 3. Placed the Commercial Recreation and Tourism program at MiSU-BC on inactive status.
 4. Title change at NDSU from Secondary Education to Education.
 5. A Certificate and Associate in Applied Science Degree in Health Information Technician in Fargo and through online delivery.
 6. A Certificate and Associate in Applied Science Degree in Pharmacy Technician through online delivery.
 7. A Certificate and Associate in Applied Science Degree in Computer Information Systems in Fargo.
 8. An Associate in Applied Science Degree in Business Management in Fargo.
 9. An Associate in Applied Science Degree in Office Administration in Fargo and a Certificate in Medical Transcription emphasis of the Office Administration Program in Fargo and online.
- ♦ The Legislative Council Budget Section met January 16, 2002, and approved the allocation of capital construction preplanning funds contained in the OMB budget for four SBHE approved projects totaling \$130,000 as follows:
 1. LRSC – Science Building and Associate Spaces Renovation
 2. UND – O’Kelly Hall Renovation (first phase)
 3. NDSU – Horton Hall Renovation
 4. VCSU – Graichen Gymnasium Egress and Health/Safety Project

Chancellor Isaak also reviewed with the committee SBHE Policy 705.1 – Executive Compensation the Board adopted in November 2001 at the request of the Budget Section. The debt owed to the UND Medical School from the Fargo Family Health Center was also discussed at the Budget Section meeting, as mandated through 2001 legislation. The Budget Section had requested a plan from the Fargo Family Health Center for future operations of the clinic. The Committee reviewed the plan and voted to forgive the debt of the Fargo Family Health Center to the UND Medical School.

- ♦ The first annual Accountability Report has been mailed to Board members. A more detailed report for the Board will be completed and mailed prior to the February meeting. A third report with additional detail will be prepared for campus use.
- ♦ Mr. Dunn reported that the System Strategic Plan and Annual Operating Plan have been mailed to Board members.

- ♦ Chancellor Isaak presented an update on the New Economy Initiative (NEI). The NEI Steering Committee has designed talent pool strategies that focus on:
 1. attracting and embracing a more diverse workforce.
 2. exploring the possibility of an expanded State funded higher education tuition program.
 3. targeting education incentives for target occupations.
 4. a state lottery to benefit venture capital and education.
- ♦ The Chancellor completed his campus visits in December 2001.
- ♦ Preliminary discussions have begun with the Department of Public Instruction (DPI) about developing a central database of high school students for recruiting purposes. Currently, every campus must go to each school district to get a list of their students. Chancellor Isaak said this might be one way to keep the students in North Dakota after high school graduation. Mr. Kingsbury suggested asking DPI to urge students to check the box on their ACT application permitting release of their name and information to the NDUS. **It was moved** by Kingsbury, seconded by Lee, that the SBHE endorse an effort to develop a central database system of secondary students in North Dakota. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried.
- ♦ Mr. Grijalva said the Arts and Humanities Summit is tentatively scheduled for April 28-29, 2002, at UND.
- ♦ The Cabinet discussed the Research and Development Summit and it was their consensus to recommend the summit be held every two years. There were no objections from Board members. Dr. Isaacson suggested rotating the location of the summit around the State.
- ♦ Mr. Dunn reported on the possibility of partnering with the North Dakota Department of Commerce (DOC) on needs assessment. He said he met with Mr. Jim Hirsch, director of the Workforce Division of the DOC, and said the Workforce Development Division supports the effort but does not have money to help fund it. Mr. Dunn said he is exploring the possibility of the Workforce Development Council assisting with the funding.
- ♦ Mr. Dunn reported on the progress of the enrollment management service plan. He is working on a contract with Dr. Richard Rathge, NDSU, to help with this project, which would use Dr. Rathge's model for enrollment projections.
- ♦ Mr. Dunn reported the Community College Consortium has applied to the Bush Foundation for funding for faculty development and received \$109,000 for one year (ending June 30, 2002) and applied for another \$260,000 for the next two years.
- ♦ The Cabinet has been invited to meet with the Governor and Mr. Lee Peterson, commissioner of the Department of Commerce, January 23, 2002, to discuss ways to increase collaboration.

- ♦ Dr. Kupchella reported that UND submitted a request for \$15 million to Senator Dorgan for repairs, updates, and maintenance of UND medical research facilities. Senator Dorgan has announced that \$21 million has been earmarked for UND and \$3 million has been received so far towards the \$15 million requested.
- ♦ Ms. Glatt reported that she has met with the North Dakota Food Processors Association about purchasing procedures for food items on the campuses. They are interested in bidding on food service contracts on campuses. Ms. Glatt reported that the Food Processors have been given a list of products the NDUS campuses use and also the bid proposal process. The Food Processors said they can compete based on quality and price and do not want any special legislative preference given to them. They are not in favor of legislation mandating that the campuses use North Dakota products.
- ♦ Chancellor Isaak distributed a state-by-state analysis of 1-year, 2-year, and 10-year appropriations for higher education. Some states are increasing tuition by as much as 17% in 2002-2003. North Dakota is one of the few states where revenues and expenditures are still in the black.
- ♦ Mr. Dunn reported that the NDUS has been selected as one of ten finalists for the Bellwether Award sponsored by the Futures Assembly of the Community Colleges. The conference will be held February 16-19, 2002, in Orlando, Florida.

STUDENT ASSOCIATION REPORT

Mr. Phil Leitner, president of the ND Student Association (NDSA), reported that three students will be selected at the January 25-26, 2002, NDSA meeting for submission to the Governor for the 2002-2003 student board member. NDSA will also change their constitution to allow them to forward these names to the Governor at an earlier date. Mr. Leitner presented student perspectives on the Roundtable Report. He presented a resolution from the NDSA on SBHE Policy 601.1 – Presidential Search and Screening Committee requesting the policy be amended to include students serving on the search committees.

COUNCIL OF COLLEGE FACULTIES REPORT

Mr. Grijalva reported that the Council of College Faculties (CCF) met twice since the last SBHE meeting. Ongoing projects include: planning the Arts and Humanities Summit, the compensation subcommittee is working on the compensation report, and a joint committee of CCF/Academic Affairs Council is working on intellectual property policies. He said the CCF adopted a resolution urging the SBHE to extend the executive compensation policy to include full-time faculty. To improve communication between the SBHE and the CCF, Mr. Grijalva indicated that CCF members have been assigned to work with individual Board members. Mr. Henry Riegler, CCF president, will be sending this list of assignments to Board members. Mr. Grijalva asked Board members to send suggested topics for the SBHE/CCF joint meeting to him. This joint meeting will be held in March 2002.

MAJOR POLICY ISSUES AND SPECIAL REPORTS

Articulation and Transfer Report

Ms. Kay Fulp, Coordinator of Articulation and Transfer, presented the annual articulation and transfer report. She said she has received many comments that common course numbering has made the preparation of articulation agreements easier. She reported that Turtle Mountain Community College has now adopted the NDUS common course numbering system and will be included in the Blue and Silver Guide. This Guide will now include all five tribal colleges. Ms. Fulp explained reasons why some credits do not transfer and responded to questions from Board members.

Room and Board Guidelines

President Stroup said the SBHE Budget and Finance Committee met and discussed the proposed 2002-2003 Room and Board Guidelines and recommends Board approval. **It was moved** by Christianson, seconded by Clayburgh, to approve the 2002-2003 Room and Board Guidelines. President Stroup said the Budget and Finance Committee requested a report be presented at a future meeting about final room and board rates including who charged what rate and how well it was received and what the market was able to bear. There was discussion on affordability. Ms. Glatt indicated a report on the affordability issue would be presented to the Board at their February 2002 meeting when tuition rates and program fees will be presented. This report will include information on the median household income, quartile income of North Dakota citizens, etc. and will help to show the relationship between room and board rates and tuition rates and program fees and the total cost of education. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried.

2002-03 Room and Board Guidelines

The following factors must be considered when determining room and board rates for 2002-03:

- The 2001-03 legislative appropriation includes an average 2% salary increase in 2002-03, with a required minimum of \$35 per month for state-funded employees. The auxiliary employees are not state-funded. Therefore, campuses should estimate average salary increases of a *minimum* of 2% (\$35/month minimum), but will be given the flexibility to provide for a higher average salary increase if additional campus funds are available.
- The campuses should continue their efforts to address the Six-Year Plan requirement to increase salaries another 5% over the six-year period, through internal reallocation, if not already achieved.
- Inflationary increases are estimated to be 3.0-3.5% for food and other supplies.
- Consideration should be given to the need for major repairs in the auxiliary areas, including roof repair, shower replacements, fire code compliance, siding, ADA remodeling, etc.
- Room and board rates should remain competitive with regional market rates.
- Rates should reflect the cost of operating food service and residence hall activities including: salaries, wages and benefits that are competitive with local markets; inflationary operating cost increases; technological enhancements; adequate set-aside for repair and replacement of equipment and facilities; and bonding requirements.

The campus presidents should approve room and board rate increases, considering the factors detailed above. Once approved, the campuses should forward the room and board rate schedules to the NDUS Office by no later than January 28, 2002, and include the percentage needed to fund the basic salary and food/supplies inflationary increases, and an explanation of any increases beyond that percentage.

The Board's fiduciary responsibility is to ensure that the cost of education to the average ND citizen remains affordable. Even though the campus presidents have the discretion to set room and board rates within these Board approved guidelines, they are only one component of the total cost of education. Tuition and fees and discounting practices are also factors in the total cost of education.

Campus presidents will also be approving increases in student activity and university fees in the near future. Keep in mind that the Board will review the affordability issue when they set tuition rates in February 2002. The campus approved room and board rates and student activity and university fees will be considered part of the total cost of education when the Board approves a 2002-03 tuition policy.

North Dakota Tribal Colleges

Ms. Elizabeth Demaray, president of Fort Berthold Community College, and Dr. David Gipp, president of United Tribes Technical College, appeared before the Board to discuss the vision for and the future direction of tribal colleges in North Dakota. Ms. Demaray said the tribal community asks for support for diversity on the SBHE and indicated nominations for Native Americans have been submitted to the nomination committee.

She said the tribal colleges have met with the Dakota Carriers Network to discuss the high costs of IVN at their colleges and with hopes to work out an agreement to reduce the costs. Ms. Demaray said they were informed that the costs could not be changed. Dr. Gipp said the exchange of IVN courses from the NDUS to the tribal colleges has been good but there is room for more cultural diversity. He said the critical issue with IVN is if the tribal colleges can afford to participate and hopes that the new networking system the State is moving into will make it more affordable.

Another issue raised was that the tribal colleges support Native and non-native students from Federal BIA funds. Ms. Demaray said tribal leaders have approached the North Dakota legislature several times requesting state funding to support non-native students attending their colleges and they have been refused each time. Dr. Gipp said there has been a decline in funding for postsecondary education and the tribal colleges are underfunded. He said the North Dakota Indian Scholarship appropriation has been very helpful and is critical for the future. Ms. Demaray agreed and suggested that the Indian Scholarship Program appropriation be increased.

Responding to a question on transferring from a tribal college to a NDUS four-year institution, Ms. Demaray said articulation agreements and common course numbering have made it easier for students to transfer their credits. Dr. Gipp added that partnerships between tribal colleges and NDUS institutions have been successful and more need to be formed. He said the diversity tuition waivers have been helpful but feels more can be done in marketing and recruiting and a stronger connection between the NDUS and the tribal community needs to be made.

Ms. Demaray said the tribal colleges would like increased communication in relation to grants and proposes a policy statement to that effect be adopted. She said sometimes a tribal college that is included in a grant is the last to know when the grant is received and/or applied for. President Stroup instructed the NDUS staff to work with Ms. Demaray and Dr. Gipp or their designees and develop a policy statement to this effect and present it to the SBHE in February or March.

Ms. Demaray said the tribal community does not support use of the Sioux logo at UND.

NDUS and Campuses in 2011

As a follow-up to the discussion at the November 2001 Board meeting of what the NDUS will look like in the year 2011, the vice chancellors and some of the campus presidents gave their perspectives. The discussion will continue at the February Board meeting.

BOARD POLICY MANUAL REVISIONS

SBHE Policies

Various policies in the 400 section of the SBHE Policy manual were presented on introduction and first reading. Mr. Seaworth said the Academic Affairs Council (AAC) made most of the suggested amendments to the policies. He suggested some editing, streamlining, and eliminating procedural and redundant provisions. Chancellor Isaak indicated that the Chancellor's Cabinet had questions on some of the policies and will review these and may propose amendments on second reading. Board members requested removing selected policies that they had questions on for discussion prior to action. **It was moved** by Clayburgh to approve on introduction and first reading the proposed policy amendments with the exception of 402.1.1, 402.2, 402.4, 402.7, 402.9, 402.10, 403.1.2, 403.6, 404.1, and 420. Mr. Christianson suggested reviewing and making amendments to the above listed policies and then approving all the proposed policies on introduction and first reading with amendments. Clayburgh withdrew her motion.

Dr. Hillman said 402.1.1 is one of the policies the AAC would be reviewing prior to second reading and final passage. **It was moved** by Kingsbury, seconded by Christianson, to leave the Standardized Test Score (SAT) option in **SBHE Policy 402.1.1 – Admission Policies—Standardized Test Scores**. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried.

Dr. Hillman reported that the AAC would also be reviewing Policy 402.2 prior to second reading and final passage. In one of the changes, Dr. Hillman said reference to either the date (1993) or the age (23 years of age) for admission to baccalaureate programs should be phased out. He said some admissions people think the age should be retained. **It was moved** by Kingsbury, seconded by Lee, to approve **SBHE Policy 402.2 – Admission Policies—Beginning Freshman Applicants – Baccalaureate Programs** on introduction and first reading with amendments to be made prior to second reading and final passage. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried.

Mr. Seaworth suggested the last sentence of 3.B. in Policy 402.4 remain in the policy. This sentence states: “Transfer applicants who do not meet requirements, (a) or (b), may be evaluated on an individual basis.” **It was moved** by Kunkel, seconded by Isaacson, to leave the last sentence in 3.B. of proposed **SBHE Policy 402.4 – Admission Policies—Transfer Applicants**. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried.

Dr. Hillman suggested amending the proposed Policy 402.7 by replacing “other than” in the first paragraph, second line with “in addition to.” He stated he would also propose this change to the AAC. **It was moved** by Christianson, seconded by Isaacson, to amend **SBHE Policy 402.7 – Admission Policies—Selected Undergraduate/Graduate Programs** by replacing “other than” in paragraph one, line two with “in addition to.” Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried.

It was moved by Kingsbury, seconded by Clayburgh, to amend **SBHE Policy 402.9 – International Students** by adding “International students who fail to report by the third day of class be reported to the Immigration and Naturalization Service within one week.” Clayburgh, Isaacson, Kingsbury, Kunkel, Lee, and Stroup voted aye. Christianson and Caspers voted no. The motion carried.

It was moved by Christianson, seconded by Kunkel, to amend proposed **SBHE Policy 402.10 – Admission Policies—Students Enrolling Under Reciprocal Agreements** by deleting the underlined language in the fourth line “if the agreement contains these provisions.” Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried.

It was moved by Clayburgh, seconded by Kunkel, to amend proposed **SBHE Policy 403.1.2 – Institutional Instructional Program Evaluation** by changing reference to “Commissioner” to “Chancellor.” Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried.

President Stroup suggested removing the list of guidelines and footnote in Policy 403.6 and inserting the word “current” in the second paragraph following “Campuses shall follow the” since NCA Higher Learning Commission Guidelines are kept current. **It was moved** by Christianson, seconded by Lee, to amend **SBHE Policy 403.6 – Course Challenges and Prior Learning Credit** as suggested. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried.

It was moved by Clayburgh, seconded by Caspers, to amend **SBHE Policy 404.1 – Distance Learning Credit Activities** by removing one reference to “at an” in 1.3. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried.

Dr. Hillman said the AAC would like to have further discussion on Policy 420 and may propose changes on second reading and final passage. **It was moved** by Kunkel, seconded by Lee, to approve **SBHE Policy 420 – Accreditation** on introduction and first reading with additional

amendments possible on second reading and final passage. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried.

It was moved by Christianson, seconded by Caspers, to approve on introduction and first reading the following **SBHE Policies** as amended. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried. Exhibit A.

- ♦ **402 – Delegation of Admission Authority**
- ♦ **402.1 – Admission Policies—Beginning Freshmen Applicants – Certificate Program, Diploma, and Associate Degree Programs**
- ♦ **402.1.1 – Admission Policies—Standardized Test Scores**
- ♦ **402.2 – Admission Policies—Beginning Freshman Applicants – Baccalaureate Programs**
- ♦ **402.3 – Admission Policies—Special Categories of Applicants**
- ♦ **402.4 – Admission Policies—Transfer Applicants**
- ♦ **402.5 – Admission Policies—Former Students**
- ♦ **402.7 – Admission Policies—Selected Undergraduate/Graduate Programs**
- ♦ **402.9 – Admission Policies—International Students**
- ♦ **402.10 – Admission Policies—Students Enrolling Under Reciprocal Agreements**
- ♦ **403.1 – Program Approval**
- ♦ **403.1.1 – Program Termination**
- ♦ **403.1.2 – Institutional Instructional Program Evaluation**
- ♦ **403.1.3 – Inactive Programs**
- ♦ **403.2 – Course Inventories and Titles**
- ♦ **403.4 – Changes in Program Titles (delete policy)**
- ♦ **403.6 – Course Challenges and Prior Learning Credit**
- ♦ **403.7 – Common General Education Requirement and Transfer of General Education Credits**
- ♦ **404.1 – Distance Learning Credit Activities**
- ♦ **406.1 – Academic Calendars**
- ♦ **406.2 – Class Starting Times**
- ♦ **409 – Degrees Offered**
- ♦ **420 – Accreditation**
- ♦ **430.1 – Honorary Degrees**
- ♦ **450 – Institutional Reports, Catalogs, Bulletins**

It was moved by Christianson, seconded by Clayburgh, to adopt on second reading and final passage the following **SBHE Policies**. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried. Exhibit B.

- ♦ **103 – Procedure for Maintenance of the Manual (delete policy)**
- ♦ **200 By-Laws (delete policy)**
- ♦ **303.1 – Board Meetings and Agendas**
- ♦ **310.2 – Board Officers; Elections (new policy)**
- ♦ **505 – International Student Health Insurance**

Doctoral Programs

It was moved by Christianson, seconded by Kunkel, to approve the following doctoral program requests. Dr. Craig Schnell, NDSU, responded to a question from Mrs. Clayburgh. Chancellor Isaak said there was unanimous consensus of the Cabinet to recommend approval of NDSU's Ph.D. in Molecular Pathogenesis and UND's Doctor of Physical Therapy requests. He informed the members of the Board that UND did have some concerns on NDSU's request for the Ph.D. in Human Development. UND's concerns have been reviewed and Chancellor Isaak said he recommends approval. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried.

- ♦ **NDSU's** request to offer the Doctor of Philosophy in Molecular Pathogenesis
- ♦ **NDSU's** request to offer a Doctor of Philosophy in Human Development
- ♦ **UND's** request to offer a Doctor of Physical Therapy

Chancellor Isaak reported that, upon his request, Drs. Chapman and Kupchella have drafted a plan for requesting doctoral programs in the future. Chancellor Isaak said he requested this plan to address duplication issues that Board members have raised.

CONSENT AGENDAS

Academic Consent Agenda

Chancellor Isaak asked that the approval of the Graduate Exchange of Midwest Minority Scholars request be removed from the consent agenda. He said he would like more information before requesting Board approval for the NDUS to participate in this program.

It was moved by Christianson, seconded by Kunkel, to approve the following academic consent agenda items. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried.

- ♦ Bachelor of Applied Science degrees in Business Administration and Computer Information Systems at **Mayville State University**.
- ♦ A Bachelor of Science and Master of Science in Food Safety and a Certificate Program in Food Protection at **North Dakota State University**.
- ♦ A new program of study at the **University of North Dakota**: Master of Occupational Therapy (MOT)
- ♦ A new program of study at the **University of North Dakota**: Masters in Physician Assistant Studies (MPAS)
- ♦ A new program of study at the **University of North Dakota**: Master of Science in Civil Engineering

It was moved by Christianson, seconded by Isaacson, to approve the following financial and facility and personnel consent agenda items. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried.

Financial and Facility Consent Agenda

- ♦ Authority for **North Dakota State University** to proceed with the renovation of Dunbar Hall Room 50 to include the installation of a modular clean room laboratory. Estimated cost is \$275,000. Source of funding will be from a grant received from the Department of Defense contract for nanosensor technology research.
- ♦ Authority for **North Dakota State University** to proceed with the replacement of shower stalls and vent stack piping in Sevrinson Hall (Residence Life). Estimated cost is \$300,000, including engineering fees and asbestos abatement. Source of funding is the residence hall repair and replacement fund.
- ♦ Authority for **North Dakota State University** to proceed with the replacement of the Library skylight. Estimated cost is \$137,000, including architect fees. Source of funding will be from the 2001-2003 capital assets appropriation.
- ♦ Authority for **North Dakota State University** to proceed with roof replacement projects for:
 - Electrical Engineering building. Estimated cost is \$68,400, including architect fees. Source of funding is from the 2001-2003 capital assets appropriation.
 - Dolve Hall. Estimated cost is \$56,200, including architect fees. Source of funding will be from the 2001-2003 capital assets appropriation.
- ♦ Authority for **North Dakota State University** to proceed with an HVAC System Upgrade in the Memorial Union Varsity Mart Bookstore. Estimated cost is \$150,000, including engineer's fees. Source of funding is the Varsity Mart reserve account.
- ♦ Authority for the **University of North Dakota** to proceed with renovation of the 1st, 2nd, and 3rd floor bathrooms in Fulton Hall and to award contract for construction. Estimated cost is \$150,000. Source of funding is primarily from the W.R. Grace settlement. Secondary costs not directly attributable to the asbestos removal will be from housing reserves.
- ♦ Approval of the Initial Resolution authorizing the Issuance of Not to Exceed \$4,000,000 UND Housing and Auxiliary Facilities Refunding Bonds and Not to Exceed \$3,500,000 UND Housing and Auxiliary Facilities Revenue Bonds at the **University of North Dakota**. Exhibit C.

Personnel Consent Agenda

- ♦ Performance audit of the NDUS personnel system

Financial and Facility Consent Agenda

It was moved by Clayburgh, seconded by Kunkel, to approve the FY01 financial audit report. Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried.

It was moved by Kunkel, seconded by Kingsbury, to approve the private development of state land at the **University of North Dakota** and a draft ground lease, and delegate authority to the Chancellor to approve and sign on behalf of the Board legal documents implementing this approval. Mr. Seaworth said he does not anticipate any substantive changes to the lease but if some arise, the request for approval would come back to the Board. Dr. Isaacson had concerns about unclear plans in the draft ground lease. Dr. Kupchella provided some background information as to how the plan for the proposed hotel came about. Mr. Christianson had concerns about some of the words in the draft ground lease. Mr. Seaworth said that he and Mr. Jeremy Davis, UND Law School, have noticed and discussed some of the language and provisions with the developers, which is the reason the ground lease is still in draft form. Dr. Kupchella and Mr. Seaworth responded to other questions from the Board and President Stroup suggested holding a special Board meeting to review the ground lease when it has been finalized.

It was moved by Christianson, seconded by Isaacson, to amend the motion to grant the Chancellor authority to sign the ground lease only after final approval of the Board. Clayburgh, Isaacson, Christianson, Lee, and Stroup voted aye. Kunkel, Kingsbury, and Caspers voted no. The amended motion carried.

On the amended motion, Clayburgh, Isaacson, Kingsbury, Kunkel, Christianson, Lee, Caspers, and Stroup voted aye. The motion carried.

CAMPUS REPORTS AND WOWS

Campus presidents reported what they are doing to fulfill the vision of the Roundtable and the mission of the system.

Mr. Kingsbury asked President Stroup to write a letter to Mr. Thomas, UND athletic director, stating that the SBHE is aware of and proud of the accomplishments of UND athletes, both in athletics and in their academics.

REVIEW OF BOARD MEETING

There were no comments.

PUBLIC COMMENT

Senator Nichols thanked the Board for meeting in New Town and commended the Board for all their work.

Representative Warner said he is very proud of the Indian population and the potential the reservation has for workforce training in North Dakota. He said he is happy to see the collaboration between the state, students, and the community colleges.

ANNOUNCEMENTS

The SBHE Budget and Finance Committee will meet February 4, 2002, at 1:00 p.m. at North Dakota State University. The next Board meeting will be held at North Dakota State University on February 21-22, 2002.

The meeting adjourned at 2:20 p.m. CT.