

STATE BOARD OF HIGHER EDUCATION
Minutes – September 17-18, 1998
Bottineau, North Dakota

Members of the State Board of Higher Education met in the Nelson Science Center Atrium September 17 for a tour of the MiSU Bottineau Campus at 9 a.m. Members present included Mr. Peltier, Mrs. Clayburgh, Mr. Sickler, Mr. Caspers, Mr. Isaacson, Dr. Andreasen, Mrs. Satrom, and Mr. Hoeven.

The audit subcommittee of the State Board of Higher Education met on September 17 in the Knudson Student Center Wold Room on the MiSU-Bottineau Campus. The meeting was called to order at 11:00 am. Those in attendance were:

Joe Peltier, audit subcommittee member
Bev Clayburgh, audit subcommittee member
Jack Hoeven, President, SBHE
Laura Glatt, NDUS Office
Peggy Lucke, UND
Alice Brekke, UND
Tom Clifford, UNDAF

Mr. Clifford presented the June 30, 1997 and 1998 audit report for the UND Aerospace Foundation prepared by Deloitte and Touche LLP. No action was taken.

Mr. Clifford stated that a committee is exploring several options as they pertain to the ongoing operation of the UNDAF. Audit subcommittee members asked that when the committee has a final report that this information be forwarded to members of the audit committee.

The meeting adjourned at noon.

The regular meeting of the State Board of Higher Education met September 17-18, 1998 in the Nelson Science Center Room 125 on the campus of Minot State University-Bottineau Campus. The president called the meeting to order at 1 p.m. Members present were:

Jack Hoeven, President	Beverly Clayburgh
Jeanette Satrom, Vice President	Craig Caspers
Bill Isaacson	Jonathan Sickler, Student Member
Paul Ebeltoft	Dr. Bethany Andreasen, Faculty Representative
Joe Peltier	

Jonathan Sickler was absent Friday, September 18, 1998.

President and Executive Deans present were:

Dr. Rich Brauhn, DSU (interim) Dr. Erik Shaar, MiSU/MiSU-BC
Dr. Ellen Chaffee, MaSU/VCSU Garvin Stevens, UND-W
Dr. Jerry Olson, NDSCS Dr. Donna Thigpen, BSC
Dr. Sharon Etemad, UND-LR Dr. Allan Fischer, NDSU (interim)

John Ettlting, UND, attended in place of Dr. Ken Baker.

Staff members present were:

Larry A. Isaak, Chancellor
Michel Hillman, Vice Chancellor for Academic Affairs
Laura Glatt, Vice Chancellor for Administrative Affairs
H.P. Seaworth, General Counsel & Executive Secretary
Eddie Dunn, Executive Director, College Technical Education Council
Sheila Tibke, Administrative Secretary

Minutes

It was moved by Mr. Peltier, seconded by Mr. Sickler, and unanimously carried to approve the minutes of the June 18-19, July 9, and August 21, 1998 meetings as distributed.

Board President's Report

President Hoeven had no report.

Chancellor's Report

Chancellor Isaak reported on the status of the presidential searches. The search committee at DSU has met twice and has worked on the position description. The position description at NDSU has been written, approved, and advertised. Chancellor Isaak is collecting nominations now for people to serve on the search committee at UND. He will review the nominations with President Hoeven when they are received.

Eddie Dunn gave an update on workforce training. Special task forces, being coordinated by GNDA, have been designated to work with specific areas for the purpose of developing recommendations to present to the legislature to enhance workforce-training efforts in ND by December 1.

Ron Klewin, State Approving Agency, will be retiring September 30 and Rhonda Schauer from the System Office will have that responsibility along with a current SAA support position.

At the November Board meeting there will be a status report on the *Six-year Plan*. November 12 there will be a Legislative Council meeting on the *Six-year Plan* and Chancellor Isaak encouraged Board members to attend.

Chancellor Isaak visited with Rod Backman, OMB, regarding all the budget requests from their office. Mr. Backman said his office would work with the System office and campuses, perhaps after the legislative session, on how we can improve this process.

Upcoming meetings include the Legislative Audit and Fiscal Review Committee meeting on October 6 and the Budget Section meeting on October 7. October 1 is the Policy Governance Training in Bismarck. Mr. Ebeltoft, Mrs. Satrom, Mr. Caspers, and possibly Mr. Isaacson will attend.

Chancellor Isaak distributed a list of professional development conferences for the Board members and encouraged them to try to attend some of the conferences.

Student Association Report

Diane Lochner, President NDSA, reported the Student Association will have their first meeting for the year on September 25-26 at UND. Their main topic for this meeting will be SCR4010. Other issues to be discussed will include tuition, budgets, the *Six-year Plan*, recruitment and retention. Their second meeting will be October 16-17 at NDSU. Ms. Lochner invited the Board members to attend any of their meetings.

Council of College Faculties Report

Dr. Andreasen reported that the Council of College Faculties will hold their first meeting of the year September 23 in Bismarck. This will be a planning meeting for issues they will want to discuss over the year.

Special Orders

Skills & Technology Training Center presentation

Tony Grindberg gave an update on the Skills & Technology Training Center. The Center is running as a self-supporting center. To date, \$1.7 million has been pledged towards a \$1.8 million capital campaign. Six to eight people will be employed by the Center and the Board will consist of 7 to 15 members. October 2, 3, & 4, during NDSU's homecoming, a brochure advertising the Center will be in every hotel room in Fargo. Among the goals of the Center are: linking NDUS with business and industry; provide quality, cost effective customized training conveniently localized; and retaining and expanding existing business and industry along with attracting new business and leading labor recruitment efforts. Programs being considered: 6-month accelerated computer programs, CDL certification, leadership/supervisory/ management training, and call center training curriculum. Mr. Grindberg hopes the Center will be operating at 100 percent capacity one year from now.

Chancellor Isaak informed the Board that a task force has been formed within the Cabinet to work on a Memo of Understanding with the Skills & Technology Training Center. The task force consists of Eddie Dunn, and Presidents Olson, Fischer, and Chaffee.

Discussion of Constitutional Measure 1 (SCR4010)

President Hoeven invited public discussion concerning Constitutional Measure 1. Those appearing before the Board in opposition:

- ◆ Dave Geisler, Bottineau, supporter of the Citizens for Assessable Higher Education.
- ◆ Representative Glen Froseth, District 6, believes this would be the first step in closing small campuses.
- ◆ Senator Dave O'Connell, District 6, believes all campuses are at risk if this measure passes.
- ◆ Senator Rolland Redlin, District 38, wants higher education available to everyone.
- ◆ K. W. Simons, Rolla, believes this measure would close campuses.
- ◆ Representative Andrew Maragos, District 3, said this measure attempts to close small colleges.

Those appearing in favor of Measure 1:

- ◆ Senator Ken Solberg, District 7, chief sponsor of this measure, said enrollment is declining. Senator Solberg suggested that some of the four-year campuses may need to be converted to two-year campuses since he does not believe everyone needs a four-year degree.

Board members discussed Measure 1. Mr. Isaacson is in support of this measure to give the Board the flexibility it needs, but is against closing any campuses. Mr. Ebeltoft is in support of Measure I. He believes it will give the Board the management tools it needs. Mr. Peltier is against closing any campuses but believes it is in the best interest of the State of North Dakota to give more management to the SBHE if this measure is passed. President Hoeven recommends that the Board not take a position. Mrs. Clayburgh is in support of the measure but is against closing any campuses. Mr. Sickler is also in support of the measure to ensure our 11 institutions are viable.

Teacher Ed Task Force report

Dr. Hillman and Dr. Bob Boyd presented a progress report from the Council for Teacher Education. Dr. Boyd is facilitator for the Council. The Council has met eight times since the last report to the Board. Initiatives identified and completed: what kind of environment encourages students to enroll in graduate degree courses, clarify the scope and relationship of professional development and graduate education, better understand the roles and responsibilities of the various educational entities, look at what role the NDUS plays in teacher education, examine the effective collaboration among and between our campuses, and look at the partnership with K-12. Dr. Boyd informed the Board about the progress on the comprehensive assessment of the educational aspirations and needs of ND K-12 teachers and administrators. Four unsuccessful attempts to secure funding for this assessment were made. As the report indicates, "This remains a critical step and the results would help ensure that campuses are responding to the needs of educators instead of dictating to them." A copy of the report is on file in the System office.

Tuition incentive for dependents and spouses of NDUS graduates

Ms. Glatt presented the Special Tuition Incentive for Spouse and Dependents of Graduates report. She reviewed a change suggested by the Chancellor's Cabinet in the report. On page 8, the recommended charge would be 150 percent of resident tuition rate instead of 175 percent as

is printed in the report. The change was made in order to make this program more attractive to recruit dependents and spouses of graduates.

Following discussion, **it was moved** by Mr. Peltier, seconded by Mr. Caspers to endorse implementation of a tuition incentive program for dependents and spouses of NDUS campus graduates according to the following qualifications outlined in the Special Tuition Incentive for Spouse and Dependents of Graduates report with the noted change from 175 percent to 150 percent of resident tuition rate.

- ◆ Legal guardian must hold an Associate, Baccalaureate, Master's, Specialist, or Doctoral degree from a NDUS campus
- ◆ Charge 150 percent of resident tuition rate plus all other applicable fees
- ◆ Rate would only apply to newly-enrolled students in the fall of 1999
- ◆ Dependent is a person claimed as a dependent on the most recent federal tax return
- ◆ Spouse means both parties to a marriage recognized by the state of ND including those subject to an order of legal separation, but not divorced persons
- ◆ Limit to undergraduate instruction only
- ◆ Programs exempted should be the same as those exempted under WUE program

Mr. Peltier, Mrs. Clayburgh, Mr. Ebeltoft, Mr. Caspers, Mr. Isaacson, Mrs. Satrom, and Mr. Hoeven voted aye. The motion carried. Exhibit A. Chancellor Isaak will submit an article to be printed in every campus alumni newspaper informing the alumni of this new program.

Dr. Andreasen asked the Board for future consideration of a matter that has been brought before the Board before—that of a tuition waiver or reduction in tuition for the dependents of faculty. This issue will be discussed at a later date.

Comments by UND students

Steve Snortland, UND Vice President of the Student Body, and Tom Korsmo, Campus Senator from UND, appeared before the Board to discuss the UND Student Senate's position on student issues. Senator Korsmo said there is one common goal between the Board and students at NDUS institutions—to work for a better quality higher education in ND. The students ask that the Board allocate time at each Board meeting for the student body to visit with them to discuss students' concerns and position on different issues. President Hoeven indicated that 30 minutes will be set aside during the Thursday morning Board orientation for meeting with students at each campus. It will be the responsibility of the campus CEO to coordinate this time with the students on their campus as part of their Board orientation.

The Board members are invited to attend the UND Student Senate meetings every Sunday at 6 p.m.

Consent Agenda

It was moved by Mrs. Clayburgh, seconded by Mr. Peltier to approve the following consent agenda items 1 through 17. Mr. Peltier, Mrs. Clayburgh, Mr. Ebeltoft, Mr. Caspers, Mr. Isaacson, Mrs. Satrom, and Mr. Hoeven voted aye. The motion carried.

1. Adopt **North Dakota University System** Master Lease/Purchase Agreements, GE Capital Public Finance, Inc., General Authorizing Resolution authorizing master lease to be utilized to provide tax exempt financing of equipment (\$20,000,000).
2. Approve line item transfer for the **University of North Dakota** School of Medicine and Health Sciences of \$2 million from equipment to operating expenses.
3. Approve reorganization of the **University of North Dakota** College of Business and Public Administration.
4. Accept grants and contracts received by the **University of North Dakota, North Dakota State University, and Minot State University.**
5. Ratify the action of the Vice Chancellor for Administrative Affairs' in awarding a contract for Abbott Hall/McCannel Hall Walkway project at the **University of North Dakota** to Structures, Inc. for a bid of \$147,150. Funds are from Abbott Hall construction funds.
6. Permit the **University of North Dakota** to waive Policy 703.1 Early Retirement for Dr. Henry Stinnett to teach for the College of Nursing for the spring semester 1999, Dr. James Navara to teach for the College of Business and Public Administration for fall semester 1998 and the Division of Correspondence Study through June 1999, and Dr. Gerald Lawrence to teach for the Division of Correspondence Study through June 1999.
7. Permit **North Dakota State University** to waive Policy 703.1 Early Retirement for Dr. Melvin Morris to teach during the 1998-99 fall semester in the Department of Chemistry.
8. Ratify an adjustment to the Technology Pool allocation for 1998-99 to transfer \$87,180.44 (\$71,180.44-salaries, \$13,000-operating, \$3,000.00-equipment) from the **University of North Dakota** to **North Dakota State University.**
9. Ratify the action of the Vice Chancellor for Administrative Affairs' in awarding contracts for the Engineering/Architecture Addition (Ehly Hall) at **North Dakota State University** to Roer's Construction (general) \$898,000, Grant's Mechanical (mechanical) \$363,680, and Dakota Electric (electrical) \$173,350 for total bids of \$1,435,030 with a contingency of \$164,970 for a total of \$1,600,000. This will be funded from private donations.
10. Permit **North Dakota State University** to obtain an architect for the proposed Sudro Hall Renovation (ND Institute of Pharmaceutical Care).
11. Permit **Bismarck State College** to waive Policy 703.1 Early Retirement for Earl Petersen to be a facilitator for Corporate and Continuing Education Alternative Choice Training programs for the 1998-99 academic year.
12. Ratify the action of the Vice Chancellor for Administrative Affairs' in awarding a bid for asbestos abatement for Phase I of the **Bismarck State College** Schafer Hall renovation to L&L Insulation for \$85,670.

13. Ratify the action of the Vice Chancellor for Administrative Affairs' in awarding contracts for the restoration of the Harnett Hall Theatre at **Minot State University** to Rolac Contracting (general) \$227,540, C & C Plumbing & Heating (mechanical) \$29,431, and Main Electric (electrical) \$158,979 for a total of \$415,950. Costs of the restoration project are being covered by the ND Fire & Tornado Fund.
14. Ratify the action of the Vice Chancellor for Administrative Affairs' in awarding contracts for the **Minot State University-Bottineau Campus** Coal Handling Project to Munro Contractors, Inc. (general) \$103,486, Northland Coal (mechanical) \$55,350, and M&K Electric (electrical) \$20,700 for a total of \$179,536. These awards will increase the estimated cost of the project (including A/E fees) to \$193,899, an increase of \$8,899. Sources of funding are \$130,000 from Small Campus Pool and \$63,899 from 95-97 carryover.
15. Approve the following appointments to State Grant Advisory Board: Dr. Donna Thigpen and Claire Fitzgerald, terms to expire June 30, 2001; and Mary Reed and Christi Iron Eyes, terms to expire June 30, 1999.
16. Ratify the action of the Vice Chancellor for Administrative Affairs' in awarding contracts for the **Valley City State University** McFarland Hall Renovation Project to Scherr Construction \$347,771.00, Grotberg Electric \$43,630.00, Frostad Plumbing & Heating \$57,182.00 for a total of all bids of \$448,583.00 with A/E services \$69,000.00, and a contingency fund of \$22,417.00 for a total project cost of \$540,000.00. The 1977 ND Legislative Assembly approved \$540,000 in General Fund appropriation within the capital improvement line items for VCSU.
17. Approve request from the **University of North Dakota-Lake Region** to work with the Chancellor on revisions to the 1999-2001 Deficiency Appropriation request to cover additional unfunded costs for Parking Lot Drainage Project.

Following discussion, **it was moved** by Mr. Peltier, seconded by Mrs. Clayburgh to approve the following consent agenda items 18 through 22. Mr. Peltier, Mrs. Clayburgh, Mr. Ebeltoft, Mr. Caspers, Mr. Isaacson, Mrs. Satrom, and Mr. Hoeven voted aye. The motion carried.

18. Permit **North Dakota State University** to rename the Family Life center building to the Katherine Kilbourne Burgum Family Life Center.
19. Ratify the action of the Vice Chancellor for Administrative Affairs in awarding contracts for the North Central Research Center Headquarters Building at **North Dakota State University** to Northstar Steel \$577,724, Dan's Plumbing & Heating \$113,589, Plains Electric \$87,987 for a total contract awards \$779,300; architect's fee \$59,185, contingency & misc. \$11,515 for a total of \$850,000. Funding includes \$350,000 from the general fund and \$500,000 from private donations.

20. Approve land lease/purchase agreement of 45 acres of ND Forest Service nursery land to the Bottineau City Park District.
21. Ratify the action of the Vice Chancellor for Administrative Affairs' in awarding a contract to Bergstrom Electric, Inc for a bid of \$215,800 for Energy and Environmental Research Center Switchgear Replacement for Buildings "B" and "T" at the **University of North Dakota**. The project is flood related with 90 percent of the funding provided by FEMA.
22. Approve request to seek Budget Section authorization to accept and expend an additional \$100,000 in donated funds to complete construction of the 42nd Street Skywalk at the **University of North Dakota**.

300 Governance

Amendments to UND's constitution

Dr. Hillman briefly reviewed the changes to UND's constitution. Basically, the changes are editorial in nature, updating titles, eliminating gender-specific language, and reducing redundancy.

Amendments to the BSC Faculty Senate Constitution

Dr. Hillman briefly reviewed the changes to BSC's Faculty Senate Constitution. The changes are structural which have occurred over a period of time on the campus.

It was moved by Mrs. Clayburgh, seconded by Mr. Isaacson to approve the changes to the **University of North Dakota** constitution and **Bismarck State College** Faculty Senate Constitution. Mr. Peltier, Mrs. Clayburgh, Mr. Ebeltoft, Mr. Caspers, Mr. Isaacson, Mrs. Satrom, and Mr. Hoeven voted aye. The motion carried.

400 Academic Affairs—Dr. Hillman

Change program titles and establish new centers

Dr. Hillman presented requests from UND to change program titles and **NDSU** to establish two new centers. **It was moved** by Mrs. Satrom, seconded by Mr. Ebeltoft to approve the following requests. Mr. Peltier, Mrs. Clayburgh, Mr. Ebeltoft, Mr. Caspers, Mr. Isaacson, Mrs. Satrom, and Mr. Hoeven voted aye. The motion carried.

University of North Dakota change a program title:

From	BSED in Middle/Junior high School Education
To	BSED in Middle Level Education

University of North Dakota change the following titles:

From	Master of Education with a major in Educational Administration
To	Master of Education with a major in Educational Leadership
From	Master of Science with a major in Educational Administration

To Master of Science with a major in Educational Leadership
 From Specialist Diploma with a major in Educational Administration
 To Specialist Diploma with a major in Educational Leadership
 From Doctor of Philosophy with a major in Education Administration
 To Doctor of Philosophy with a major in Educational Leadership
 From Doctor of Education with a major in Educational Administration
 To Doctor of Education with a major in Educational Leadership

North Dakota State University establish two new centers: the Group Decision Center and the Northern Plains Policy Research Center.

President Hoeven stated that items like changing program titles should be approved by the Chancellor and the Board should not have to be bothered with them.

800 Financial Affairs

Status of negative fund balances

Ms. Glatt indicated that the campuses have made substantial progress on reducing the deficits reported on June 30, 1997. The flood of 1997 created additional deficits during 1998. These deficit funds generally consist of the outstanding 10 percent state match on FEMA reimbursable projects. State general funds will be requested as part of the deficiency appropriation request to the 1999 legislature to eliminate these deficit accounts.

The reports submitted to the Board reflected the following balances. FY 1998 at UND comprised of (\$2,269,519) Flood Impact and (\$346,879) Recharge Center.

	June 30, 1997	June 30, 1998
UND	(\$6,037,852)	Anticipated (\$2,616,398)
MISU		
Food Service	(\$113,887)	(\$39,900)
Development Office	(\$263,395)	(\$195,993)
Dome Floor	(\$285,334)	(\$164,390)
VCSU	(\$163,837.74)	(\$139,837.74)

All of the campuses have plans in place to eliminate these negative fund balances over the next few years.

It was moved by Mr. Caspers, seconded by Mrs. Clayburgh that the Board receive annual status reports in October on these accounts until they are resolved. Mr. Peltier, Mrs. Clayburgh, Mr. Ebeltoft, Mr. Caspers, Mr. Isaacson, Mrs. Satrom, and Mr. Hoeven voted aye. The motion carried.

900 Facilities

Report on Old Science Hall

Peggy Lucke, UND, said it is UND's recommendation that Old Science Hall be demolished and UND requests Board permission to approach the superintendent of the State Historical Society to

demolish the building. Further discussion and analysis has not resulted in identification of alternatives for the preservation of Old Science nor of alternative funding sources to pay for the cost of restoration. The building has been vacated. Pending approval to proceed with demolition, Old Science will be provided minimal utilities to prevent further deterioration. Ms. Lucke indicated that an article about Old Science will be printed in the alumni newspaper to see if there is any interest in making donations to restore the building.

It was moved by Mr. Ebeltoft, seconded by Mrs. Clayburgh that **University of North Dakota** request permission of the superintendent of the State Historical Society to demolish Old Science Hall and that the request be granted in a reasonable amount of time. Rolene Schliesman, State Historical Society of ND, appeared in front of the Board with information on the procedure for the demolition if the Board should decide to demolish. She also distributed the nomination form to the ND Historic Sites Registry for Old Science Hall. Mr. Peltier, Mrs. Clayburgh, Mr. Ebeltoft, Mr. Caspers, Mr. Isaacson, Mrs. Satrom, and Mr. Hoeven voted aye. The motion carried.

DSU Student Center renovation

Ms. Glatt informed the Board that DSU is requesting Board permission to approach the 1999 Legislature to seek authority to issue self-liquidating, tax-exempt bonds not to exceed \$1,500,000 for renovation and expansion of the Student Center. The request would also include authorization to utilize available funds from federal, private, and other sources in support of the Student Center Renovation and Expansion Project estimated to cost approximately \$3.2 million. DSU would seek an emergency clause so that the project could be started as soon as possible.

It was moved by Mr. Ebeltoft, seconded by Mr. Peltier to allow **Dickinson State University** to seek Legislative authorization for the renovation and expansion of the DSU Student Center, including the issuance of self-liquidating bonds not to exceed \$1,500,000 and to use other federal, private, and local funds to finance the \$3.2 million project. The request should also include an emergency appropriation clause. The Board also authorizes **Dickinson State University** to proceed with the abatement of asbestos and other contaminated materials within the Student Center. Mr. Peltier, Mrs. Clayburgh, Mr. Ebeltoft, Mr. Caspers, Mr. Isaacson, Mrs. Satrom, and Mr. Hoeven voted aye. The motion carried.

UND Bookstore

Peggy Lucke, UND, approached the Board requesting permission to seek Budget Section approval to set aside use of land for construction of a bookstore to be operated by Barnes & Noble and finance the facility using reserves, proceeds from sale of inventory, and bonds and approval of the general terms of the operating agreement. Doug Christensen, UND attorney, reviewed the proposal between UND and Barnes & Noble. The estimated cost to construct the bookstore facility with furniture, fixtures, and equipment is between \$3.5 million to \$4.0 million. This facility will be built in University Village.

Following discussion, **it was moved** by Mr. Peltier, seconded by Mr. Ebeltoft to authorize the **University of North Dakota** to seek Budget Section or Legislative approval for construction of a bookstore to be operated by Barnes & Noble. Mr. Peltier, Mrs. Clayburgh, Mr. Ebeltoft, Mr. Caspers, Mr. Isaacson, Mrs. Satrom, and Mr. Hoeven voted aye. The motion carried.

W.R. Grace & Co. v. State

It was moved by Mr. Ebeltoft, seconded by Mrs. Clayburgh to go into executive session for the purpose of attorney consultation relating to the W.R. Grace & Co. lawsuit (N.D.C.C. §§ 44-04-19.1 and 44-04-19.2). Mr. Peltier, Mrs. Clayburgh, Mr. Ebeltoft, Mr. Caspers, Mr. Isaacson, Mrs. Satrom, and Mr. Hoeven voted aye. The motion carried.

Funding formula

Mr. Isaacson expressed his concern that there is confusion on the funding formulas currently being used for distribution of funds from the General Fund. **It was moved** by Mr. Isaacson, seconded by Mrs. Clayburgh to ask the Chancellor to reexamine the funding formulas in light of increased activities in continuing education, workforce development, etc., and to examine the funding formulas so that there is equitable credit and financial incentives for those that are pursuing these activities, and to report back to the Board any proposed changes that might be made to help move forward. Mr. Peltier, Mrs. Clayburgh, Mr. Ebeltoft, Mr. Caspers, Mr. Isaacson, Mrs. Satrom, and Mr. Hoeven voted aye. The motion carried.

Board Members Reports

Mrs. Clayburgh reported that she attended the dedication at NDSU. Mr. Peltier attended the budget tours at NDSU and VCSU and attended the second search committee meeting at NDSU. Mrs. Satrom also attended the budget tours at NDSU and VCSU and the search committee meeting at NDSU.

Campus Reports

Dr. Olson reported that NDSCS had to cap several of their programs. Thirteen of the colleges programs are filled and students are on a waiting list in seven technology programs. Dr. Chaffee reported on the fall enrollment figures. At VCSU headcount, full-time, and FTE are all up approximately 3 percent; freshman are up 10 percent. At MaSU, headcount is up 5 percent, FTE 1 percent, part-time 35 percent, and freshman 24 percent. Dr. Brauhn distributed a news release just issued regarding DSU's fall enrollment figures. Dr. Etemad invited the Board to drive on UND-LR's completed parking lot.

At this time the Board adjourned for the executive session in Knudson Student Center Wold Room and reconvened in open session in the Wold Room.

Chancellor Isaak distributed and briefly reviewed a draft position announcement for the DSU search committee. The candidate must possess significant senior level administrative experience, knowledge of higher education and a terminal degree among other criteria.

Following discussion regarding the timing that these position announcements will need to be published and the Board meeting schedule, **it was moved** by Mr. Ebeltoft, seconded by Mrs. Satrom and unanimously carried that in the future the Board will authorize the publication of search announcements as distributed by the Chancellor unless there are objections by Board members.

Public Comment

There was no public comment.

The meeting adjourned at 10:55 a.m. The next regular meeting of the State Board of Higher Education will be November 19-20, 1998 at Valley City State University.