

## ND STATE BOARD OF HIGHER EDUCATION

Minutes—March 29-30, 2001

Bismarck, ND

The State Board of Higher Education met March 29-30, 2001, in the Student Union Prairie Room on the campus of Bismarck State College. The Board president called the meeting to order at 8:00 a.m. Members present:

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|-----------------------------------|---|
| Dr. Bill Isaacson, President      | Mr. John Korsmo                           |
| Mr. Craig Caspers, Vice President | Mr. Chuck Stroup                          |
| Mrs. Beverly Clayburgh            | Mr. Jason Bernhardt, Student Member       |
| Dr. Richard Kunkel                | Dr. Robert Kibler, Faculty Representative |

Members absent:

Mrs. Jeanette Satrom

Presidents and Executive Deans present:

|   |                               |
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| Dr. Donna Thigpen, BSC                                    | Dr. Sharon Hart, NDSCS        |
| Dr. Lee Vickers, DSU                                      | Dr. James Croonquist, MiSU-BC |
| Dr. Sharon Etemad, LRSC                                   | Dr. Charles Kupchella, UND    |
| Dr. Ellen Chaffee, MaSU/VCSU                              | Dr. Joe McCann, WSC           |
| Dr. Erik Shaar, MiSU                                      |                               |
| Dr. Craig Schnell, NDSU, participated for Dr. Joe Chapman |                               |

Staff members present:

Larry A. Isaak, Chancellor  
Laura Glatt, Vice Chancellor for Administrative Affairs  
Michel Hillman, Vice Chancellor for Academic Affairs  
Eddie Dunn, Vice Chancellor for Strategic Planning/Executive Director CTEC  
H.P. Seaworth, General Counsel/Executive Secretary  
Debra Anderson, Public Affairs Director  
Sheila Tibke, Administrative Secretary III

### Minutes

**It was moved** by Mr. Stroup, seconded by Mrs. Clayburgh, to approve the minutes of the January 25-26, 2001, meeting. President Isaacson requested revising the minutes to reflect that the status report to Board Objective 5 on page three be changed to indicate that the Research and Development Summit would be held March 6-7, 2001. It was unanimously carried to approve the minutes of the January 25-26, 2001, meeting as revised.

## **Board President's Report**

President Isaacson thanked the Board members and NDUS staff for their help in support of the Board's budget in the legislative process.

President Isaacson reported that he and Dr. Hillman met with the president of the Nevada Board of Regents and the founding president of Henderson State College. Nevada K-12 is experiencing 15,000 new students annually resulting in a teacher shortage. Nevada is in the process of getting legislative approval to build a teachers college at Henderson. The meeting focused around the possibility of Nevada teacher education students receiving their education in the NDUS. A follow-up meeting will be held to discuss options for offering the teacher education program to Nevada students (class room instruction, distance ed, etc). No date has been set for this meeting. Mr. Stroup recommended that the Board adopt a resolution supporting efforts to work with other states in meeting the education needs of their students. President Isaacson suggested that a Board objective be made to make a concerted effort to work with other states in meeting the needs of their college students. He also urged campuses to seek similar alliances at the campus level.

## **Chancellor's Report**

Chancellor Isaak reported that the dean at MiSU-BC will be included in the Chancellor's Cabinet and will attend Board meetings.

The Bush Foundation has adopted a resolution providing payment of \$110,000 for faculty development on the two-year campuses for 2001-2002.

One hundred and one classes were held over IVN spring 2001 semester setting a new record.

Chancellor Isaak said that the Minnesota bill regarding reciprocity is still under consideration in the MN legislature. The revenue impact from the loss of the per student payment from the State of MN would be an estimated \$2 million - \$2.5 million a biennium. This does not include any additional tuition revenues that may be lost at the campuses. President Isaacson, Chancellor Isaak, and some of the NDUS campus presidents have been asked to meet with Senator Kinkel and other MN legislators to discuss this bill. No date has been set for this meeting.

Dr. Hillman provided an update on the teacher education accountability requirements from Title II of the Federal Higher Education Act. A new series of exams has been developed for the quality teacher initiative and is referred to as "PRAXIS." Level I is the preprofessional skills test, Level II is the set of exams at the end of four years, and Level III is actual performance measures from the classroom. ND is working on Level I. An on-site visit from the Education Standards and Practices Board (ESPB) will be done every five years in conjunction with the National Council for the Accreditation of Teacher Education (NCATE) visit.

Chancellor Isaak indicated the Ms. Anderson has drafted a fact sheet for the Board's review and asked Board members to forward any comments and/or suggestions to Ms. Anderson.

Mr. Bill Goetz, Governor's chief of staff, attended a National Governor's Association meeting on best practices in state government. Mr. Goetz spoke at the meeting about the ND Higher Education Roundtable process.

Chancellor Isaak expressed congratulations to Dr. Chaffee on being recognized in *Computer World* as one of the business world's premiere 100 IT leaders. She will be honored in May at the international conference in California.

### **Student Association Report**

Ms. Heather Lee, President of the ND Student Association (NDSA), reported that the NDSA passed a resolution on the per credit tuition issue requesting that the BSC pilot program be evaluated after a three year period before per credit tuition is approved at other NDUS campuses.

NDSA forwarded three names to the governor for the Board student member. Submitted were Mr. Bernhardt, UND, and Ms. Linda Mizeur and Ms. Heather Lee, both from NDSU.

NDSA also passed a resolution in reference to the academic calendar. They are requesting no classes be held the day before Thanksgiving to allow students time to travel, that the fall semester start one week earlier, and that there be a three-week break for Christmas. Chancellor Isaak replied that the Cabinet has recommended and he has agreed to a three-week semester break beginning with the 2002-2003 academic year. However, the day before Thanksgiving was not discussed.

Ms. Lee indicated that she and Mr. Bernhardt have been working with the Greater ND Association's (GNDA) New Economy Initiative. As a result of the three meetings held with GNDA, NDSA passed resolutions regarding career services and a recruitment committee. The resolutions support a committee being formed to recruit out-of-state students and that Job Service create an updated system for career services.

NDSA has been lobbying on behalf of HB 1043, HB 1182, and SB 2291. They will host their first legislative appreciation dinner at BSC on March 29, 2001, at which time they will announce nominations for Legislators of the Year.

Ms. Lee reported that Chancellor Isaak placed the NDSA president and one student from each of the DSU, NDSCS, and NDSU campuses on the System committee studying tuition. Their first meeting will be held in April.

The last NDSA meeting for the 2000-2001 academic year will be April 21-22, 2001. Copies of all the resolutions are on file in the System office.

## **Council of College Faculties Report**

Dr. Kibler said the faculty would be pleased with the three-week semester break beginning fall 2002.

In response to an earlier Board discussion on SBHE Policy 702.2 Faculty and Exempt Staff Personnel Evaluation requesting formal annual evaluations of all NDUS employees, Dr. Kibler reported that the CCF passed a resolution requesting no changes to the current policy on evaluation procedures for tenured faculty.

CCF also passed a resolution to keep the open records of the Standing Committee on Faculty Rights available on the web.

CCF will meet with Dr. Kupchella to plan the liberal arts conference that will be held at UND in fall 2001.

Dr. Kibler reported that the CCF would make final changes to the draft grievance procedure at their meeting this afternoon.

### **Board Objective #1—Financial and Performance Accountability Measurements**

#### Status Report

Mr. Dunn reported that the Senate Appropriations Committee requested NDUS staff review the accountability measures in detail with the SB 2003 subcommittee, which was done in February 2001. Ms. Glatt indicated the financial accountability measures were also reviewed with House Appropriations Education and Environment Subcommittee. Ms. Glatt reported that the Administrative Affairs Council has reviewed the first draft of proposed definitions and reporting mechanisms on the financial accountability measures. She indicated that Senate Appropriations expressed an interest in receiving the annual accountability reports in December of each year, especially the even numbered years when they hold an organizational session which is held in mid December. Since the financial audit of the annual financial statements (which will be a data source for some of the measures) is currently not completed until March or April of the year following the close of the fiscal year, the Legislative Audit and Fiscal Review Committee instructed the Auditor's Office to complete the audits by December 1 of each year. This will create pressure on the campuses accounting staff to have the information ready at an earlier date for the auditors. It will also make it difficult to complete the report and have it ready for circulation by mid-December.

#### Accountability Measures

Mr. Dunn said that some of the data needed to prepare the reports for the accountability measures is currently available, but in some cases it is not and will take a significant amount of work to obtain. He indicated four criteria were being considered as the specific accountability measuring is being obtained: use data and information which is also useful in making campus leadership and management decisions, data needed at the next level up (system wide) should be a

sum of information connected at the campus level, data collection should be as automated and routine as possible, and opportunities should be explored for discontinuing other data collection activities wherever possible as the agreed-upon data becomes available. Dr. Hillman said that collecting data for the accountability measures would entail a significant amount of work at the campus and system level until a new information system is in place. Mr. Stroup indicated the Board should be allowed some flexibility in changing the accountability measures as necessary. Chancellor Isaak reported that proposed legislation recommends an interim committee to study the implementation of the performance and accountability measures at which time the Board can make suggested changes.

### **Board Objective #7—Sustaining the Vision**

#### Status Report

Mr. Korsmo reported that there are some minor changes needed in the wording of the Strategic Plan Component. Mr. Dunn stated the wording for action step # 12 should be revised to request the campuses to align the strategic initiatives of their campus plans with the vision and expectations agreed upon in the Roundtable Report. He said the current wording suggests the campuses are to revise their campus missions at this time, which is not what is intended. Mr. Stroup suggested the campus plans be more uniform in the format used. Mr. Dunn said the campuses have submitted draft plans to him. He has made suggested changes including suggested changes in format and returned them to the campuses for revision.

On the Communication Plan Component, Mr. Dunn reported that NDUS staff made a presentation to the appropriations committees of both the House and Senate on the state-of-the-University System. He said legislative leadership preferred the presentation be given to the appropriations committees rather than to the full legislative body. He said that Ms. Anderson would be taking over the responsibility of items 9-12 on the Communication Plan Component.

On the Annual Roundtable Meetings Component, Mr. Dunn said that, at the request of Senator Nething, a date for the annual roundtable meeting will not be set until after the legislature has adjourned.

#### Board Mission and Vision Policies

The Board discussed SBHE Policy 100.7 – Institution Mission Statements and the frequency of reviewing the campus mission statements. President Isaacson said that they should be reviewed more often than every seven years as the proposed policy states. **It was moved** by Mr. Korsmo, seconded by Dr. Kunkel to amend the last two sentences in **SBHE Policy 100.7 – Institution Mission Statements** removing the review of the campus mission statements every seven years to review of such statements upon the Board's request. Dr. Kunkel, Mrs. Clayburgh, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

**It was moved** by Mrs. Clayburgh, seconded by Mr. Bernhardt to adopt on second reading and final passage the following **SBHE Policies**:

- 100.1 Mission of the North Dakota University System (deleted)
- 100.2 Mission of the State Board of Higher Education (deleted)

- 100.3 State System Philosophy and Principles of Operation (deleted)
- 100.4 Mission and Vision of the North Dakota University System (new policy)
- 100.5 Beliefs and Core Values of the State Board of Higher Education (new policy)
- 100.6 Role and Responsibility of the State Board of Higher Education (new policy)
- 100.7 Institution Mission Statements as amended (new policy)

Dr. Kunkel, Mrs. Clayburgh, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. Exhibit A.

#### SBHE Policy 430.1 Honorary Degrees

Dr. Hillman stated the reason for the change in SBHE Policy 430.1 – Honorary Degrees is to expand the types of degrees that may be awarded as honorary degrees and thus the campuses that may award them. **It was moved** by Mr. Korsmo, seconded by Mr. Caspers to approve on introduction and first reading **SBHE Policy 430.1 – Honorary Degrees**. Dr. Kunkel, Mrs. Clayburgh, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. Exhibit B.

President Isaacson said the Board would accept honorary degree requests at the April 2001 meeting when this policy will be acted upon on second reading and final passage.

#### Legislative Issues

Mr. Seaworth provided the Board with a tracking list and update of proposed bills that the NDUS is following this legislative session.

### **Board Objective #2—Removing Barriers**

#### Status Report

Mr. Seaworth reported that he received information on barriers from NDUS campus officials and councils. These barriers have been reviewed by the Chancellor's Cabinet. Some of the barriers can be corrected by amending current Board policies or system procedures. There were few items on the list that can be corrected by policy amendments since, through the Board's streamlining of policies over the last two years, many of these issues have been corrected. Some of the recommended barriers will require legislative action, many of which are now pending. Other recommendations will require more extensive discussion since they deal with broader policy issues. A report with draft policy recommendations will be presented at the April Board meeting along with a list of policy revisions the Board has acted on over the past five years that have addressed barriers.

#### Human Resource Policies

Mr. Sandal presented proposed changes to various Human Resource (HR) Policies. HR Policy 20.1.1 – Funeral Leave clarifies that employees would be able to use funeral leave for the death of an employee's brother-in-law and sister-in-law. Another proposed change to HR Policies 6 – Annual Leave and 7 – Sick Leave clarifies that new employees on probationary status do accumulate and have access to sick and annual leave. HR Policy 6.10 – Annual Leave is a proposed new policy that would allow employees to use annual leave before it is accrued. **It was**

**moved** by Mr. Stroup, seconded by Mr. Korsmo to approve on introduction and first reading **Human Resource Policies 20.1.1 - Funeral Leave, 6 - Annual Leave, and 7 - Sick Leave**. Dr. Kunkel, Mrs. Clayburgh, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. Exhibit C.

SBHE 500 and 700 Policies

**It was moved** by Mrs. Clayburgh, seconded by Dr. Kunkel to adopt on second reading and final passage the following **SBHE Policies**:

- 502 Choice of Name for Official Record Keeping (deleted)**
- 504 Resident Tuition Law and Guidelines**
- 505 International Student Health Insurance**
- 506.1 Immunization**
- 507 Student Publications**
- 701.1 Leave Without Pay**
- 701.2 Developmental Leave**
- 702.1 Payroll Deductions (deleted)**
- 703.1 Early Retirement**
- 703.2 ~~North Dakota State Retirement~~ Benefits**
- 703.3 TIAA/CREF (deleted)**
- 703.5 Deferred Compensation (deleted)**
- 704.1 Extra Territorial Coverage (deleted)**
- 704.2 Health Insurance (deleted)**
- 704.3 State-Supported Group Life Insurance (deleted)**
- 704.4 Social Security (deleted)**
- 706.1 Board Members Per Diem Payments**
- 706.2 Authorization for Travel Reimbursements (deleted)**
- 706.3 Authorization for Travel**
- 707 Severance Pay**

Dr. Kunkel, Mrs. Clayburgh, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. Exhibit D.

President Isaacson charged Mr. Seaworth to draft or revise two Board policies for future Board consideration for the following issues: (1) That the BHE establish a set of annual objectives consistent with the Strategic Plan to be accomplished by the Board and NDUS prior to the conclusion of the Board's July retreat. That the BHE also establish an annual set of objectives for the chancellor and NDUS to measure performance. And, the BHE establish longer-range objectives consistent with the Strategic Plan that may be reviewed on an annual basis. (2) All full time NDUS employees receive an annual written and verbal performance review and all merit increases be supported by the written review and within guidelines established by the Board.

### **Board Objective #3—Developing Long-term Financing Plan for NDUS**

#### Status Report

Ms. Glatt reported that the Action Plan has been updated (as have all of the Action Plans) and had nothing further to report.

### **Board Objective #4—Developing a Resource Allocation Mechanism**

#### Status Report

Ms. Glatt reported that the Action Plan has been updated with steps taken to date and revised dates for future items based on the progress to date. Further work on the peer comparators and resource allocation model is on hold until more information is available on the long-term financing plans.

#### BSC Tuition Model

Dr. Thigpen said that the BSC Per Credit Hour Pilot Project has been very successful and exceeded the campus's expectations. She reported that BSC gained 146 students and an additional \$386,000 in the first year of the per credit hour pilot project. Some of the additional revenue collected went to hire an English teacher and to raise the rate paid to adjunct faculty and to BSC faculty in overload situations.

Dr. Thigpen reported that there was no effect on financial aid availability as a result of the per credit hour model.

BSC did experience a reduced number of students in the vocational/technical programs that require higher credit hour loads. The BSC Foundation provided scholarships to students in these programs to help minimize the cost.

Dr. Thigpen said the business and registrar's offices expected an increased workload during the drop/add period. Neither office experienced a noticeable change in their workload in the fall nor spring semester with the registrar's office reporting a workload reduction because of the decrease in the number of overload petitions.

### **Board Objective #5—Align With the Needs of the State and Research Summit**

#### Status Report

President Isaacson reported that the Research and Development Summit held in Bismarck on March 6-7, 2001, was "an outstanding event." Approximately 175-200 people attended the Summit. He said he hopes the liberal arts summit has the same success.

Mr. Dunn informed the Board that the campuses have submitted their campus plans to him. He has reviewed the plans to make sure they are in alignment with the Roundtable goals and returned them to the individual campuses with suggestions for improvement. Mr. Dunn stated that #10 in the Action Plan will be changed to reflect that the Board review and approve the campus strategic plans in June 2001. In relation to the analysis of equipment and technology, Mr. Stroup suggested that this would be a great opportunity to ask the private sector what type of training and/or equipment needs they will have in the future. The private sector may be willing to supply the campuses with the necessary equipment for the training needs of the students that could possibly be their employees in the future.

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President Isaacson introduced Mr. Ralph Kingsbury, newly appointed Board member. His term begins July 1, 2001.

Chancellor Isaak introduced Ms. Jacque Alvarez, NDUS office receptionist.

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#### Entrepreneurship Program Report

Dr. Hillman reported that this progress report is in response to the Board's request in December 2000 and to Action Plan 5—"Develop a time schedule for offering educational courses on the topic on entrepreneurship at every campus within the University System." He indicated that a faculty discipline group has been established across the NDUS to promote entrepreneurship courses, address the common course numbering issue, and to collaborate with campuses across the System on the offering of these courses. ENTR is the prefix that has been assigned to the entrepreneurship courses. Dr. Hillman pointed out that nine NDUS campuses offer coursework in entrepreneurship. President Isaacson said it is important that all NDUS campuses offer courses (skill set) in how to start your own business to students in all programs of study. Chancellor Isaak stated that the awareness of and the number of courses offered in entrepreneurship has increased a great deal in the last three years. There was extensive discussion amongst the Board and Cabinet on the importance of offering entrepreneurship courses. President Isaacson indicated he is pleased with the progress so far but the Board needs to define what it wants it to be. This item will be assessed at the annual Board retreat.

President Isaacson said that there is an opportunity for the NDUS to be a BETA test site for an entrepreneurial program being developed for the University of Phoenix. He asked that the Academic Affairs Council and the committee working on entrepreneurship to research this opportunity to see if the NDUS is a compatible partner.

Chancellor Isaak encouraged the campus presidents to inform Board members during campus visits about the entrepreneurial efforts on their campus in curriculum and degree programs, small business development centers, and in working with local developers and tech centers as well as workforce training efforts.

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Dr. Kibler left the meeting at this time to attend the Council of College Faculties meeting.

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### Academic Requests

Dr. Hillman presented a request from LRSC to award a Diploma and Associate in Applied Science Degree in Diesel Technology. He indicated the LRSC currently offers a Diesel Technology Certificate Program and adding general education requirements will give students the option of receiving a diploma and associate of applied science degree. Since the courses are already in place, there would be no additional cost to offer the diploma or degree. Mr. Stroup questioned if there is really a need for this diploma/degree program in relationship to the Roundtable recommendations. There was discussion concerning whether this request was really needed at LRSC. Some Board members indicated that they had not received the background information to make a well-informed decision on this request. It was the consensus of the Board to delay action until a future Board meeting to allow Board members time to review the background information.

Dr. Hillman said that the request from NDSCS to offer an Associate in Applied Science Degree in a new program titled, Caterpillar Dealer Service Technician would be delayed until the April 2001 Board meeting.

Dr. Hillman presented a request from NDSU for a new undergraduate major, minor, and certificate offering in Equine Studies. This program is in response to the rapid growth of horse industries and the increased use of horses for recreation. There is no other program like this in the state. Funding will come from discretionary funds, gifts, and tuition and no additional resources will be requested from the Board. **It was moved** by Mr. Bernhard, seconded by Dr. Kunkel to approve the request from **North Dakota State University** of a new undergraduate major, minor, and certificate offering in Equine Studies. Dr. Kunkel, Mrs. Clayburgh, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

Dr. Hillman discussed the method on which the background information for academic program requests is distributed to the Board. Suggestions made were to send the background information along with the Board agenda materials, mail it well in advance of the Board meeting so the Board members have time to study it and indicate on Board agenda material to refer to previously mailed materials, or both. Chancellor Isaak and Dr. Hillman will discuss the best way to distribute the information to the Board.

## **Board Objective #6—Increasing Access to Educational Opportunities Throughout the State**

### Status Report

Dr. Hillman reported that the campuses are sending a request to North Central Association of Colleges and Schools (NCA) for approval of NDUS campuses to offer degrees through distance

education. The consortium is currently named ND University System Online (NDUSO). A report on these activities will be presented to the Board at the April meeting. Dr. Hillman said that one of the biggest challenges in this Board Objective is getting the outdated administrative systems to handle students enrolled on multiple campuses.

#### New Enrollment Reporting Model

Dr. Hillman presented a proposed new policy as a result of the new enrollment reporting format that the Board adopted in November 2000. He indicated that there are two editorial changes to #2. In line seven, change “should” to “shall” and in line eight, change “will” to “shall.” **It was moved** by Mr. Stroup, seconded by Mrs. Clayburgh to approve on introduction and first reading **SBHE Policy 440 – Enrollment Reporting** with the above noted changes. In response to a request from President Isaacson, Dr. Hillman will provide a copy of the new enrollment reporting format to the Board at the April meeting when this policy is presented for second reading. Dr. Kunkel, Mrs. Clayburgh, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. Exhibit E.

#### Distance Learning Policies

Ms. Glatt presented SBHE Policies 805.3 – Application, Course, Program and Other Miscellaneous Fees and 805.3.1 – Distance Learning on introduction and final passage. She indicated that the change in 805.3 is to eliminate duplication of policy as item 1.c. is now included in Policy 805.3.1. Policy 805.3.1 is necessary to allow campus flexibility in setting up courses in sessions in the administrative software system. **It was moved** by Mrs. Clayburgh, seconded by Mr. Caspers to adopt on introduction and final passage **SBHE Policies 805.3 – Application, Course, Program and Other Miscellaneous Fees and 805.3.1 – Distance Learning Courses**. Dr. Kunkel, Mrs. Clayburgh, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. Exhibit F.

#### Tuition Waiver Policy

Dr. Hillman presented SBHE Policy 820 Tuition Waivers for second reading and final passage. **It was moved** by Mr. Bernhardt, seconded by Mr. Korsmo to amend **SBHE Policy 820 – Tuition Waivers** to remove the words “student activity” from 2.a. Mr. Bernhardt withdrew his motion. **It was moved** by Mr. Korsmo, seconded by Mrs. Clayburgh to amend **SBHE Policy 820 – Tuition Waivers** to remove the words “student activity” from 2.a. Dr. Kunkel, Mrs. Clayburgh, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. **It was moved** by Mrs. Clayburgh, seconded by Mr. Bernhardt to adopt on second reading and final passage **SBHE Policy 820 – Tuition Waivers** as amended. Dr. Kunkel, Mrs. Clayburgh, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. Mr. Korsmo voted no. The motion carried. Exhibit G.

### **Board Objective #8—2001-2003 Needs-Based Budget**

#### Status Report

Chancellor Isaak reported that the final report on passed legislation may be presented to the Board at the April 2001 meeting if the Legislature has adjourned.

## **Board Objective #9—Board Self-Assessment**

### Status Report

President Isaacson said he plans to contact Mr. Dennis Jones and ask him to participate in the Board Retreat in July 2001.

### **Consent Agendas**

**It was moved** by Mr. Stroup, seconded by Mr. Korsmo to approve the following consent agenda items. Dr. Kunkel, Mrs. Clayburgh, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

#### Academic Consent Agenda

1. Approval for **North Dakota State University** to merge two departments – Department of Botany/Biology and Department of Zoology - in a new department – The Department of Biological Sciences.
2. Approval for **North Dakota State University** to change the name of the Department of Cereal Science to Department of Cereal and Food Sciences.
3. Approval for **North Dakota State University** to establish a Center for Advance Technology Transfer and Traineeship.

#### Financial and Facility Consent Agenda

4. Authorized **Dickinson State University** to:
  - Launch a capital fund campaign with a goal of \$4 million in support of renovating and expanding upon the Whitney Stadium facilities.
  - Seek an Amendment to SB 2003 to provide legislative approval of the Whitney Stadium. Renovation/Addition Project with the funding to be derived from any federal, private, or local source.
  - Proceed with the project pending legislative approval, with any significant changes in the size or scope of the project to be brought back for Board consideration.
5. Authorized **Dickinson State University** to proceed with the re-roofing of Scott Gym and Wienbergen Hall. Estimated cost is \$195,650. Source of funding is the 1999-2001 general fund allocation. Both roofs identified in the Campus Master Plan and in the biennial and annual budget.
6. Authorized **Lake Region State College** to proceed with the improvements and resurfacing of the main entrance road. Estimated cost is \$106,189. Source of funding is \$70,000 from parking fees and \$36,189 from Capital Improvements.
7. Authorized **Lake Region State College** to seek an amendment to SB 2003 to accept and expend \$325,000 for the renovation of the main entrance with funding from private gifts; and, to proceed with the project pending legislative approval, with any significant changes in size and scope of the project to be brought back to the Board for consideration. Included in the Facilities Master Plan.

8. Authorized **Lake Region State College** to request Emergency Commission approval of excess income of \$130,000 from 1999-2001 tuition revenue. Additional expenditure authority of \$130,000 was approved for the following:
- |   |           |
|---|-----------|
| Instructional Fees to cover dual-credit delivery costs and distance ed reimbursement                          | \$ 65,000 |
| Natural gas for additional heating costs  | 20,000    |
| Capital Improvements for the completion of the fire safety system to provide for security of campus residents | 25,000    |
| Equipment to upgrade instructional computer labs  | 20,000    |
9. Authorized **North Dakota State University** to proceed with replacement of underground steam and condensate return lines on the south end of the campus eastward from the Heating Plant building. Included in SB 2003 and in the Campus Master Plan. Estimated cost is \$1,600,000. Source of funding: approximately ½ of the cost from NDSU's 2001-2003 extraordinary repairs budget with the remaining amount from FEMA dollars as a result of the June 2000 flood.

Personnel Consent Agenda

**It was moved** by Mr. Korsmo, seconded by Mr. Caspers to appoint Ms. Marge Michael, Jamestown College, to fill a vacancy (due to a resignation) on the **State Grant Advisory Board**. The term expires June 30, 2002. Dr. Kunkel, Mrs. Clayburgh, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

**It was moved** by Mrs. Clayburgh, seconded by Mr. Korsmo to appoint Ms. Carol Goodman and reappoint Mr. Jerry Doan to the **State Board of Agriculture Research and Education** for the terms to begin July 1, 2001, to June 30, 2006. Dr. Kunkel, Mrs. Clayburgh, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

**It was moved** by Mr. Korsmo, seconded by Dr. Kunkel to award an honorary degree at **North Dakota State University** to Evelyn R. Morrow Lebedeff. Dr. Kunkel, Mrs. Clayburgh, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

**It was moved** by Dr. Kunkel, seconded by Mr. Bernhardt to award honorary degrees at the **University of North Dakota** to Dr. Richard Olafson, Ms. Patricia Owens, and Mr. Raymond Rude. Dr. Kunkel, Mrs. Clayburgh, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, and Mr. Caspers voted aye. Dr. Isaacson was absent. The motion carried.

**Special Orders**

2000 NDUS Financial Statement Audit

Ms. Glatt presented the FY 2000 NDUS Financial Statement Audit. She reported that the Board Budget and Finance Committee has reviewed the audit report and the Legislative Audit and Fiscal Review Committee has adopted the report. Mr. Stroup requested that the Budget and Finance Committee review the status of the informal audit recommendations at their next meeting. **It was moved** by Mr. Caspers, seconded by Mr. Stroup to approve the 2000 NDUS

Financial Statement audit. Mrs. Satrom, Dr. Kunkel, Mrs. Clayburgh, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. A copy of the Audit Report is on file in the System office.

#### MaSU Emergency Request

Dr. Chaffee reported that the State Risk Management Division of OMB visited the MaSU campus and found that the floor in the Louise Lewe Field House is showing wear spots and recommends that MaSU repair the surface before hosting any other event in the gym. The floor is a tartan floor, which is a rubber material that hardens after time. Dr. Chaffee said three students have been injured from falls on that floor in the past five months. The estimated cost of the floor repair is \$25,000 to \$50,000. Since this is the only multipurpose facility in Mayville and events are scheduled for the summer (e.g. basketball camps), they cannot afford any downtime. The repairs would involve hiring a firm to come in and scrape and patch the bad spots and apply a new finish to the floor that would carry a warranty for one year. Risk Management told Dr. Chaffee that the floor is a liability of the state and they will continue to pay claims due to injuries on the floor, but this will result in an increase to MaSU's cost of coverage.

Dr. Chaffee said that MaSU is currently conducting a private campaign to raise up to \$4 million for renovation and expansion of the Field House that would include a new gym floor.

Chancellor Isaak and Ms. Glatt provided funding options to the Board. **It was moved** by Mr. Caspers, seconded by Dr. Kunkel to delegate the decision to the Chancellor as to where the funds will come from for the necessary repairs at **Mayville State University** and to work with the Legislature if necessary when the cost estimates are received. Dr. Kunkel, Mrs. Clayburgh, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

#### **Public Comment**

There was no public comment.

#### **Announcements**

President Isaacson said the next Board meeting will be held at ND State College of Science on April 26-27, 2001. Depending on the amount of agenda items for that meeting, the Board may begin meeting the evening of April 25. He also indicated that a meeting will possibly be needed in May to address budget issues.

President Isaacson distributed a list of the Board member commencement assignments.

## **Campus Reports**

Board members discussed the campus reports that are included with the Board meeting agenda materials. Mr. Stroup said the information in the campus reports is the same as the campus newsletters that are mailed to all Board members. President Isaacson said he would like to see the presidents orally report extraordinary events on their campuses. It was the consensus of the Board to keep the written campus reports and that the campus presidents orally report “wow” issues from their campus at Board meetings.

Dr. Etemad reported that LRSC just completed their North Central accrediting visit and received a 10-year accreditation with no follow-up.

Dr. Hart announced that NDSCS is in the process of becoming a notebook campus. This will be a gradual transition beginning with three programs in fall 2001, five in 2002, etc. until all programs have been converted.

## **Review of Board Meeting**

President Isaacson said the Board continues to have trouble staying on the time schedule. Mr. Korsmo suggested allowing more time for the first agenda item, which includes all the reports.

Chancellor Isaak said he will review the campus distribution of academic program request materials sent to Board members and asked the Board members to send him suggestions on the distribution process.

Mr. Korsmo requested that mail to Board members from the System office be compiled and mailed once a week. He said that some days he receives up to five pieces of mail from the System office. Chancellor Isaak will look into it.

## **Major Capital Project Tour**

Board members received a presentation on the BSC Vocational/Technical Center.

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The meeting recessed at 4:30 p.m., Thursday, March 29, 2001.

Board member and members of the Council of College Faculties met for breakfast in the BSC Alumni Room at 7:30 a.m. on Friday, March 30, 2001. The Board meeting reconvened at 8:15 a.m.

## CCF Joint Meeting

Members of the Council of College Faculties (CCF) offered the faculty viewpoints on different policy issues within the ND higher education system. Mr. Lyle Prunty, NDSU, presented information on copyright, patent, and distance education. He said that many faculty members in the University System have published books and it is important that they be able to put their names on their books as well as claim ownership on other works. Mr. Prunty reported that the CCF asks the NDUS support and encourage faculty innovation and research in and for the advancement of the campus mission and reputation. Ms. Kay Fulp, Coordinator of Articulation and Transfer, said there is currently a joint Academic Affairs Council/CCF Committee working on an intellectual property policy and how to address online course delivery and similar issues. Mr. Seaworth indicated that there is also legislation pending in regards to intellectual property and if passed, the related Board policies will need to be revised. Current policy states that if a faculty member's contract requires the faculty member to write or create something, the rights to that work belong to the institution. If there is nothing in the faculty member's contract requiring them to write or create something, the rights belong to the faculty member, provided there is no other agreement.

Mr. Steve Lawson, MiSU, presented information on the faculty viewpoint on different tuition issues in the NDUS such as the advantages and disadvantages of charging tuition per semester and per credit hour, special fees charged to different programs, reciprocity, and tuition waivers. One of the suggestions in the faculty report was to offer tuition waivers to the spouse and dependents of NDUS faculty to compensate for their below national and regional salaries.

Comments were also made from various CCF members on the Roundtable Report. CCF President Mr. Scot Stradley, UND, said faculty members did not feel involved in the preparation of the Report. He said a major concern of the faculty is the concept of running higher education in a business model and that students will view education differently than the faculty view it. Mr. Stradley said faculty agrees with the importance of economic development in ND and it is/will be a challenge to attract students to stay in ND after completion of their college education. Students need to know that if they would lose their job, there would be other opportunities for their employment, which is a problem in the state. Mr. Stradley said the CCF wants to acknowledge all the good work that higher education has done for ND's economy and it is not higher education's fault for the shape ND's economy is in but rather is due to other forces. He said the CCF also encourages development of a strong policy on property rights as an incentive to the faculty to be entrepreneurial.

Mr. Steve Huenneke, MiSU, reported that the average faculty in ND spends over 50 hours per week on teaching and related activities, which leaves very little time for research. Many faculty members are working extra time to keep programs viable. He said for faculty members to respond to the accountability measures in the Roundtable Report will take a tremendous amount of time leaving less time for teaching and related activities and research. Mr. John Peterson, MaSU, expressed hope that the accountability measures will differ for the differing types of institutions. Mr. Scott Klingenstein, BSC, said he has no idea how he is going to track his pre-engineering students for the success rate. These students graduate from BSC with an AAS degree; no major is listed.

Mr. Stradley closed by stating that the faculty wants to be involved in the Roundtable accountability process and the future of higher education in ND.

The meeting adjourned at 12:10 p.m.