

STATE BOARD OF HIGHER EDUCATION  
Minutes – May 21, 1998  
Bismarck, North Dakota

The State Board of Higher Education met May 21, 1998 at the Student Union on the campus of Bismarck State College. The president called the meeting to order at 8:00 A.M. Members present were:

Paul Ebeltoft, President	Beverly Clayburgh
Joe Peltier, Vice President	Craig Caspers
Cynthia Kaldor	Shane Waslaski, Student Member
Jeanette Satrom	Kay Fulp, Faculty Representative
Jack Hoeven	

Presidents and Executive Deans present were:

Dr. Ken Baker, UND	Dr. Erik Shaar, MiSU/MiSU-BC
Dr. Ellen Chaffee, MaSU/VCSU	Garvin Stevens, UND-W
Dr. Jerry Olson, NDSCS	Dr. Donna Thigpen, BSC
Dr. Thomas Plough, NDSU	

Corry Kenner, UND-LR, attended in place of Dr. Sharon Etemad.  
Dr. Rich Brauhn, DSU, attended in place of Dr. Phillip Conn

Staff members present were:

Larry A. Isaak, Chancellor  
Michel Hillman, Vice Chancellor for Academic Affairs  
Laura Glatt, Vice Chancellor for Administrative Affairs  
H. P. Seaworth, General Counsel & Executive Secretary  
Eddie Dunn, Executive Director, College Technical Education Council  
Sheila Tibke, Administrative Secretary  
Carol Asplund, Administrative Officer

Board President Ebeltoft introduced Mr. William Isaacson, newly appointed member to the Board. The new faculty representative, Bethany Andreason, MiSU, was also present. Representative Bill Oban and Senators Pete Naaden and Ed Kringstad attended portions of the meeting.

Minutes

In the third paragraph on page 6 of the April 1998 minutes, the words “Great Plains Track” were changed to read “Information Technology Track.” **It was moved** by Mrs. Clayburgh, seconded by Mr. Peltier and unanimously carried to approve the minutes of the April 16-17, 1998 meeting as corrected.

**Board President’s Report**

Since the last Board meeting, Dr. Thomas Plough resigned as president of North Dakota State University. Mr. Ebeltoft wished him well on behalf of the Board.

Mr. Ebeltoft said that Chancellor Isaak also announced his resignation. For the record, Mr. Ebeltoft stated that the Board does not want Chancellor Isaak to leave the North Dakota University System. He said, "I cannot think of an instance where the Board, the University System, and the State of North Dakota would not be improved by you remaining as Chancellor of the North Dakota University System. I have intentionally not put on the agenda any matters pertaining to the Chancellorship or a search for a new chancellor in the hope that between now and the time we have to undertake that task, we can convince you to stay."

Other Board members also urged the Chancellor to reconsider his resignation.

### **Chancellor's Report**

In response to the Board's comments, Chancellor Isaak said he would take their comments into consideration.

Chancellor Isaak suggested that a Board member attend the Legislative Audit and Fiscal Review Committee and Budget Section meetings.

The Chancellor said he has completed a very positive evaluation of BSC President, Donna Thigpen. He will complete the report and forward it to the Board.

Mrs. Satrom **moved** that the State Board of Higher Education strongly urges Chancellor Isaak to remain as Chancellor of the North Dakota University System, and authorizes Board President Ebeltoft and President-elect Hoeven to work with Mr. Isaak to negotiate a contract effective July 1, 1998 for him to remain as Chancellor. Mr. Peltier seconded the motion. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

### **Student Association Report**

Jason Isaacson said students are very concerned with Governor Schafer's directive to submit a 95% budget for higher education. They passed the following statement:

"We, the North Dakota Student Association, encourage the State Board of Higher Education to use the current budget situation as an opportunity for state-wide redesign of higher education, particularly in its administrative functions. Program and course duplication should be examined to ensure the highest possible quality for students and the most effective allocation of limited resources.

"In the Strategic Plan each university and college identified priorities for its campus. We request that these priorities be considered when preparing a budget for higher education for the next biennium. Redesign of higher education should be done in a way that best ensures the highest quality of program offerings to students. We suggest that presenting a 95% budget should be based on an identification of the most pressing needs, not necessarily including a 95% budget from each campus. Alternatively, you may wish to consider opportunities for institutional and administrative consolidation that present circumstances permit."

Mr. Isaacson thanked the Board for their openness and help during the past year. The Association will meet September 25-26 on the UND campus.

### **Council of College Faculties**

Ms. Fulp introduced Lynn Severson, past president of the Council of College Faculties. Barbara Laman, DSU, was elected president for 1998-99. Bethany Andreason, MiSU, is the newly elected Board representative. Ms. Fulp thanked participants for taking part in the faculty conference. The next conference will be held at NDSU.

### **Special Orders**

#### Presentation on President Appointment Process

Mr. Waslaski made a presentation on materials he received from a seminar he attended at the Association of Governing Board meeting on conducting an effective presidential search. He said the three main elements of a search are **searching** to develop a diverse applicant pool, **screening** by the committee on behalf of the Board, and **selecting** a new president by the Board. He reviewed the desired characteristics of the committee chair as well as committee members. He said the optimum number of committee members is 12. Mr. Waslaski reviewed the process of narrowing the candidate pool in order to forward three to five unranked names to the Board for interviews and campus visits. He said the "sunshine laws" in North Dakota may make candidates reluctant to apply for a position.

Mr. Waslaski reviewed a timeline for a search and indicated it may take a year before a president is hired. The Board needs to consider the expense for conducting the search and must decide whether or not to employ a consultant to help in conducting a search. He suggested reference checks should be conducted by phone rather than by letter. All of the material Mr. Waslaski presented is filed in the System Office.

Mr. Caspers commended Mr. Waslaski for the thorough report. The Board discussed the search selection process. Chancellor Isaak said he plans to contract with consultants for the two presidential searches. He said the search committee members will be selected in the near future and he hopes the Board can appoint presidents at NDSU and DSU by April 1999.

**It was moved** by Mr. Peltier that in accordance with Board Policy 601.1, the Board authorizes Board President Ebeltoft to appoint search committees for the presidential searches at North Dakota State University and at Dickinson State University. Mrs. Satrom seconded the motion. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. Mr. Hoeven was out of the room. The motion carried.

**It was moved** by Mr. Peltier, seconded by Mrs. Kaldor that the State Board of Higher Education authorizes the Chancellor to make a recommendation to the Board for interim presidents at Dickinson State University and North Dakota State University, and to negotiate salary and benefits. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. Mr. Hoeven was out of the room. The motion carried.

### General Fund Status Report

Rod Backman, Director of the Office of Management and Budget, reviewed economic activity in the State. He said the consumer price index in April was up 1.4% from one year ago. Oil production is about the same as June 1997, however the price per barrel has dropped approximately \$8.00 per barrel. North Dakota farmers plan to increase plantings in all reported crops except spring wheat and barley for the 1998 season. Fourth quarter taxable sales and purchases were up 7.8% from the previous year. The unemployment rate for March 1998 was 2.7%. The unobligated general fund balance July 1, 1997 was \$65,000,000. The projected ending balance June 30, 1999 is \$47,175,710. Mr. Backman said the economy of North Dakota is good and he looks for oil prices to increase.

Chancellor Isaak asked Mr. Backman if he would prepare a paper on the North Dakota economy and the future outlook in the State that could be forwarded to potential presidential candidates. Mr. Backman indicated he would be pleased to do so.

### Discussion of 95% Budget

At this time each campus presented a budget plan to comply with the Governor's request to prepare a 1999-2001 budget at 95% of the 1997-1999 general fund appropriation

Dr. Thigpen said the 5% reduction at **Bismarck State College** would be \$694,794. Taking into consideration the cost of inflation, salary increases, anticipated increased tuition revenues, and FY99 salary initiatives, the reduction totals \$807,900. Dr. Thigpen reviewed the positions that would be eliminated in a 95% budget: athletic director, one language instructor, one agribusiness instructor, the executive to the president, and a chemistry lab assistant. The Adult Ag and Small Business Management programs would also be eliminated. Each program includes one full time faculty position. Dr. Thigpen said that if funds were restored, the two programs and the chemistry lab assistant would be restored. Positions now vacant, which will be filled in FY99, are power/process plant instructor, admissions counselor, biology lab assistant, and custodian.

Dr. Brauhn, Vice President for Academic Affairs at **Dickinson State University**, said the projected 5% reduction totals \$1,050,032. Positions eliminated would be four faculty (nursing, music, business & management, and computer science), dean of information systems and extended campus, director of intercollegiate athletics, a maintenance worker, a librarian, a custodian, and a coordinator of special events. Other reductions would be elimination of the truck driver training program and a minor in German; funds for professional development, intercollegiate athletics, operating expenses, and overtime. More adjunct faculty will be used and courses will be offered on a less frequent basis. Dr. Brauhn said restored funds would be used in the critical areas.

Dr. Olson estimates a 5% budget reduction at **ND State College of Science** totals \$1,763,478. He said the Accounting, Banking & Finance, Culinary Arts, Science Technology, Cooling & Heating, Industrial Maintenance, and Graphic Arts programs will be eliminated. Other reductions in General Education/Liberal Arts, Academic Support, Student Services, Institutional Support, and Physical Plant will significantly affect the campus. The 95% budget plan cuts 23.35 FTEs. Enrollments grew in the last seven years while the number of faculty remained the same. NDSCS is capping many programs for 1998-99 academic year. Many of the costs of increased programmatic enrollment have

been covered by excess tuition income. Declining enrollments in 1998-99 have eliminated this source of revenue.

Dr. Chaffee reviewed the 95% budgets for **Mayville State University** and **Valley City State University**. Through streamlining, consolidation, reorganization, faculty retirement, reducing maintenance contracts, and limiting services, Mayville State University plans to save \$696,000. Valley City State University will save \$945,000 through streamlining, consolidation, reorganization, reducing library acquisitions, charging fees for services, and eliminating parts of the counseling, career services, and admissions/registration. Dr. Chaffee showed the impact the 95% budget has on faculty and staff. If funds are restored at Mayville State, the funds will be designated for distance learning, technology, cooperative education, professional development, music, and community service activities. Valley City State would restore the Vice President for Academic Affairs position, academic curriculum and faculty, and add back funds for customized learning at the Kathryn Center.

Dr. Plough said in the 95% budget 60.76 FTE positions are cut at **North Dakota State University**, plus another 27.40 FTE in Agriculture and Upper Great Plains Transportation Institute. The total reduction is \$9,111,987, including \$3,287,898 in Extension Service, Experiment Stations, and UGPT. Dr. Plough said under this budget the largest cuts are in Agriculture, Athletics, Community Counseling, and the Industrial Engineering program. Other reductions at NDSU are in geography, the Hotel-Motel-Restaurant Management program, technology, leisure studies, modern languages, physics, summer school, HECN, and theatre arts. The biggest impact will be in agricultural research. Dr. Plough commented that the budget was fiscally driven rather than program driven. For example, Industrial Engineering is a strong academic program serving the needs of students and employers, but it is also an expensive program and cutting it would affect a smaller number of students than other programs considered for elimination.

Dr. Shaar said that **Minot State University** began the budgeting process with an anticipated 1997-99 tuition shortfall and determined that the most effective way to address the shortfall of \$2,016,903 is to reduce service, summer school offerings, the number of course choices, and the number of general education sections. The 95% budget compounds the problem. Dr. Shaar said the 95% budget reduction totals \$1,183,023. MiSU will cut the Political Science program. Further cuts will be made in faculty, equipment, and support positions for academics, instruction, plant services and student services. Because of a large graduating class this spring, MiSU anticipates their enrollment will be down again this fall. If funds are restored, MiSU will review the summer school program that gives teachers an opportunity to advance their credentials.

Dr. Corak Sund, **MiSU-Bottineau Campus**, said that campus also had a tuition shortfall last fall. To meet the 5% target, MiSU-BC will eliminate 3 faculty and 2 staff positions. Because many programs have only one faculty member, three faculty members would mean three programs would be eliminated. Other reductions or eliminations are in services and programming to students, faculty and staff, and efforts in student recruitment. Dr. Corak said MiSU-BC is on the edge of remaining a viable institution if a 95% budget is approved.

Dr. Baker said the **University of North Dakota** anticipates a revenue shortfall of approximately \$3 million for 98-99. A mandated 95% 1999-2001 budget, including the tuition shortfall totals \$10.5 million. He said 81 FTE positions will be affected. UND is reviewing restructuring or merging departments, eliminating a vice president position, programmatic reductions, re-evaluation of the master's degree in Health, Physical Education and Recreation and the consolidation of programs in Engineering into a single master's degree. Other reductions are in athletics, internal auditing, legal counsel, budget and grants administration, and the Human Nutrition Research Center. The greatest impact of a budget cut is in the academic area. Dr. Wilson, Dean of the UND School of Medicine, reviewed proposals to meet the 5% budget reductions. Rather than eliminate the Clinical Lab Sciences and Physician Assistant programs, Dr. Wilson said he is looking at ways to enhance revenues and reduce costs for those programs. The Board asked Dr. Baker to identify by line item the additional \$3.5 million in reductions that would be necessary in the 95% budget to sustain 98-99 salary increases and inflation in operating and utilities. The additional reductions must be presented at the June meeting.

Corry Kenner, Business Manager at **UND-Lake Region**, said the institution needs to make cuts of approximately \$575,000 for the biennium under a 95% plan. He said UND-LR will discontinue department chairs, a custodian position, the Small Business Management program, reduced contract for Peace Officer Training, and transfer a portion of counselor/housing director salary to local funds. If sufficient funding is appropriated, the Diesel, Agriculture, and Simulator Maintenance Technician programs will be restored.

Mr. Stevens, **UND-Williston**, said the institution will lose 7.25 FTEs in a 95% budget. The Small Business Management, Agriculture, and Occupational Safety and Environmental Health programs will be eliminated. Other courses will be cut in marketing, management, and accounting. The reductions total \$773,426.

Ms. Glatt said the **ND University System Office** will reduce administrative costs by eliminating one FTE and reducing operating. Other reductions will be in the Professional Student Exchange Program, the State Grant program, the state match for the Perkins Loan program, and funding for the Western Governors University.

Chancellor Isaak complimented the presidents for putting the budgets together in the manner presented and for making some very difficult recommendations. He said the campuses have complied with the Governor's request to present 95% budgets on a campus-by-campus basis. The Chancellor suggested that a dialogue take place with state leaders to determine what the expectations are for higher education in North Dakota and whether or not these plans fit with their expectations.

Mr. Ebeltoft asked the System Office staff to prepare a summary showing all of the programs targeted for elimination at the 95% budget level and what the effect will be on the University System. The 95% budgets prepared by the institutions are filed in the System office.

#### Discussion of Capital Construction Budget Needs

Ms. Glatt presented a summary of the Campus Master Plans and the 1999-2001 major capital project requests. The projects at all institutions were placed in categories:

Health & Safety – state funds	\$ 4,267,396
ADA - state funds	11,517,502
Major Repairs - state funds (roofs, streets, side-walks, parking lots, curbs, gutters, mechanical systems, HVAC, heating plant/electrical projects)	48,061,119
Major Renovations – Networking - state funds	12,959,190
Renovation/Remodeling	110,838,151
New Construction/Additions	160,920,042

Ms. Glatt said the Board will be individually consulted on priorities for major capital projects. A recommended priority list will be brought to the Board in June.

Mrs. Kaldor was absent for the remainder of the meeting.

The Board reviewed a summary of the campuses' priorities submitted in the Campus Master Plan Update in April. **It was moved** by Mr. Peltier to accept the changes to the Campus Master Plans. Mr. Hoeven seconded the motion. Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried. It is understood that the Board will not necessarily request funding for all of the projects listed in the campus master plans.

#### Discussion of 1999-2001 Needs-Based Budget

Ms. Glatt reviewed the 1999-2001 budget request recommendation in support of the Board's Six-Year plan. Following discussion of the needs based budget, the Board affirmed their action taken at the April meeting which states that the campuses "start building a need based budget at the 100 percent level rather than at 95 percent. The 5 percent reduction would be restored to each institution in the same proportion it was cut. The campuses would be given the flexibility to restore the funding based upon their institutional priorities. This could include restoration of some or all of the program and service cuts or could include reinvestment of the funding in new programs, salary increases, technology, or maintenance."

Ms. Glatt said both the 95% budget and the needs-based budget will be prepared for Board action at a later meeting.

**It was moved** by Mr. Caspers, seconded by Mrs. Clayburgh that the Board charge President-elect Hoeven to engage in discussions with state leaders to clarify current and future expectations of higher education and to explain the impact of the 95% budget on these expectation. Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

#### **Consent Agenda**

**It was moved** by Mr. Waslaski, seconded by Mrs. Satrom to approve the following consent agenda items 1 through 14. Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mr. Caspers, Mrs. Clayburgh, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

1. Accept the 1996-97 Financial Related Audits for UND/LR, UND, MiSU-BC, VCSU; the revised NDUS Financial Statement; and the NDUS Uniform Accounting System Audit.
2. Accept grants and contracts received by **North Dakota State University, Minot State University, and the University of North Dakota.**
3. Ratify the action of the Vice Chancellor for Administrative Affairs in awarding a contract to Meland Architects, Ltd. for architect/engineer services for the McCannel Hall Third Floor Remodeling project at the **University of North Dakota** based on the recommendation of the Agency Selection Committee. Estimated cost of the project is \$225,000 in plant improvement funds.
4. Ratify the action of the Vice Chancellor for Administrative Affairs in awarding a contract to Henning, Metz, Hartford & Associates, Inc., for architect/engineer services for the Steam Line Expansion project from Odegard Hall to Ryan Hall west of 42<sup>nd</sup> Street at the **University of North Dakota** based on the recommendation of the Agency Selection Committee. Estimated cost of the project is \$400,000 in plant improvement funds.
5. Award a contract to Sherlock Construction for \$200,295 for concrete work at the **University of North Dakota** campus.
6. Permit the **University of North Dakota** to appear before the Legislative Budget Section in June to obtain approval to construct a ground level, enclosed walkway between Abbott Hall and McCannel Hall. Estimated cost of the project is \$190,000 funded by Abbott Hall construction funds.
7. Permit **Bismarck State College** to name specific areas such as labs and classrooms in the Jack Science Center, Sykes Student Success Center, and Vocational Technical Center in honor of several individuals and/or businesses who have made a minimum of a \$20,000 donation to the BSC Foundation towards the Jack Science Center and the Sykes Student Success Center.
8. Award a contract to REH Ritterbush, Ellig, Hulsing, PC., for architectural services for the renovation of Schafer Hall at **Bismarck State College**. The project will be funded with \$615,000 in general funds and \$350,000 from receipts from the asbestos lawsuit.
9. Award a contract to Al Fitterer Architects for architectural services for the partial renovation of the **Bismarck State College** Student Union. The estimated cost of the project is \$235,000 and will be funded from auxiliary service reserve funds.
10. Ratify the action of the Vice Chancellor for Administrative Affairs in awarding a contract for parking lot additions and repairs to Camas Minndak, Inc. for \$398,922.50 at **North Dakota State University**.

11. Permit **North Dakota State University** to proceed with roof replacement for Minard and Robinson Halls. Estimated cost of the two projects is \$136,935 and will be funded with capital improvement funds.
12. Reallocate \$132,800 from the salary pool for fiscal year 1998-99 from the **University of North Dakota** to the UND Medical School.
13. Award a contract to Terry Gilbertson Construction for \$158,500 for the W.E. Osmon Fieldhouse Arena Floor project at **Valley City State University**
14. Approve the spending of additional excess income of \$54,332 for operating expenses at **Bismarck State College**, and permit **BSC** to seek Emergency Commission authorization to spend excess income of \$100,000 for equipment and \$150,668 for plant improvements.

Mr. Jay Fisher, Superintendent of the North Central Research Center, requested permission to proceed with construction of a new headquarters building at the North Central Research Center. He said \$350,000 was appropriated by the Legislature and \$500,000 was raised for the project estimated to cost \$850,000. **It was moved** by Mr. Peltier, seconded by Mr. Caspers (1) to permit **North Dakota State University** to proceed with construction of the building; further to advertise for bids and authorize the Vice Chancellor for Administrative Affairs to accept bids and award contracts; and (2) to permit **North Dakota State University** to request approval of the Budget Section to increase the spending authorization for the Ernie French Center at the Williston Research Center from \$650,000 to \$750,000. Additional funding will be used to provide enhancements to the project such as paving the gravel parking lot, signage, and landscaping. Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

### **300 Governance**

#### Policy

**It was moved** by Mr. Waslaski, seconded by Mr. Hoeven to adopt the following policies on second reading and final passage. Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried. Exhibit A.

- 304.1 Chancellor/Commissioner of Higher Education: Authority and Responsibilities
- 305.1 Presidents Authority and Responsibilities
- 601.1 Presidential Search and Screening Procedures
- 604.1 Performance Evaluations: Presidents
- 604.2 Performance Evaluation: Chancellor
- 608.1 Executive Contracts
- 612 Faculty Grievances

### **Special Orders (continued)**

#### Western Governors University

Dr. Hillman presented an update on Western Governors University. Since last fall, WGU has made an agreement with the Virtual University of Monterrey, Mexico to consider exchange of English and Spanish languages. The states of Texas and Indiana have joined

WGU. Microsoft and AT&T support WGU. Dr. Hillman said the Clinton administration proposes expanding eligibility for distance learner student aid. Two NDUS campuses are involved with WGU development efforts: ND State College of Science is a pilot institution working as a provider and BSC has been considered a potential delivery center. North Dakota has provided \$100,000 to WGU development. WGU will be accredited and will grant degrees.

#### 400 Academic Affairs

##### Policy

Dr. Hillman reviewed an amendment to Policy 402.4 Admission Policies – Transfer Applicants, which eliminates the requirement that students must earn at least 60 semester hours at an approved four-year college or university to obtain a baccalaureate degree. Policy 403.7 Common General Education Requirement and Transfer of General Education Credits puts in policy the current requirements.

**It was moved** by Mr. Hoeven, seconded by Mr. Waslaski to approve Policies 402.4 and 403.7 on first reading. Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried. Exhibit B.

Mr. Seaworth reviewed proposed amendments to Policies 304.1 and 430.2 requested by the Board at the last meeting. The amendments delegate to the institutions authority to award emeritus status. **It was moved** by Mr. Hoeven, seconded by Mrs. Clayburgh to approve the following policies on first reading. Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried. Exhibit C.

- 304.1 Chancellor/Commissioner of Higher Education: Authority and Responsibilities  
(5/98 amendment)
- 430.2 Faculty Emeritus Status

##### Programs

Dr. Hillman presented a request from **MiSU-Bottineau Campus** for authorization to terminate the Parks and Recreation (AAS) degree in order to restructure the curriculum into two new Associate of Applied Science programs: Commercial Recreation and Tourism, and Outdoor Recreation. **It was moved** by Mr. Peltier, seconded by Mrs. Clayburgh to approve this request. Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Waslaski, and Mr. Ebeltoft voted aye. Mr. Caspers was out of the room. The motion carried.

**It was moved** by Mr. Waslaski, seconded by Mr. Hoeven to change the name of the Department of Social Work and Department of Psychology to Department of Addiction Studies, Psychology, and Social Work at **Minot State University**. Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Waslaski, and Mr. Ebeltoft voted aye. Mr. Caspers was out of the room. The motion carried.

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##### Old Science Building at UND

Mr. Ebeltoft said that the State Historical Society notified the Board of a July 10 hearing to consider placing the UND Old Science Building on the National Historical Register. Mr. Seaworth explained the Board would not violate the law if the building was demolished before July 10, however the law requires state agencies to cooperate with the

Superintendent of the Historical Society and such action would be inconsistent with the spirit of the law. Following discussion, **it was moved** by Mr. Peltier, seconded by Mrs. Satrom to direct UND officials and the Board's counsel to appear and represent the Board's position at the hearing when the State Historical Society nominates Old Science Building for placement on the National Historical Register. Mr. Peltier, Mrs. Clayburgh, Mrs. Satrom, Mr. Hoeven, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

### **500 Student Affairs**

#### Policy

Mr. Seaworth reviewed proposed amendments to Policy 506.1 Immunization and recommended approval on first reading. The amendments exempt continuing education and other non-traditional students from the immunization policy. **It was moved** by Mrs. Clayburgh, seconded by Mr. Waslaski to approve Policy 506.1 on first reading. Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried. Exhibit D.

### **600 Personnel**

#### Tenure

Dr. Hillman presented a request from **MiSU-Bottineau Campus** recommending that tenure be granted to Ms. Ann Siegle Drege. **It was moved** by Mr. Peltier, seconded by Mrs. Clayburgh to grant tenure to Ms. Drege. Mr. Peltier, Mrs. Clayburgh, Mr. Hoeven, Mrs. Satrom, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

#### Emeritus Status

**It was moved** by Mr. Peltier, seconded by Mrs. Satrom to grant emeritus status to Robert Brown, Assistant Professor of Health and Physical Education at **Mayville State University**. Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

### **1900 Miscellaneous**

#### Policy

**It was moved** by Mrs. Clayburgh, seconded by Mr. Waslaski to adopt Policy 1912 Public Records on second reading and final passage. Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried. Exhibit E.

#### Appointment of members to the State Board of Agricultural Research

Jerry Doan, Chair of the State Board of Agricultural Research, presented four names to fill two vacancies on the Board. The persons were Tim Bryan, Dale Enerson, Jody Hauge, and Alan Lee. It was the consensus of the Board to delay making the appointments until the June meeting and suggested that the nominees contact SBHE members either by phone, by letter, or in person before or at the June meeting so that the SBHE members gain a better understanding of the candidates.

### **Board Members/Campus Reports**

Board members commented on the commencement ceremonies each member attended. Mrs. Clayburgh suggested that the Board consider a tuition program to encourage

dependents of alumni to return to North Dakota to enroll at NDUS institutions. **It was moved** by Mrs. Clayburgh, seconded by Mr. Caspers to direct the staff to draft a policy relative to tuition incentives for the children of graduates from NDUS institutions to attend NDUS institutions. Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

### **Public Comment**

Lynn Lindholm, UND faculty member, commented on the 95% budget. Chancellor Isaak responded that the Board is following the Governor's directive.

Dr. Fong-Yuen Ding, Interim Department Chair of the Department of Industrial and Manufacturing Engineering at NDSU, and NDSU faculty member Dr. John Cook requested that the Industrial and Manufacturing Engineering Department be removed from the list of departments to be closed as a result of the 95% budget. They said the IME Department is the only accredited program in the State, is a successful program, and provides direct benefits to North Dakota.

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Mr. Hoeven will attend the Legislative Audit and Fiscal Review Committee and Budget Committee meeting meetings. Mrs. Clayburgh will attend the LAFRC meeting also.

The Board considered the motion regarding Chancellor Isaak's contract. Mrs. Satrom **moved**, Mrs. Clayburgh seconded to delete "and President-elect Hoeven" from the motion on page 2. Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

The meeting adjourned at 6:10 P.M. The next regular meeting of the State Board of Higher Education will be June 18-19, 1998 at Mayville State University.