

ND State Board of Higher Education
Minutes—June 20-22, 2001
Valley City, ND

The State Board of Higher Education met June 20-22, 2001, in the Student Center Skoal Room on the campus of Valley City State University. The Board president called the meeting to order at 8:00 a.m. Members present:

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| Dr. Bill Isaacson, President | Mrs. Jeanette Satrom |
| Mr. Craig Caspers, Vice President | Mr. Chuck Stroup |
| Mrs. Beverly Clayburgh | Mr. Jason Bernhardt, Student Member |
| Dr. Richard Kunkel | Dr. Robert Kibler, Faculty Representative |

Members absent:

Mr. John Korsmo

Presidents and Executive Deans present:

| | |
|------------------------------|----------------------------|
| Dr. Donna Thigpen, BSC | Dr. Sharon Hart, NDSCS |
| Dr. Lee Vickers, DSU | Dr. Ken Grosz, MiSU-BC |
| Dr. Sharon Etemad, LRSC | Dr. Charles Kupchella, UND |
| Dr. Ellen Chaffee, MaSU/VCSU | Dr. Joe McCann, WSC |
| Dr. Erik Shaar, MiSU | Dr. Joe Chapman, NDSU |

Staff members present:

Larry A. Isaak, Chancellor
Laura Glatt, Vice Chancellor for Administrative Affairs
Michel Hillman, Vice Chancellor for Academic Affairs
Eddie Dunn, Vice Chancellor for Strategic Planning/Executive Director CTEC
H.P. Seaworth, General Counsel/Executive Secretary
Debra Anderson, Public Affairs Director
Sheila Tibke, SBHE Administrative Secretary

Minutes

It was moved by Mr. Stroup, seconded by Mrs. Clayburgh, and unanimously carried to approve the minutes of the May 16, 2001, meeting as distributed.

Board President's Report

President Isaacson thanked the Board members and everyone in the NDUS for their help and support over the past year while he was president of the Board of Higher Education.

Chancellor's Report

Chancellor Isaak reported the Chancellor's Cabinet has:

- × Approved the NDUS Procedures Manual
- × Discussed the proposed SBHE Policy 820 – Tuition Waivers
- × Discussed draft tuition policy goals
- × Discussed and recommended approval of participation in the Midwestern Higher Education Commission (MHEC) Student Exchange Program
- × Discussed and approved a plan for addressing the projected budget shortfall for wide area networking costs and how to fund the cost of future growth
- × Discussed and approved priorities for the administrative information system
- × Reviewed the draft long-term financing plan

Chancellor Isaak indicated that he has approved the following academic requests:

- × DSU to offer a University Studies degree to Williston in cooperation with WSC
- × MaSU to offer a Business Administration degree to Devils Lake
- × WSC to offer a certificate and associate in applied science in massage therapy to Bismarck
- × NDSU name change from Northern Plains Policy and Trade Research Center to the Center for Agricultural Policy and Trade Studies

Chancellor Isaak reported the North Central Accrediting Association conducted a team visit for accreditation of the North Dakota University System Online (NDUSO). North Central indicated that North Dakota is the first state they have visited in which the campuses have collaborated to offer courses to other campuses and across the state. Dr. Hillman provided additional details on the accreditation visit and indicated that the team recommended approval of the NDUSO. He said the associate degree would be available on-line beginning in the fall of 2001.

Chancellor Isaak said that the System staff has been drafting policies for the implementation of 2001 legislation for technology scholarships, teacher loan forgiveness, and doctoral student programs, which become effective August 1, 2001. A special Board conference call may be necessary to review and approve of these rules.

It was the consensus of the Board to send a letter of appreciation to ND legislators and the governor for their support of the Roundtable legislation during the 2001 legislative session.

Chancellor Isaak reported that Senator Nething has called a meeting of the Higher Education Roundtable the morning of July 18, 2001. The Board retreat will begin following the adjournment of the Roundtable meeting.

Chancellor Isaak attended the New Economy Initiative Roundup. He said the partnership between the University System and the private sector appears to be very strong.

Student Association Report

There was no Student Association Report.

Council of College Faculties Report

Dr. Kibler reported that, generally, the faculty are disappointed in the adoption of SBHE Policy 604.3 – Performance Evaluations – Full Time Employees, which now mandates an annual formal written evaluation for all full time employees, including tenured faculty. He said that various faculty members see the new policy as an attack on tenure and the ability of faculty to do their job.

The Council of College Faculties held election of officers for 2001-2002:

- × Faculty advisor to Board of Higher Education—James Grijalva, UND
- × President—Henry Riegler, BSC
- × Vice president—Steve Huenneke, MiSU
- × Secretary—John Pederson, MaSU
- × Parliamentarian/treasurer—Scott Klingenstein

Board Objective #3—Developing Long-term Financing Plan for NDUS

Status Report

There was no report other than the one to be presented by Mr. Dennis Jones.

Draft Long-term Financing Plan

Mr. Dennis Jones, National Center for Higher Education Management Systems (NCHEMS), presented a progress report on the draft long-term financing plan for the NDUS. He said he is nearing completion of establishing external peer benchmarks for each campus. These will help determine the resources the NDUS institutions need to fulfill their missions. Based on his early analysis, he reported that the NDUS is short approximately \$60 million per year based on the external benchmarks he has established to date. Mr. Jones stated the campuses need flexibility to use the resources they receive and the state's focus should be on the balance of the revenues between the state and the student, not on expenditures. He suggested that the institutions be able to set their own tuition strategy based on their different types of programs, students, market, demand, location, etc. He also said the campuses should not be penalized (by a decrease in their appropriation) for raising external funds for their campuses and any private funds raised should be off-line (not in the budget). This is consistent with the Roundtable Report that encourages campuses to be more entrepreneurial.

Ms. Glatt presented the following draft timeline for completion of the long-term financing plan.

- × July—Mr. Jones will meet with the Administrative Affairs Council and members of the academic affairs council to review the model
- × July/early August—Mr. Jones will meet with the Chancellor’s Cabinet to review model and develop draft recommendations to the Board.
- × August—Board will be asked to respond to the following policy issues. She indicated that the Interim Higher Education Committee will possibly meet in September and the Board should present the model and recommendations to the Committee at that meeting.
 1. What percent of benchmark will the Board try to attain and by when
 2. What percent of the cost should be borne by the state and what percent by the students
 3. Adoption of net tuition as principle
 4. Resource allocation policy on parity and equity
- × Following the legislative interim committee meeting, the Cabinet will make revisions based upon input from the legislators.
- × October/November—the Budget and Finance Committee will review the draft
- × November—Board asked to take final action on the long term financing plan, resource allocation model, and peer comparators

Board Objective #9—Board Self-Assessment

Status Report

President Isaacson asked Mr. Jones to comment on the Board’s actions over the past year. Mr. Jones said, “Congratulations are in order.” He said the Board has made tremendous progress and had a lot of success in their agenda over the past year and should celebrate what they have achieved.

Mr. Jones commented positively on the change over the past year in the format of the Board agenda to focus on the Board’s priorities. But, Mr. Jones said, the Board meetings are very long in comparison to other boards. He recommended that the Board rely and act on recommendations from the chancellor and Cabinet rather than discussing and getting involved in the “how” issues themselves. President-elect Stroup questioned the format of the next year’s agenda. Mr. Jones responded that the Board is already moving in the right direction by using the cornerstones as the direction in which to move, but discussion should be more focused on strategy or “what” and not “how are we doing business.” As an example, Mr. Jones said the decision on how to spend money for capital improvements should be a campus decision and not the Board’s decision.

Mr. Jones suggested the Board conduct a formal, external evaluation next year to evaluate the performance of the system, the Board’s functioning, and to look at the Board’s relationships with internal and external constituents. He suggested that a professional evaluation would include input on the Board’s role and performance from both internal and external constituents.

Board Objective #7—Sustaining the Vision

Status Report

Mr. Dunn said that the strategic plan would be discussed in detail later in the meeting.

Mr. Dunn reported that Ms. Anderson would be taking over responsibility for the communication plan. Vice-president Caspers indicated that Ms. Anderson would meet with a Public Affairs Council subcommittee to review the communications plan. She will provide Vice-president Caspers with an updated plan and forward the plan to the Board at the September 2001 meeting.

Mr. Dunn reported that Mr. Jones has been invited to participate in the Roundtable meeting on July 18, 2001.

Board Objective #1—Financial and Performance Accountability Measurements

Status Report

Ms. Glatt reported work continues on the fiscal accountability measures and on a manual for each measure including definitions for each measure, common data sources, timing of data collection, etc. The Administrative Affairs Council has reviewed the manual and will review it again in August 2001. The Board Budget and Finance Committee will also review the measures at a future meeting. A report on the accountability measures is on schedule to be released at the end of 2001. Ms. Glatt indicated she is prepared to provide an update on the fiscal accountability measures to the Interim Higher Education Committee, should one be requested.

Criteria for Budget Reporting

Ms. Glatt presented criteria for budget reporting from the campuses. The Budget and Finance Committee reviewed the criteria and recommend adoption. She indicated that, on a quarterly basis, if a campus meets any of the criteria, they must report the deviation to the System Office for review by the Budget and Finance Committee. President-elect Stroup questioned if the quarterly report should be submitted to the Committee and suggested that the report be submitted to the chancellor and that it include a plan to correct the deviation. **It was moved** by Mr. Stroup, seconded by Dr. Kunkel to adopt the criteria for budget reporting to the SBHE Budget and Finance Committee with the amendments as noted below. Mrs. Satrom, Dr. Kunkel, Mrs. Clayburgh, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

Effective July 1, 2001, campuses are required to report to the SBHE Budget and Finance Committee on a quarterly basis, any time one or more of the conditions noted below exist. If none of these conditions exist, campuses are not required to submit a report.

1. A variance (+/-) of \$100,000 or 2% or more, whichever is greater, is expected between original and revised biennial tuition revenue estimates.
2. A negative variance of 4% or more is expected between original and revised annual revenue estimates for total auxiliaries.
3. Campus anticipates an individual deficit fund balance of \$50,000 or more (all campuses, except UND and NDSU) and \$100,000 or more at UND/NDSU that will be reportable at fiscal year end.
4. Campus does not anticipate meeting annual bond reserve requirements.
5. Campus is a party to a legal action.
6. A variance of 5% (+/-) in resident hall occupancy rates (spring and fall) over the previous year is expected and/or realized.
7. Actual expenditures for specifically appropriated or Board approved capital projects are projected to exceed legislative or Board authorization; there is a change in funding sources for the project; or there is a major change in the scope of the project.
8. Campus anticipates the need for a deficiency appropriation from the Legislature.
9. Other events having a significant impact on campus revenues or expenses.

Reports are to be forwarded to the ~~Vice Chancellor for Administrative Affairs and should contain the following information, as appropriate:~~ with a plan for resolution.

- ~~a. A comparison of original vs. revised figures~~
- ~~b. Campuses plan for addressing variance (including use and areas of potential reduction)~~
- ~~c. Explanation of cause of variance~~
- ~~d. Expected resolution date~~
- ~~e. Summary of SBHE or legislative action required~~

Quarterly reporting dates are as follows:

Quarter ended Sept. 30, report filed by Oct. 31

Quarter ended Dec. 31, report filed by Jan. 31

Quarter ended March 31, report filed by April 30

Quarter ended June 30, report filed by July 30

Board Objective #2—Removing Barriers

Policies

Ms. Glatt presented a request to delete SBHE Policy 809.1 – Reporting of Grants Received. She said there are processes in place in the fiscal accountability measures to report on grants and contracts activity. **It was moved** by Mrs. Satrom, seconded by Dr. Kunkel to approve on introduction and first reading **SBHE Policy 809.1 – Reporting of Grants Received**. Mrs. Satrom, Dr. Kunkel, Mrs. Clayburgh, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. Exhibit A.

Mrs. Clayburgh requested amendments to SBHE Policy 601.1 – Presidential Search and Screening Committee. She said, that in her opinion, the search committee for the last UND president was too large. The proposed amendments would limit the size of search committees to

eleven members and would also give the Board more responsibility in the selection process. **It was moved** by Mrs. Clayburgh, seconded by Mrs. Satrom to approve on introduction and first reading **SBHE Policy 601.1 – Presidential Search and Screening Committee**. Vice-president Caspers expressed concern that limiting the committee to eleven members may be too small. He also expressed concern about the Board acting as the search and screening committee. Following discussion on the size and importance of the committee, **it was moved** by Mr. Bernhardt, seconded by Mr. Stroup to amend the proposed policy by striking the second to the last sentence in section 1 which limits the committee to eleven members. Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye on the amendment. Mrs. Satrom, Dr. Kunkel, and Mrs. Clayburgh voted no. The motion carried.

Mrs. Satrom, Dr. Kunkel, Mrs. Clayburgh, Mr. Stroup, Mr. Bernhardt, and Dr. Isaacson voted aye on the amended policy. Mr. Caspers voted no. The motion carried. Exhibit B.

Board Objective #7—Sustaining the Vision, continued

Draft NDUS Strategic Plan

Mr. Dunn presented the draft NDUS Strategic Plan. The plan includes the mission and vision statements, beliefs and core values, and goals the Board adopted in the past year. The plan also includes draft objectives for achieving the Board's long-range goals. Board members reviewed, discussed, and made suggested revisions to some of the draft objectives and will continue review and discussion of the strategic plan at the Board retreat July 18-19, 2001.

Board Objective #2 – Removing Barriers, continued

Policies

President Isaacson requested an amendment to SBHE Policy 604.1 – Performance Evaluations: Presidents and Vice-Chancellors by adding the words “and inform the Board” to the end of the last sentence in section 2. **It was moved** by Mr. Stroup, seconded by Mrs. Clayburgh to adopt the proposed amendment and adopt **SBHE Policy 604.1 – Performance Evaluations: Presidents and Vice-Chancellors** as amended and **SBHE Policy 604.2 – Performance Evaluation; Chancellor** on second reading and final passage. Mrs. Satrom, Mrs. Clayburgh, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. Dr. Kunkel voted no. The motion carried. Exhibit C.

Chancellor Isaak presented proposed SBHE Policy 604.3 – Performance Evaluations: ~~Full Time~~ Benefited Employees. The amendment is to replace “full time” with “benefited” employees for the purpose of performance reviews. **It was moved** by Mrs. Clayburgh, seconded by Mr. Bernhardt to waive first reading and adopt on second reading and final passage **SBHE Policy 604.3 – Performance Evaluations: ~~Full Time~~Benefited Employees**. Mrs. Satrom, Dr. Kunkel, Mrs. Clayburgh, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. Exhibit D.

Board Objective #5—Align With the Needs of the State and Research Summit

Status Report

President Isaacson reported that another research summit is planned for 2001-2002 and a liberal arts summit is also being discussed.

Academic Requests

Chancellor Isaak said that, along with his recommendation to approve the following academic requests, the Academic Affairs Council and the Chancellor's Cabinet have also reviewed them and recommend their approval. **It was moved** by Dr. Kunkel, seconded by Mrs. Satrom to approve the following academic requests. Mrs. Satrom, Dr. Kunkel, Mrs. Clayburgh, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

- × **Bismarck State College** requests approval to terminate its Chemistry Technology Program
- × **Bismarck State College** requests approval to offer a Certificate of Completion and Associate of Applied Science degree in Electric Power Technology
- × **Minot State University** requests approval to offer a Certificate Program in Computer Science Basic Programming
- × **Minot State University** requests approval to offer a Certificate Program in Police Management and Investigation
- × **Minot State University** requests approval to offer a graduate Certificate Program in Technology of Managers; and undergraduate Certificate Programs in Application Software Specialist, and in Desktop and Web Publishing
- × **North Dakota State University** requests approval to offer a new Minor in Emergency Management

Dr. Hillman presented LRSC's request to award a Diploma and Associate in Applied Science degree in Diesel Technology. He said that no additional courses are necessary, but it would give students the option to take general education courses to earn a diploma or degree. Dr. Hillman said an articulation agreement is being worked on so that students earning an associate of applied science in Diesel Technology at LRSC can go to NDSCS and get a specific certificate in John Deere or Caterpillar. **It was moved** by Mrs. Clayburgh, seconded by Dr. Kunkel to approve **Lake Region State College's** request to offer a diploma and Associate of Applied Science degree in Diesel Technology with the expectation that LRSC and NDSCS work on an articulation agreement. Mrs. Satrom, Dr. Kunkel, Mrs. Clayburgh, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

Workforce Training Business Plans

Mr. Dunn presented the workforce training business plans for the four workforce training regions. The plans and the budgets have been approved by the respective local workforce training boards and have been reviewed by the College Technical Education Council. Once approved by the SBHE, the plans are sent to the State Board for Vocational/Technical Education where funding for workforce training is provided. Mr. Dunn reported that the appropriation for 2001-2003 is \$1.3 million. Mr. Dunn and the presidents responsible for the four workforce training regions responded to questions from Board members. Chancellor Isaak informed the

Board that the Legislative Council Commerce Committee will review workforce training during the interim. **It was moved** by Mr. Caspers, seconded by Mrs. Clayburgh to approve the annual workforce training business plans as presented. Mrs. Satrom, Dr. Kunkel, Mrs. Clayburgh, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. Copies of the business plans are on file in the System office.

Board Objective #4—Developing a Resource Allocation Mechanism

Status Report

Ms. Glatt reported that a draft resource allocation mechanism model has been developed and a subcommittee of the Administrative Affairs Council will reconvene and make revisions to the model based on modifications to the long-term financing plan that Mr. Jones reviewed with the Board.

Draft Tuition Policy Goals

Dr. Chaffee presented a preliminary report from the Tuition Innovation Committee. Chancellor Isaak formed this committee following a request from the Board at the January 2001 meeting at which the Chancellor's Cabinet presented ideas on changes to tuition policies and practices. The report included numerous ideas on different ways to charge tuition. Dr. Chaffee indicated that if the Board adopts SBHE Policy 820 – Tuition Waivers later in this meeting, many of the proposed ideas would become irrelevant since they could be handled through administrative discretion of tuition waivers. **It was moved** by Mr. Stroup that the Board move ahead and take action on Policy 820. Failed for lack of a second.

Board Objective #6—Increasing Access to Educational Opportunities Throughout the State

Policy

Chancellor Isaak said that since the Board approved SBHE Policy 820 – Tuition Waivers on introduction and first reading, there have been questions from the campuses. For instance, they have asked if, under this policy, the campuses would have the authority to waive the difference between resident and non-resident tuition. Mr. Seaworth indicated that the Chancellor's Cabinet reviewed the policy and recommends inserting a new sentence to section 1, third line from the bottom, "Institutions may grant partial waivers or waive non-resident or resident tuition." This amendment makes it clear that the policy delegates to campuses authority to waive all or part tuition charged to either residents or non-residents. Mr. Stroup also suggested amending section 1 by striking "according to criteria enumerated in those procedures" in line 2. Following discussion, **it was moved** by Mr. Bernhardt, seconded by Mrs. Clayburgh to adopt on second reading and final passage **SBHE Policy 820 – Tuition Waivers** with the proposed amendments. Mrs. Satrom, Dr. Kunkel, Mrs. Clayburgh, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. Exhibit E.

Status Report

Dr. Hillman reported there was a slight setback on the baccalaureate degree while pursuing accreditation from the North Central Association of Colleges and Schools. He said the statewide AA degree would be announced fall of 2001.

MHEC Student Exchange Program

Chancellor Isaak presented a request from the Chancellor’s Cabinet to participate in the Midwestern Higher Education Commission (MHEC) Student Exchange Program. The request includes the tuition rate NDUS campuses would charge and the term they would begin participating. **It was moved** by Mr. Bernhardt, seconded by Dr. Kunkel to approve membership in the MHEC Student Exchange Program. Following a recommendation from Ms. Glatt, Mr. Bernhardt and Dr. Kunkel agreed to amend their motion to include granting each NDUS campus the flexibility to determine the tuition rate, the implementation date, and the programs open to the Midwest Student Exchange Program students. Mrs. Satrom, Dr. Kunkel, Mrs. Clayburgh, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

Board Objective #7—Sustaining the Vision continued

Policies

It was moved by Mr. Stroup, seconded by Mr. Bernhardt to adopt on second reading and final passage the following **SBHE Policies**. Mrs. Satrom, Dr. Kunkel, Mrs. Clayburgh, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. Exhibit F.

- × **301.1 – Organization & Title of Institutions Governed by the State Board of Higher Education**
- × **902.6 – Architect, Engineer, and Construction Manager Contracts and Fees**

Special Orders

Chancellor and campus presidents’ compensation

Chancellor Isaak presented recommended compensation for the campus presidents for 2001-2002. President Isaacson recommended that Chancellor Isaak receive a 4% increase and a three-year rolling contract. His new salary for 2001-2002 would be \$156,860 plus fringe benefits as provided by law and policy. **It was moved** by Mr. Stroup, seconded by Mrs. Satrom to approve the salary and contract terms of the presidents and chancellor for 2001-2002 and request the chancellor to prepare a policy for board consideration to implement a deferred compensation plan for presidents based on years of service. Mrs. Satrom, Mrs. Clayburgh, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. Dr. Kunkel voted no. The motion carried.

| Campus | Salary 2000-01 | Housing 2000-01 | Salary Increase | Salary 2001-02 | Salary % Increase | Housing 2001-02 |
|-------------------------------|----------------|-----------------|-----------------|----------------|-------------------|-----------------|
| BSC Thigpen, Donna | 112,400 | 15,450 | 4,800 | 117,200 | 4.3% | 15,850 |
| LRSC Etemad, Sharon | 86,500 | 15,450 | 4,250 | 90,750 | 4.9% | 15,850 |

| | | | | | | |
|------------------------------------|---------|----------|--------|---------|------|----------|
| WSC McCann, Joseph | 85,000 | 15,450 | 4,250 | 89,250 | 5.0% | 15,850 |
| UND Kupchella, Charles | 147,000 | Provided | 7,350 | 154,350 | 5.0% | Provided |
| NDSU Chapman, Joseph | 147,000 | Provided | 10,000 | 157,000 | 6.8% | Provided |
| NDSCS Hart, Sharon | 100,000 | 15,450 | 4,520 | 104,520 | 4.5% | 15,850 |
| DSU Vickers, Lee | 116,000 | Provided | 5,000 | 121,000 | 4.3% | Provided |
| MaSU/VCSU Chaffee, Ellen | 112,320 | 20,000 | 4,800 | 117,120 | 4.3% | 20,500 |
| MiSU Shaar, Erik | 112,710 | 15,450 | 4,800 | 117,510 | 4.3% | 15,850 |

| | Current Contract Terms | Recommended Contract Terms |
|--------------------|--|--------------------------------------|
| Chaffee, Ellen | 7/1/1999 – 6/30/2002 | 3 year rolling; 7/1/2001 – 6/30/2004 |
| Chapman, Joseph | 7/1/1999 – 6/30/2002 | 3 year rolling; 7/1/2001 – 6/30/2004 |
| Etemad, Sharon | 7/1/1999 – 6/30/2002 | 3 year rolling; 7/1/2001 – 6/30/2004 |
| Hart, Sharon | 7/1/2000 – 6/30/2003 | No change |
| Kupchella, Charles | 7/1/1999 – 6/30/2002 Appointment to faculty on 7/1/2002 – 6/30/2004 if contract not renewed | 3 year rolling; 7/1/2001 – 6/30/2004 |
| McCann, Joseph | 7/1/2000 – 6/30/2003 | No change |
| Shaar, Erik | 7/1/1999 – 6/30/2002 | 7/1/2001 – 6/30/2004 |
| Thigpen, Donna | 3 year rolling; 7/1/2000 – 6/30/2003 | 3 year rolling; 7/1/2001 – 6/30/2004 |
| Vickers, Lee | 7/1/1999 – 6/30/2002 | 3 year rolling; 7/1/2001 – 6/30/2004 |

Consent Agendas

It was moved by Mr. Bernhardt, seconded by Mrs. Satrom to approve the following consent agenda items. Mrs. Satrom, Dr. Kunkel, Mrs. Clayburgh, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

Academic Consent Agenda

Granted **Mayville State University** approval to change their academic structure by reducing the number of academic divisions from six to five. The Communication Arts Division and the Humanities & Social Science Division would be merged and served by a single division chair. The name of the new unit would be the Division of Communication Arts/Humanities/Social Sciences.

Awarded tenure to Douglas Freeman at **North Dakota State University**.

Granted **North Dakota State University** approval to establish the NDSU Langdon Research Extension Center Learning Facility (LREC).

Granted **North Dakota State University** approval to merge the following programs and make a departmental name change:

- × Food and Nutrition (FN) Major be merged into the Department of Health, Physical Education and Recreation
- × Hotel, Motel, Restaurant (HMR) Management Major be merged into the Department of Apparel, Textiles and Interior Design (AT ID)
- × The Department of Food and Nutrition be eliminated
- × The name of the Department of Health, Physical Education and Recreation (HPER) be changed to the Department of Health, Nutrition, and Exercise Studies (HNES)
- × Tenure appointments in the eliminated departments be transferred to the new departments

Changed tenure departments for the following faculty at **North Dakota State University**:

From Food and Nutrition to Health, Nutrition, and Exercise Sciences

- × Mary Hadley

From Health, Physical Education and Recreation to Health, Nutrition, and Exercise Sciences

- × Bradford Strand
- × Donna Terbizan
- × Arthur Maughan
- × Denis Isrow
- × Thomas Barnhart

From Food and Nutrition to Apparel, Textiles, and Interior Design

- × Mort Sarabakhsh

From Business Administration to Agribusiness and Applied Economics

- × Robert Herren
- × Edward O'Relley

From Veterinary and Microbiological Sciences to Biochemistry

- × Thomas Glass

Awarded tenure to Dr. Shanaka L. De Silva and Dr. Joseph N. Benoit at the **University of North Dakota**

Authorized the **University of North Dakota** to establish the following centers:

- × Center for Health Promotion and Translation Research
- × Center for Research in Neurosciences

Financial and Facility Consent Agenda

Authorized **Bismarck State College** to proceed with the Schafer Hall renovation. Approved in 2001 legislation. Estimated cost is \$596,000. Source of funding from general funds.

Authorized **Bismarck State College** to name the music addition/remodeling The Tom and Frances Leach Music Center in honor of the major donors.

Granted **Mayville State University** permission to proceed with the Steam Line Replacement – Central Campus Project and permission to proceed with a comprehensive engineering review for the overall project. Further Board approval to proceed will be requested following the engineering review. Included in the 2000 master plan. \$510,000 approved by 2001-2003 legislature from the general fund. Estimated cost is \$928,200.

Authorized **Minot State University** to proceed with repairs to the coal-fired boiler. Included in the 20002-001 annual budget. Estimated cost is \$132,200. Source of funding is from unexpended capital improvement funds, which will be carried over into the 2001-2003 biennium.

Granted **North Dakota State College of Science** approval of conversion of Riley Resident Hall to office space.

Authorized **North Dakota State University** to proceed with the Sudro Hall Addition and Renovation project. Included in the campus master plan and the 1999-2001 biennial budget request. Approved in 1999 and 2001 legislation. Estimated cost is \$2,950,000. Source of funding is \$2,861,205 in gifts and grants and \$88,795 in asbestos removal litigation funds. Indirect cost recovery dollars may also be a possible source of funding for the project.

Granted **North Dakota State University** approval to seek Emergency Commission approval to extend the flood-related Bank of ND line of credit of \$12,500,000 for the 2001-2003 biennium.

Granted the **University of North Dakota** approval of a Joint Powers Agreement with the City of Grand Forks.

Granted the **University of North Dakota** approval of clarification of tuition rates to be charged to students enrolled in the Occupational Therapy Program.

Authorized the **University of North Dakota** to proceed with miscellaneous repairs to sidewalks, roads, and parking lots. Project includes the required design engineering and development of a replacement schedule for future repairs. Estimated cost for paving is \$400,000. Source of funding is from Housing Auxiliary Facility System Reserves.

Personnel Consent Agenda

Granted the **North Dakota University System** approval to change the broadband salary ranges.

The Board recessed at 5:40 p.m. and reconvened June 21, 2001, at 8:10 a.m.

Board Objective #7—Sustaining the Vision continued

Campus alignment plans

The presidents of NDSU, UND, MiSU/MiSU-BC, VCSU, DSU, and MaSU presented their campus alignment plans, that describe their alignment with the six cornerstones in the Roundtable Report, and responded to questions from members of the Board. Due to lack of

time, the campus alignment plans for BSC, LRSC, NDSCS, and WSC will be reviewed on July 17, 2001, at 7 p.m. at the Seven Seas in Mandan, ND. President-elect Stroup asked Chancellor Isaak to draft a format for future campus alignment plans that will strengthen the plans and also provide consistency among the plans. President-elect Stroup asked Board members to send their comments and suggestions for changes to the plans to the chancellor. Chancellor Isaak is to present recommendations to the Board at a future meeting.

Public Comment

There was no public comment.

Announcements

The next Board meeting will be held at the Mandan Seven Seas on July 17-19, 2001.

Community Meeting

Community and business leaders from the Valley City area met with the Board, NDUS staff, and some presidents and discussed higher education issues.

The Board recessed at 5:35 p.m. and reconvened June 22, 2001, at 7:00 a.m.

Breakfast Meeting

Board members met for breakfast in the Student Union Alumni Room with leaders from student government, staff senate, and faculty senate.

Major Capital Project Tour

Board members toured Foss Music Hall; Graichen Gym; Allen Memorial Library; the powerhouse; Vangstad, McFarland & McCarthy – Life Safety Project; the fieldhouse; and the Regional Technology Center.

The meeting adjourned at 9:00 a.m.

Executive Secretary

President

Date