

STATE BOARD OF HIGHER EDUCATION

Minutes—November 16-17, 2000

Devils Lake, ND

The State Board of Higher Education met November 16-17, 2000, in the Chautauqua Gallery on the campus of Lake Region State College. The president called the meeting to order at 8:00 a.m. CT. Members present were:

Dr. Bill Isaacson, President	Mrs. Jeanette Satrom
Mr. Craig Caspers, Vice President	Mr. John Korsmo
Mr. Chuck Stroup	Mr. Jason Bernhardt, Student Member
Dr. Richard Kunkel	Mrs. Beverly Clayburgh

Members absent:

Dr. Robert Kibler, Faculty Representative

Presidents and Executive Deans present were:

Dr. Sharon Etemad, LRSC	Dr. Sharon Hart, NDSCS
Dr. Charles Kupchella, UND	Dr. Lee Vickers, DSU
Dr. Joe McCann, WSC	Dr. Joe Chapman, NDSU
Mr. Larry Eide, MiSU/MiSU-BC, participated in place of Dr. Erik Shaar	
Dr. Wayne Boekes, BSC, participated in place of Dr. Donna Thigpen	
Mr. Gary Hagen, MaSU/VCSU, participated in place of Dr. Ellen Chaffee	

Staff members present were:

Larry A. Isaak, Chancellor
Michel Hillman, Vice Chancellor for Academic Affairs
Laura Glatt, Vice Chancellor for Administrative Affairs
Eddie Dunn, Vice Chancellor for Strategic Planning/Exec Dir CTEC
H.P. Seaworth, General Counsel & Executive Secretary
Gina Padilla, Secretary

Minutes

It was moved by Mrs. Satrom, seconded by Mrs. Clayburgh, to approve the minutes of the September 21-22, 2000, and October 16, 2000, Board meetings. There was discussion on the issue of safety and liability on campuses that have/use toxic and hazardous fumes and chemicals. Mr. Seaworth will review the current Board policies and report to the Board at a future meeting how University System policies conform to federal and state regulations. Following discussion, members of the Board unanimously approved the minutes of the meetings as distributed.

Board President's Report

President Isaacson had no report.

Chancellor's Report

Chancellor Isaak reported that NDUS staff are reviewing policies in the 500 and 700 sections of the Board of Higher Education policy manual to comply with Board Objective # 2—Removing Barriers and are also working on a NDUS procedures manual that will be maintained by the Chancellor's Cabinet.

He indicated that the campus Roundtable forums and legislative briefings are now complete. Chancellor Isaak thanked the Board members for their participation in those events.

Chancellor Isaak stated that the Governor would release his budget on December 7, 2000.

Distance education delivery program requests that Chancellor Isaak has approved since the last Board meeting:

- LPN degree from NDSCS to MeritCare in Fargo. NDSU and NDSCS are working together on the delivery of the general education courses with NDSCS providing the technical courses.
- Continuation of UND's Education Leadership in Grand Forks, Fargo, Minot, Bismarck, and Williston
- Continuation of UND's MBA to Bismarck and Dickinson
- Continuation of UND's Master in Public Administration with Health Administration track to Bismarck.

Delivery of the UND's Masters in Rural Health Nursing Program has been put on inactive status.

Chancellor Isaak reported that Ms. Debra Anderson has been hired as the Public Affairs Director and will begin her duties on December 18, 2000. Chancellor Isaak indicated he would send the position description to the Board.

Dr. Vickers provided the Board with an update on the Murphy Hall project that the Board approved contingency funding for at the last Board meeting. He said that a makeshift ventilation system has been designed, a contractor has been selected, and the asbestos work is completed. The system should be completed during the Thanksgiving break after which time the air will be tested again.

Student Association Report

Ms. Heather Lee, NDSA President, reported that the NDSA has elected Mr. Mike Schnell as their lobbyist, Mr. Justin Dever as their Finance Committee Chair, and Mr. Ben Hetzel as their

State Student Affairs Representative. The next NDSA meeting will be November 17-18, 2000, at DSU. Ms. Lee said that the Association will be finalizing a meeting schedule for spring semester 2001 and will mail copies of the spring schedule to the Board. She thanked Mr. Korsmo and Mrs. Satrom for attending recent NDSA meetings.

Council of College Faculties Report

Ms. Judy Ryan, LRSC, reported for the CCF in Dr. Kibler's absence. She stated that the faculty have two requests and read a resolution that the CCF passed relating to the two requests: 1) that research in the liberal arts be included in the Research Summit and 2) that the research shown be expanded to show research from all eleven campuses. The CCF discussed the accelerated degrees that are/will be offered in the NDUS and the CCF would like to be involved in the planning of these degrees to ensure the quality of the curriculum. Ms. Ryan said the CCF endorsed BHE Policy 607.4 Sick Leave Policy with three recommendations: 1) The policy include all faculty, not just twelve-month faculty; 2) remove the words "brief" and "limited" from the first section in the policy; and, 3) the words "may be permitted" in the first section be changed to "shall be permitted." Chancellor Isaak stated that the committee working on the Research Summit would consider the resolution passed by the CCF. Other recommendations will also be taken under advisement.

Board Objective # 1—Financial and Performance Accountability Measurements

Status Report

Ms. Glatt reported that a subcommittee has been formed to oversee the development and implementation of the financial accountability measures and has met twice. They are in the process of defining each measure and are identifying a data source for each measure. Mr. Larry Eide, MiSU, is overseeing the development of a manual that will serve as a reference guide for each measure and will include definitions, data source, timelines for reporting, individual responsible for reporting, etc. The project is on schedule according to the Board objective timelines.

Mr. Dunn reported that the Data Warehouse committee is working on the performance accountability measurements. He also indicated that Governor Shafer requested a report from each State agency regarding the success indicators for the North Dakota Delivers Program. Mr. Dunn reported that he is working closely with the Office of Management and Budget (OMB), which has accepted the accountability measures included in the Roundtable Report as the accountability measurements for the success indicators.

Chancellor Isaak reported that the financial and performance accountability measurements would be included in the report to Legislative Council by the Higher Education Interim Committee. He said this would be a permanent record.

Board Objective # 2—Removing Barriers

Status Report

Mr. Seaworth reported that the task force is working on this objective, but due to the medical condition of Presidents Thigpen and Chaffee (members of the task force), policy review may not be completed until February 2001 with Cabinet and Board approval still anticipated to be on schedule in the spring of 2001. President Isaacson recommended that the campus presidents submit policies that they see as barriers to the task force for their review. Chancellor Isaak urged Board members to do the same.

SBHE Policy 607.4

Mr. Seaworth explained the proposed new Board Policy 607.4 Sick and Dependent Leave; Family Leave. Currently there is no formal Board or campus faculty sick leave policies and the campuses have been handling each case individually. This could lead to lawsuits since faculty members are treated differently. He indicated that the CCF and Academic Affairs Council have reviewed this and similar policies and are unable to reach a consensus. The Chancellor's Cabinet recommend this proposed Board policy which states that the institutions must have a sick leave policy which includes guidelines for paid time off for short periods of time and will not grant a sick leave entitlement with accrual of sick leave. Mr. Seaworth said that the CCF has made recommended changes to the policy and President Kupchella also requested more time to review the Policy. Mr. Seaworth may bring revisions to the Policy to the Board on second reading and final passage. **It was moved** by Mr. Stroup, seconded by Mr. Korsmo to approve on introduction and first reading **SBHE Policy 607.4 Sick and Dependent Leave; Family Leave.** Mr. Stroup, Mrs. Clayburgh, Mr. Bernhardt, Mr. Korsmo, Mrs. Satrom, Dr. Kunkel, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. Exhibit A.

SBHE Policy 703.1

Mr. Seaworth reviewed the proposed changes to SBHE Policy 703.1 Early Retirement. The major proposed change removes the need for Board approval for the part-time and/or temporary employment of persons following an early retirement. The employment of early retirees would be a campus decision. The other proposed change is consistent with other Board policies in that the early retirement of presidents be approved by the Board upon the Chancellor's recommendation. **It was moved** by Mr. Stroup, seconded by Mrs. Satrom to approve on introduction and first reading **SBHE Policy 703.1 Early Retirement.** During discussion Mr. Bernhardt recommended changing "or" to "and" in 3.a.I. Mr. Stroup and Mrs. Satrom accepted this amendment. Mr. Stroup, Mrs. Clayburgh, Mr. Bernhardt, Mr. Korsmo, Mrs. Satrom, Dr. Kunkel, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. Exhibit B.

SBHE Policy 404.1

It was moved by Dr. Kunkel, seconded by Mrs. Clayburgh to adopt on second reading and final passage **SBHE Policy 404.1 Distance Learning Credit Activities** and request that section B be moved to the System Procedure Manual when it is prepared. Mr. Stroup, Mrs. Clayburgh, Mr. Bernhardt, Mr. Korsmo, Mrs. Satrom, Dr. Kunkel, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. Exhibit C.

SBHE Policy 803.1

Ms. Glatt indicated that there was an additional change to the proposed policy since the Board approved it on introduction and first reading. The words in line two section 6 were changed to clarify discount contracts. **It was moved** by Mrs. Clayburgh, seconded by Mr. Caspers to adopt on second reading and final passage **SBHE Policy 803.1 Purchasing Procedures** with the proposed amendment to section 6. Mr. Stroup, Mrs. Clayburgh, Mr. Bernhardt, Mr. Korsmo, Mrs. Satrom, Dr. Kunkel, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. Exhibit D.

SBHE Policy 804

Ms. Glatt reported two typing errors in the proposed policy that the Board approved on introduction and first reading. Section 5. item h. should be “to another party” not “on another party” and the last word in item i. should be “liens.” **It was moved** by Mr. Bernhardt, seconded by Mrs. Clayburgh to adopt on second reading the final passage **SBHE Policy 804 Leasing Policy** with the above corrections.

It was moved by Mr. Stroup to delete section 4. and incorporate it in procedures written by the Chancellor. Failed for a lack of a second.

Following discussion, Mrs. Clayburgh, Mr. Bernhardt, Mr. Korsmo, Mrs. Satrom, Dr. Kunkel, Mr. Caspers, and Dr. Isaacson voted aye to adopt SBHE Policy 804 as proposed with corrections to the two typing errors. Mr. Stroup voted no. The motion carried. Exhibit E.

Board Objective # 3—Long-term Financing Plan

Status Report

Mr. Korsmo reported that the System has entered into a contract with Mr. Dennis Jones, NCHEMS, to compile comparative data including levels of state and private funding sources, revenues, taxpayer’s ability to pay, depreciation, and deferred maintenance costs. He will present this comparative state data to the Board at the January meeting. This information will be used by Mr. Jones to prepare a financing plan for each campus that addresses the sources of revenues that will be needed to fill the funding gap between the NDUS campuses and their selected peer groups. These financing plans should be finished by May 2001.

Board Objective # 4—Resource Allocation Mechanism

Status Report

Ms. Glatt reported that campuses will meet with Mr. Jones November 27, 2000, to discuss the draft peer comparator lists for their campus. She indicated that the Administrative Affairs Council has reviewed a draft Resource Request/Allocation Model. It will be presented to the Cabinet before being forwarded to the Board for their December 21, 2000, meeting.

Chancellor Isaak suggested the December 21, 2000, Board meeting be changed from a conference call to a face-to-face meeting due to the importance of the items on the Board agenda

including the resource allocation model. Following discussion, President Isaacson said the Board would meet in Jamestown at 10:30 a.m. CT on December 21, 2000.

Board Objective # 5—Align With Needs of the State And Research Summit

Status Report

President Isaacson reported the Research Summit would be held March 6-7, 2001, at the Bismarck Radisson Inn.

Academic Requests

There was some concern among Board members on the length of time it takes to develop new programs for the Board's approval. It was suggested that the campus presidents review the process on their campus to see if it can be changed to shorten the time span between the development of the program and submission to the System office for Board approval. Dr. Hillman presented and reviewed the following academic requests that have been recommended by the Academic Affairs Council and the Chancellor's Cabinet.

1. Bismarck State College

Approval to offer a new program of study in:

- EMT—Paramedic Technology, A.A.S. and Certificate Program. There is no other program of this kind in the NDUS and there is a need for it in North Dakota.
- Electrical Transmission System Technologies. A.A.S. and Certificate Program and recommend approval to offer through distance education. No other program of this type is being offered in the United States.

2. North Dakota State University

Approval to offer:

- Program minor in Management Information Systems. There is no other program of this kind within the NDUS. Programs of this type were encouraged in the Roundtable Report.
- Program major in Behavioral Statistics. Addresses a Roundtable Recommendation. No other program in the NDUS.
- Program major in Computer Engineering. No other program in the NDUS.

3. Williston State College

Approval to offer a new program of study in:

- Medical Transcription, A.A.S. and Certificate Program. Other campuses offer this program but there is an increased interest in this program.

It was moved by Mrs. Clayburgh, seconded by Dr. Kunkel to approve the above noted academic requests. Mr. Stroup, Mrs. Clayburgh, Mr. Bernhardt, Mr. Korsmo, Mrs. Satrom, Dr. Kunkel, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

Entrepreneurship Programs

Dr. Dennis Elbert, UND, presented the Board with an update on the first year of the Technology Based Entrepreneurship Program 2000 Pilot Program (Tech Savvy) that was a joint effort between UND, NDSU, and MiSU. There were 14 people enrolled in this program with

curriculum offered in Grand Forks, Fargo, and Minot via IVN over a seven-month period. Nine business plans have been or are being developed. Four of these plans are completed with two of these four proposals receiving \$175,000 in funding, combined. The 2000 Tech Savvy project was originally budgeted at \$77,972. The total actual project cost was \$61,965 resulting in a savings of \$10,447. An additional \$15,000 was spent on the project, which was taken from a \$25,000 gift the project received leaving \$10,000 from the gift remaining.

Dr. Elbert indicated that the Tech Savvy Program has been a success. The Steering Team recommends that the program be offered in 2001 with the following changes to the program as indicated in the Activity Report:

- “Increase enrollment in the project by creating a greater awareness of the project and its benefits to the participants.
- “Expand the project to Bismarck, if there is sufficient interest from this area of the State.
- “Expand the length of time dedicated to the project from six months to nine months.”

There was discussion on the future of entrepreneurship programs in North Dakota. President Isaacson requested a report be presented at the March Board meeting on how these programs can be offered on all NDUS campuses.

The Steering Team recommends that the program be developed for a three-year period and requests the Board provide support in the amount of \$44,303 for 2001 and an estimated \$24,000 in 2002. By offering the program for three years, the amount of funding that they will request from the Board will be reduced. Over this period of time, the Steering Team will work on building relationships and soliciting funds from foundations, economic development corporations, and other entrepreneurs. Dr. Elbert indicated that local economic development groups may partner with an individual if they bring a legitimate business plan to them; but the groups will not likely offer any “seed” money. President Isaacson said that some local economic development groups have paid tuition for some of the participants.

The Board discussed the financing and where the funds should come from. Ms. Glatt indicated that the funds the Board provided to the project last year (\$32,036 from Board Contingency and \$32,036 from Board Initiative Pool) was to be a one-time allocation. Chancellor Isaak said that if the Board chooses to fund this project again, the dollars would need to come from the Board’s Initiative or Contingency Fund. Dr. Elbert said the Steering Team is currently seeking alternative means of funding for the Tech Savvy Program. In order to allow the Board time to review the presented material, it was decided to wait until the December Board meeting to take action on the Tech Savvy funding issue.

Board Objective # 6—Increasing Access to Education Opportunities Throughout the State

Status Report

Dr. Hillman reported that this objective is coming along smoothly and should meet the deadline dates.

Enrollment Retention Options

Chancellor Isaak reviewed the information on the current ND tuition and financial aid policies and laws and possible tuition and financial aid policy considerations. The report was prepared by the NDUS staff based on a request from the Board at a previous Board meeting. He reported that Dr. McCann is the chair of a Cabinet committee that is reviewing options for changes in tuition and financial aid policies and the campuses will present ideas to the Board at the January Board meeting. Chancellor Isaak urged the Board to consider a change in policy to permit campuses to charge tuition to fit the market structure.

UND Membership in NSE

Dr. Kupchella requested approval from the Board for UND's membership in the National Student Exchange (NSE) program. This would allow non-residents (from other member institutions) to attend UND and UND students to attend a campus in another state. This enhances the student body diversity, enriches the campus by allowing students from different cultures be on their campus, can be used as a recruitment tool for graduate students, etc. **It was moved** by Dr. Kunkel, seconded by Mr. Korsmo to approve the **University of North Dakota's** membership in the National Student Exchange (NSE) and authorize their participation in the NSE program; also granted authorization to charge incoming NSE students the resident tuition rate. Mr. Stroup, Mrs. Clayburgh, Mr. Bernhardt, Mr. Korsmo, Mrs. Satrom, Dr. Kunkel, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

Enrollment Reporting

Dr. Hillman said he is presenting this enrollment report in response to a Board directive to count all NDUS students. He indicated there is a need for a more comprehensive enrollment reporting process that is compatible with the Roundtable direction of being more flexible in program delivery and with the Integrated Postsecondary Data System (IPEDS) enrollment reporting requirements. The new enrollment reporting model will include all degree credits of all traditional on-campus students as well as distance education, continuing education, and workforce training students. The Committee's main recommendation is that the new reporting model contain three sub-categories:

- 1) Degree credit activities—Dr. Hillman said the committee concluded that the only time to get an accurate count of degree credits would be at the end of each semester; but, since enrollment figures are generally reported early in each semester, the committee recommends continuing to report at the third week mark as has been done in the past. At the third week mark, most students have added and dropped the classes they wish to take or not to take.
- 2) Non-credit activities—Dr. Hillman said that some of the workforce training activities are non-credit activities, which are not reported to IPEDS. Since it is important to know how many students are also being served through non-credit activities, the new enrollment reporting model would include them.
- 3) Non-degree credit—Also being included in the new enrollment reporting model would be “attached” credits whereby participants in training events/activities not taught by NDUS instructors receive non-degree credits.

Dr. Hillman said the legislature is very interested in enrollment numbers, but sometimes the numbers are duplicated (a student counted more than once). To avoid losing credibility with the

legislature because of these duplicated numbers, the Committee recommends collecting social security numbers from every student, even non-credit students, and creating a system database. This database will indicate if a student is being served by more than one campus and will also count each of the above sub-categories separately.

The Committee also recommends changing the start of the enrollment reporting year to the summer term. Currently the fiscal year begins on July 1, which splits the summer term in half. The new enrollment reporting model, if adopted, would begin with summer term of 2001 with the first enrollment report to the Board in 2002.

One issue that the Committee has yet to resolve is the counting of students who withdraw from classes and do not receive a 100 percent refund. This issue may be reconsidered.

It was moved by Mrs. Satrom, seconded by Mr. Korsmo to accept the enrollment reporting model as presented and authorize the System office to draft the necessary SBHE policy changes commensurate with this enrollment reporting model. Mr. Stroup, Mrs. Clayburgh, Mr. Bernhardt, Mr. Korsmo, Mrs. Satrom, Dr. Kunkel, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

Board Objective # 7—Sustaining the Vision

Proposed Legislation

Mr. Seaworth presented and reviewed the following legislation on the recommendation of the Chancellor's Cabinet:

- Legislation removing a March 1 deadline in NDCC section 4-05.1-19 for submission of the SBARE budget to the Board.
- Legislation amending NDCC chapter 4-21.2 and section 57-38-34.5 creating the Trees for North Dakota Program and transferring funds from the centennial trees program to Trees for North Dakota.
- A bill amending the definition of a resident for tuition purposes in NDCC section 15-10-19.1 to make it easier for state high school graduates and people with family or property in North Dakota to qualify for resident student status.
- A bill amending NDCC section 49-21-01.1 in order to exempt the university system from state statutes governing providers of telecommunications service.

Following an explanation from Mr. Rich Lehn, UND, on the telecommunications bill and Board discussion on the above proposed legislation, **it was moved** by Mrs. Clayburgh, seconded by Dr. Kunkel to accept the four above mentioned bill drafts and approve the pre-filing of these four bills. Mr. Stroup, Mrs. Clayburgh, Mr. Bernhardt, Mr. Korsmo, Mrs. Satrom, Dr. Kunkel, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

- A bill amending NDCC section 4-05.1-21 to permit SBARE to use research funds for administrative expenses.

It was moved by Mr. Korsmo, seconded by Mr. Caspers to accept the above mentioned bill draft and approve the pre-filing of this bill. Following additional discussion on the use of research funds for administrative expenses, Mr. Stroup, Mrs. Clayburgh, Mr. Bernhardt, Mr. Korsmo, Dr. Kunkel, Mr. Caspers, and Dr. Isaacson voted aye. Mrs. Satrom voted no. The motion carried.

Chancellor Isaak informed the Board that Legislative Council has adopted the following bill drafts implementing the Roundtable Report.

- A bill creating a new section in the Century Code recognizing the university system as a unified system of higher education as established by the board and amending NDCC section 15-10-14.2 by substituting a strategic plan requirement for the current six year plan reports.
- Legislation amending NDCC section 15-10-12.1 to permit the board to authorize building improvements financed by gift without legislative action if the cost is not more than \$500,000 (the committee voted to amend the bill draft to limit this provision to repairs and remodeling, and not new buildings, so that legislative action will still be required for all new buildings).
- A bill amending statutes governing appropriations to that tuition is included in “local” funds and all local funds are subject to a continuing appropriation and not specifically appropriated.
- A bill amending NDCC section 54-14-03.1 to provide that the university system is not required to report bonuses and temporary salary adjustments as irregularities.
- Legislation providing that university system budget requests and appropriations measures shall include block grants for base funding, an initiative funding appropriation and an appropriation for asset funding in lieu of current specific budget requests and line item appropriations.
- A bill updating statutes defining board of higher education powers, deleting unnecessary language and repealing unnecessary or outdated laws.

It was moved by Mr. Korsmo, seconded by Dr. Kunkel that the Board go on the record in support of the above six bill drafts. Mr. Stroup, Mrs. Clayburgh, Mr. Bernhardt, Mr. Korsmo, Mrs. Satrom, Dr. Kunkel, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

Status Report

Strategic Plan—Mr. Korsmo reported that Mr. Dunn has drafted an outline for the NDUS Strategic Plan. Mr. Dunn urged the Board to review the outline and forward suggested changes to him to be reviewed at the December Board meeting.

Communications Plan—Mr. Caspers stated that the hiring of Ms. Debra Anderson as the Public Affairs Director was an important step forward in achieving the Sustaining the Vision Board objective. He reported that the campus forums and legislative briefings have been completed and that Senator Nething, Chancellor Isaak, and Mr. Dennis Johnson made a presentation to the Business Conference October 10, 2000. Mr. Caspers also indicated that the Fargo Forum editorial board met with Senator Nething, Chancellor Isaak, and Dr. Chapman after which a very positive article appeared in the Fargo Forum.

Annual Roundtable Meetings—Mr. Caspers reported he has been in contact with Senator Nething but a date has yet to be set for the annual Roundtable meeting.

Board Mission and Vision Statements

The Board discussed in depth various versions of a mission statement for the Board of Higher Education that Mr. Dunn drafted. **It was moved** by Mr. Stroup, seconded by Mr. Bernhardt to adopt the following draft mission statement on first reading for the ND State Board of Higher Education. “To enhance the quality of life of all we serve and the economic and social vitality of North Dakota.—The vital link to a brighter future.” Following further discussion, Mr. Stroup, Mrs. Clayburgh, Mr. Bernhardt, Mr. Korsmo, Mrs. Satrom, Dr. Kunkel, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

The Board also considered the draft vision statement for the Board of Higher Education that Mr. Dunn presented. Mr. Dunn stated, “Maybe the vision statement should be relevant to the level of the organization.” He said that since the Board is the governing body of the NDUS, the vision statement could, and probably should, be different than the campus vision statements. President Isaacson suggested Board members and campus presidents forward comments and suggestions on a vision statement to Mr. Dunn who will then compile the suggestions and present a revised draft vision statement for the Board to review at the December Board meeting.

Board Objective # 8—2001-2003 Needs-Based Budget

Status Report

Chancellor Isaak reiterated that the Governor’s budget would be released December 7, 2000.

Board Objective # 9—Board Self-Assessment

Status Report

President Isaacson had nothing to report.

Consent Agendas

Following discussion and clarification on selected consent agenda items, **it was moved** by Mr. Stroup, seconded by Mrs. Clayburgh, to approve the following academic consent agenda items 1 through 4, financial and facility consent agenda items 5 through 9, and personnel consent agenda items 10 through 13 with the stipulation that no additional legislative funding request be made for academic consent agenda item 3. Mr. Stroup, Mrs. Clayburgh, Mr. Bernhardt, Mr. Korsmo, Mrs. Satrom, Dr. Kunkel, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

Academic

1. Granted authorization to **North Dakota State University** to establish a Bio-Imaging and Sensing Center.

2. Granted authorization to **North Dakota State University** to establish a Great Plains Institute of Food Safety.
3. Granted authorization to **North Dakota State University** to establish a Bison Center for the Northern Plains. Mrs. Clayburgh questioned the source of funding for the Bison Center. Chancellor Isaak explained that NDSU has \$100,000 in the base budget from the State and will continue to look for other funding sources.
4. Granted authorization to **North Dakota State University** to establish a North Dakota Agricultural Weather Network Center. Mr. Stroup questioned if UND and NDSU could partner on this Center. Dr. Schnell explained that these four centers are creating an infrastructure to attract external funding. He said the NDSU and UND are working together in that NDAWN will gather data and present the data to UND who deals with the weather.

Financial and Facility

5. Approved increases in local fund appropriation authority for the **North Dakota University System**
6. Granted **Bismarck State College** approval to spend FY 2001 excess income (\$146,289) as a result of the per credit hour tuition model implementation and increased enrollment. The line item breakdown would be:

• Salaries and Wages	\$90,000
• Operating Expenses	48,289
• Equipment	<u>8,000</u>
	\$146,289
7. Granted **North Dakota State University** permission to proceed with a “Telecommunications Cable Distribution Plant - Phase II Expansion” project to extend the NDSU telecommunications infrastructure to the West and North of campus for future expansion. Submitted to the Information Technology Division to be included in Governor’s 2001-2003 biennial budget recommendation. Estimated cost of \$500,000. Source of funding from Local Telecommunications Repair/Replacement Dollars.
8. Granted **North Dakota State University** permission to proceed with parking lot additions/improvements planned for summer 2001. Total estimated cost of \$952,835. Source of funding through parking revenue accounts, i.e., parking permit sales and parking ticket revenue.
 - WE-Lot. Estimated cost of \$316,200
 - PP-Lot. Estimated cost of \$223,000.
 - New Student Parking Lot. Estimated cost of \$300,000.
 - NCI & Potato Research Parking Area. Estimated cost of \$63,635.
 - Miscellaneous Patching. Estimated cost of \$50,000.
9. Granted **North Dakota State University** permission to seek 2001 legislative authorization to construct a student apartment complex at an estimated cost of \$2,310,000 to replace the

F Court apartment building destroyed by fire on October 21, 2000. Further granted permission to obtain an architect for design development plans and more accurate cost estimates to be used for presentations at legislative hearings. Source of funds is \$700,000 from building insurance coverage and \$1,610,000 from residence life repair and replacement funds.

Personnel

10. Granted **Bismarck State College** an exception to SBHE Policy 703.1 Early Retirement for Don Bigwood to allow him to teach Intermediate Algebra, Intermediate Algebra Lab, and Applied Calculus spring 2001.
11. Granted **Bismarck State College** an exception to SBHE Policy 703.1 Early Retirement for Irene Tschider to allow her to teach Legal Transcription and Legal Office Procedures spring 2001.
12. Granted **Minot State** University an exception to SBHE Policy 703.1 Early Retirement for James Croonquist to serve as interim Campus Dean at MiSU-Bottineau Campus from January 2001 through June 2001.
13. Approved honorary doctoral degrees at **North Dakota State University** for Ervin E. Kaiser, Doctor of Laws, and Catherine Cater, Doctor of Fine Arts.

Public Comment

Dr. Rob Lauf, President of ND Dental Association, and Dr. Kristen Kenner, Board of Trustees, commented on the shortage of dentists that may confront ND in the future and the number of limited slots at out-of-state schools for dentistry students. Also of concern is getting the students to return to North Dakota after they have completed their education. Dr. Lauf stated that the Dental Association's main concern is getting dental students accepted into a dental school. The Dental Association proposes that North Dakota have an agreement with the University of Nebraska and Marquette and Creighton Universities for guaranteed slots for North Dakota dental students. These slots would enhance the slots currently available under the WICHE program that North Dakota participates in. Dr. Kenner said there would be no cost to the State of North Dakota for these guaranteed slots. She said the student would be charged a 10 percent administrative fee. Dr. Lauf said the Dental Association will increase their recruitment efforts and students need to be made more aware of the WICHE Program. Chancellor Isaak reported that Mr. Seaworth is researching the legality of the agreements to see if they conflict with the contract with WICHE.

Campus Reports

There were no campus reports.

Major Capital Project Tour

Board members toured the newly renovated Robert Fawcett Auditorium and the Science and Math wing.

Community Meeting

Community and business leaders from the Devils Lake area met with the Board and discussed higher education issues. Those in attendance were:

- Tom LaMotte
- Bob Belanus
- Jay Klemetsrud
- Penny Knudson
- Jim Dahlen
- Robert Leever
- Paul Gutschmidt
- David Dircks
- Robert Bye
- Roger Kenner
- Carol Goodman

The Board recessed at 6:30 p.m. CT and reconvened November 17, 2000, at 7:30 a.m. CT.

Breakfast Meeting

Board members met for breakfast in the Dining Room with representatives from the Faculty Senate, Staff Welfare, and Student Senate.

The meeting adjourned November 17, 2000, at 9:30 a.m. CT. The State Board of Higher Education will hold their next regular scheduled meeting December 21, 2000, in Jamestown, ND.