

STATE BOARD OF HIGHER EDUCATION  
Minutes – April 16-17, 1998  
Fargo, North Dakota

The State Board of Higher Education met April 16-17, 1998 at the Memorial Union on the campus of North Dakota State University. The president called the meeting to order at 12:30 P.M. Members present were:

Paul Ebeltoft, President	Beverly Clayburgh
Joe Peltier, Vice President	Craig Caspers
Cynthia Kaldor	Shane Waslaski, Student Member
Jeanette Satrom	Kay Fulp, Faculty Representative
John Hoeven	

Presidents and Executive Deans present were:

Dr. Ken Baker, UND	Dr. Thomas Plough, NDSU
Dr. Ellen Chaffee, MaSU/VCSU	Dr. Erik Shaar, MiSU/MiSU-BC
Dr. Phil Conn, DSU	Mr. Garvin Stevens, UND-W
Dr. Sharon Etemad, UND-LR	Dr. Donna Thigpen, BSC
Dr. Jerry Olson, NDSCS	

Staff members present were:

- Larry A. Isaak, Chancellor
- Michel Hillman, Vice Chancellor for Academic Affairs
- Laura Glatt, Vice Chancellor for Administrative Affairs
- H. P. Seaworth, General Counsel & Executive Secretary
- Eddie Dunn, Executive Director, College Technical Education Council
- Sheila Tibke, Administrative Secretary

Representatives Gerald Sveen and Rick Berg; Senators Donna Nalewaja, Carolyn Nelson, and Tim Mathern; and Mrs. Jean Guy attended portions of the meeting.

### Minutes

**It was moved** by Mrs. Clayburgh, seconded by Mr. Caspers, and unanimously carried to approve the minutes of the March 10, 1998 and March 19, 1998 meetings as distributed.

### Board President's Report

Mr. Ebeltoft thanked the Presidents and their institutions for the work they are doing to provide the State Board with both the 95 percent budget per Governor Schafer's request and the budget to fund the Board's six-year plan. Mr. Ebeltoft said of the 95

percent budget, “Stated simply, it means that no matter what kind of reprogramming, no matter what kind of reprioritization, no matter what character you give the process, if the 95 percent budget is the budget which the Legislature ultimately approves, what it means is that we will be killing meaningful programs in North Dakota.” He also indicated that even if the money were returned to the campuses, the programs would be lost. North Dakota’s higher education system will be less competitive along a broad spectrum of programs and services after a 95 percent budget. Mr. Ebeltoft feels the Board needs to comply with the Governor’s request for a 95 percent budget, but the Board has the duty to ask for, promote, and actively support a budget that will market what the six-year plan says we will need to compete in the marketplace of ideas. Mr. Ebeltoft asks that a 95 percent budget along with a needs based budget be submitted.

Mr. Ebeltoft thanked Dr. Conn for his four years of service to Dickinson State University.

### **Chancellor’s Report**

Chancellor Isaak expressed appreciation to Dr. Conn and thanked him for everything he has done for Dickinson State University.

Chancellor Isaak said that Dr. Plough has become a leader in the community, at the campus, and also across the state. Chancellor Isaak said that he would like to see Dr. Plough stay at NDSU.

Governor Schafer has met with Chancellor Isaak regarding the 95 percent budget. Governor Schafer indicated he wants the \$17 million dollars that would be cut in a 95 percent NDUS budget redistributed to salaries, maintenance, and technology. Chancellor Isaak urged the Board and campuses to keep the students in mind since they are the ones that will be impacted. There will be less access for the students in programs and services. Chancellor Isaak said he believed that North Dakota does not have enough people to support all the state and local services that have been built. He also said that higher education is part of the solution, not the problem. Other states that are moving forward in economic development are investing more of their dollars in higher education.

Chancellor Isaak reported changes in staffing in the System office. Sheila Tibke will possibly be taking over the Board duties for Carol Asplund who will be retiring in June. Terry Meyer will be taking over the duties of administrative officer to the Chancellor as well as her current office managerial duties. Nancy Rittel’s position as Academic Affairs Associate and Director of Research has been filled by Julie Schepp. Stacy Herron will be leaving May 15 and that position will not be filled due to the 95 percent budget. This position will be eliminated as part of the 95 percent budget submitted by the System Office.

Adjutant General Bjerke informed Chancellor Isaak that the appropriation made by the last Legislature to the National Guard is insufficient to cover the tuition waivers for National Guard recruits due to increasing participation. This means campuses will be

forced to waive more tuition than what was expected. Ms. Glatt mentioned that higher ed has traditionally been waiving about 25 percent of the cost. The remaining cost is covered by financial/gift aid (about 25%) and state appropriations through the Adjutant General's Office. Based upon projections for the remainder of the 1997-99 biennium, higher ed will possibly be waiving 38 percent of the cost rather than 25%. This will result in an additional loss of revenues of \$278,600 for the NDUS, for a total projected waiver for the biennium of \$950,000. The National Guard has expressed a willingness to work with the System Office to promote changes in the statute and the program to limit higher ed's exposure.

The bids for the NDSCS Bute gymnasium remodeling into an allied health facility have been approved and they will be moving forward with that project.

Chancellor Isaak appointed a committee at the Cabinet meeting to look at recommended legislation to forward to the Board for the next legislative session. He also appointed a committee to look at the issue of options for attracting more non-resident students to our campuses. The ideas will be forwarded to the Board at later date. Chancellor Isaak asked if the Board would like a presentation by Richard Rathge, NDSU Census Data Center, on demographic trends in the state. The Board asked that this be scheduled for the June Board meeting.

The Welfare Reform Task Force has been working on higher education's involvement in welfare-to-work. Federal legislation has been introduced to provide funding for people who are making satisfactory progress towards the completion of a college program as permissible work activities under the welfare-to-work plan. The Task Force and the NDUS supports this legislation.

### **Student Association Report**

Willy Maxwell expressed his thoughts regarding the 95 percent budget. He urged the Board to submit a budget based on the Strategic Plan. Willy stated, "Our system has to work to ensure increasing enrollments, a high graduation rate, maintaining high retention rates, excellence in faculty members, and doing more with less. These are the assets of our universities that the leaders of this state fail to recognize. Rather, they choose to denounce us for the mistakes we have made." He went on to state, "There is a time when we must ignore the apathy of the state's leaders and do what we know is right. For us, that time is now. We have worked very hard for the past half-decade to get to where we are today, and there is no reason that we should give all that up for an unrealistic request." Willy indicated that we need to join together now, more than any other time, as a System and set forth the plan that was developed.

### **Council of College Faculties Report**

The Council of College Faculties has been preparing for the all faculty conference which will be held April 24-26 in Bismarck. Ms. Fulp invited the Board to attend.

Ms. Fulp said the faculty are not happy with the budget cut and questioned why the county governments and public school districts are exempt. The faculty supports a need-based budget that follows the six-year plan.

### Special Orders

#### Updates on Campus Master Plans and 1999-2001 Major Capital Project Requests

Campus representatives gave updates on their campus master plans and informed the Board of the following major capital project requests for 1999-2001.

**MiSU** – Phase One of Old Main - mechanical and electrical systems - \$2,817,000.

**MiSU-BC** – (1) Fire alarm systems upgrade - \$128,500; \$68,500 general fund dollars; \$60,000 local (dormitories) dollars. (2) HVAC library & computer labs - \$46,975.

**UND** – (1) Phase One of O’Kelly Hall Renovation - \$5 million. (2) Phase One of Education Renovation - \$4.7 million. (3) Electrical Distribution - \$3.5 million.

**DSU** – Murphy Hall renovation - \$4,000,000.

**NDSCS** – (1) Roof replacement - \$1,422,000; \$1,198,000 state fund dollars, \$224,000 local fund dollars. (2) Steam lines - \$1,606,250. (3) Electrical distribution needs - \$1,288,000.

**BSC** – (1) Renovations of Schafer Hall (Phase two with alternates) - \$5,006,000 million. (2) Higher Education Center/Skills Training Facility - \$5,800,000; Addition/Improvements to Student Union; Werner Hall Renovation \$3,689,000; Plant Services Building \$235,000.

**UND-LR** – Auditorium renovation project - \$994,544; local fundraising \$495,000 and \$499,544 general fund.

**UND-W** – Health & Wellness Center - \$4,500,000, \$3.0 million local (fund raising and fee income) \$1.5 million general fund.

**VCSU** – (1) Infrastructure-Power House Improvements \$740,000. (2) life safety-sprinklers and exit systems \$1,194,300. (3) Infrastructure-steam tunnels - \$1,312,300 (tunnels). (4) Life safety-fire alarms - \$184,000. (5) Vangstad building remodel/repair - \$270,000.

**MaSU** – (1) Infrastructure-Power Plant Improvements - \$760,000. (2) Infrastructure-steam tunnels - \$1,050,500. (3) Life safety-exit system Main building - \$395,600. (4) Life safety-exit system West & Science building - \$96,100. (5) Main building remodel - \$1,124,600.

**NDSU** – State funding requests - (1) Animal Research Facility - \$11,731,300 (continuance of previously approved project with funding changes); \$5 million bonding authority, \$1,800,000+ federal grant, and balance from additional state appropriation. (2) Minard Hall renovation - \$9,673,052. (3) Ceres Hall phase II renovation - \$2,995,920. (4) South Engineering renovation - \$1,227,420.

Local funding requests – (1) Health & Wellness Center - \$4,500,000. (2) College of Business-offices & classrooms - \$5,998,860. (3) Sudro Hall (Pharmacy) renovation - \$1,500,000.

**NDSU-Ag Experiment Station** – (1) pesticide handling facilities (6 sites) - \$140,000. (2) reglaze (renovation) Range 1 Greenhouse (Main Station) - \$130,000. (3) miscellaneous projects under \$50,000 each-Research Centers - \$193,500. (4) miscellaneous projects under \$50,000 each-Main Station - \$181,300. (5) repairs &

maintenance-all sites - \$479,000. (6) Multi-use Cattle Research/Housing/Feeding Facility - \$450,000.

**NDSU-Forest Service** – (1) ADA accessible restrooms at Pelican, Sandy and Twisted Oaks Recreation Areas - \$21,700. (2) Tree Storage Building at Towner Nursery - \$90,000.

**It was moved** by Mr. Hoeven, seconded by Mrs. Clayburgh, to grant authority to BSC to proceed with Phase one renovation of **BSC** Schafer Hall at a projected cost of \$996,000. State funds of \$965,000 were appropriated for the project. BSC will wait for actual bids. If more than \$965,000 they will either reduce the cost of the project by reducing equipping and furnishings or use excess income collections to cover the balance. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

### **Discussion of 1999-2001 Needs-based Budget**

Ms. Glatt reviewed the Cabinet's recommended draft 1999-2001 of the need based budget request and priorities in support of the Board's Six-Year Plan. The need-based budget must be built from a 95 percent budget base. There are 25 priorities, with four of the first five items listed with multiple priority numbers. Under this plan, each campus would be asked to set their own priorities within these four based upon their unique campus needs. They can reorder the items listed (1, 2, 3, 5 only), but they must remain among the top five priorities. In addition, the campuses would be given the flexibility to move between these four priorities no more than one third of the funds from one category to another. The first four priorities total \$18.0 million which is roughly equivalent to the \$17.2 million 5 percent budget reduction for the NDUS. \$10.0 of the \$18.0 million would be reinvested in targeted salary increases and technology. The balance would be utilized for new or restored program and/or service funding. A final plan for the need based budget cannot be finalized until the Board has had an opportunity to review the 5 percent budget cuts. The campuses will submit to the Board in May the preliminary plans on program and service cuts that will be necessary in a 95 percent budget.

Mr. Peltier suggested that the Board adopt the following resolution: "The Governor has asked for a 95 percent budget request to be submitted per his statement in his budget guidelines of March 11 where he stated, 'I am including the University System in my request for a 95 percent budget.' The Board has agreed to ask the campuses to prepare a 95 percent budget as asked for by the Governor on March 19 where he said, 'My goal is for each campus to first start with a blank slate.' However, in agreeing to comply with the Governor's request for a 95 percent budget submission, the Board does not endorse a 95 percent budget. It is presenting it only as requested by the Governor and should be done in good faith in spite of the demoralizing effects on our campuses. It is, however, Governor Schafer's request, not the Board's desire. The Board's first priority is a needs based budget to preserve access and quality."

**It was moved** by Mr. Peltier, seconded by Mrs. Kaldor, to adopt the above resolution. Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Waslaski, and Mr. Ebeltoft voted aye. Mrs. Kaldor and Mr. Caspers voted no. The motion carried.

Several Presidents suggested that the process and the messages that are being sent to the campuses about the 95 percent budget process are confusing. The President's asked for the Board to provide clarification on the process and expectations. The Chancellor suggested that the process has not changed. The campuses are asked to continue the processes they are currently engaged in. They are still expected to submit to the Board in May a list of proposed program and service cuts to meet the 95 percent budget guidelines as set forth by the Governor. Some President's suggested that their campuses cannot afford to engage in a reinvestment strategy. Funding for programs is their highest priority. Based upon this discussion, **it was moved** by Mrs. Kaldor, seconded by Mr. Waslaski, to start building a need based budget at the 100 percent level rather than at 95 percent. The 5 percent reduction would be restored to each institution in the same proportion it was cut. The campuses would be given the flexibility to restore the funding based upon their institutional priorities. This could include restoration of some or all of the program and service cuts or could include reinvestment of the funding in new programs, salary increases, technology, or maintenance. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Waslaski, and Mr. Ebeltoft voted aye. Mr. Caspers voted no. The motion carried.

#### **Great Plains Track at Valley City State University and Mayville State University**

Cheri Schoenfish, Director of University Relations at Great Plains Software, and Ray Brown, VCSU/MaSU, briefed the Board on the University and Industry Collaboration between Great Plains Software and **VCSU** and **MaSU**. Students involved in the program would spend their first two years taking the general education requirements. The third year of the program would be directed at technology, business, and accounting classes; with the fourth year being an internship with Great Plains. The program will prepare students for jobs at Great Plains as well as other technology related positions. The campuses will be accepting students into the new program track beginning in the fall of 1998.

#### **Update on 1998-1999 Adjusted Spending Levels for Professional Student Exchange Program, Scholars' Program and State Grant Program**

Ms. Glatt updated the Board on the effects a 95 percent budget would have on PSEP, ND Scholars program, and the State Grant program for 1998-99. The PSEP program would need to cut the veterinary medicine program from 11 students to 7 students, dentistry from 3 students to 2 students, and optometry would remain the same at 8 students. These figures do not include students attending at the University of MN under the reciprocity agreement. New slots in the ND Scholars program will likely be reduced from 75 to 27 in the 1999-2001 biennium as a result of the 95 percent budget. Grant awards in the State Grant program will likely be reduced in 1998-99 from the projected 4,100 grants to 3,700 grants, as a result of a potential 95 percent budget.

#### **Consent Agenda**

**It was moved** by Mrs. Kaldor, seconded by Mr. Waslaski, to approve the following consent agenda items 1 through 12. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mr. Hoeven,

Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

1. Accept grants and contracts received by **North Dakota State University, University of North Dakota, and Minot State University.**
2. Approve **UND-Lake Region's** request to increase the 1998-99 student activity fee to \$192, an additional \$28 to provide increased support for athletic programs. This is in addition to the \$28 increase approved by the Board in March 1998.
3. Approve **Minot State University's** request to increase the 1998-99 student activity fee an additional \$11.70 to provide increased support for athletic programs.
4. Ratify the action of the Vice Chancellor for Administrative Affairs in awarding the contract for Old Main Emergency Exits Phase II at **Minot State University** to Rolac Contracting for \$548,200. The project is funded with 1995-97 carry-over funds and 1997-99 capital improvement funds.
5. Ratify the action of the Vice Chancellor for Administrative Affairs' action in awarding an architect contract to Anderson, Wade, Whitty & Larson, and P.C. for the coal-handling project at **MiSU-Bottineau Campus**. Estimated cost of the project is \$185,000 from small campus pool (\$130,000) and 95-97 biennium carryover (\$55,000).
6. Exempt the early retirement agreement for Professor Dick Betting to allow him to teach the 1998 Spring Semester at **Valley City State University.**
7. Permit **North Dakota State University** to seek Emergency Commission approval to increase the 1997-99 operating line spending authority of \$150,000 for the Dickinson Research Extension Center to allow the Center to expend additional self-generated revenue for increased equipment lease and motor pool costs.
8. Ratify the action of the Vice Chancellor for Administrative Affairs in awarding the contract to Fargo Glass and Paint for window replacement at Seim Hall (\$152,070) and at Thompson Hall (\$161,580) at **North Dakota State University.** The project will be funded from residence hall repair and replacement funds.
9. Permit **North Dakota State University** to rebid the Ehly Hall Addition since the original bids were over the architect's estimate.
10. Permit **North Dakota State University** to proceed with the renovation of Seim Hall residence life showers. Estimated cost of the project is \$200,000 with funds from residence hall repair and replacement reserves.

11. Authorize **Dickinson State University** to proceed with the replacement of the infrastructure in support of the swimming pool located in the Student Center. Estimated cost of the project is \$106,400 from local user fees.
12. Authorize **Dickinson State University** to proceed with a project to realign and resurface parking lots at Pulver Hall and at Wienbergen Hall. Estimated cost of the project is \$143,000. The project will be funded with parking lot fees and fines (\$30,000), Pulver Hall reserves (\$60,000), and funds from the Heavy Equipment fund.

**Approve Duncan Oil's plan of unitization for the Stadium-Lodgepole Pool and the Ratification and Joinder of Unit Agreement**

Lawrence Bender, attorney for Duncan Oil, Inc, appeared before the Board to answer questions concerning Duncan Oil's request for approval of a proposed unit agreement for the Stadium-Lodgepole Pool in Dickinson for which **DSU** and the Dickinson Experiment Station receive royalties. **It was moved** by Mr. Waslaski, seconded by Mrs. Satrom, to approve Duncan Oil's plan of unitization for the Stadium-Lodgepole Pool and the Ratification and Joinder of Unit Agreement. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

**Emeritus Status**

Mr. Waslaski questioned the validity of the Board approving emeritus status. Mr. Ebeltoft indicated that until there is a change in policy, the emeritus status would need to be approved by the Board. Mr. Waslaski moved to request staff to make a change in policy. Mr. Seaworth informed the Board it does not require a motion. Mr. Waslaski requested that it be presented at the May Board meeting at first reading.

**It was moved** by Mrs. Clayburgh, seconded by Mr. Waslaski, to grant Emeritus Status to the following individuals. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

**Mayville State University – Professor Emeritus**

John Landwehr, English  
Merwin Lyng, Mathematics  
James Neilson, History and Economics

**Valley City State University – Professor Emeritus**

Norman C. Machart

**North Dakota State University – Professor Emeritus**

Curtis Amlund, College of Arts, Humanities and Social Sciences  
Ivan Berg, College of Agriculture  
David Cobia, College of Agriculture  
Kenneth Crahan, College of Pharmacy

Harold Cross, College of Agriculture  
Robert Gammill, College of Science and Mathematics  
Daniel Krause, College of Engineering and Architecture  
Donald Peterson, College of Engineering and Architecture  
M. Herbert Smith, College of Agriculture  
William Woods, College of Human Development and Education  
Patricia Murphy, College of Human Development and Education, Dean/Professor  
John Schiebelhut, College of Business Administration, Dean/Professor  
H. D. Stockman, College of Business Administration, Dean/Professor  
Delores Horn, Student Academic Affairs, Adviser Emeritus

**University of North Dakota – Professor Emeritus**

William Borden, English & Chester Fritz Distinguished Professor Emeritus  
Harry L. Holloway, Jr., Biology  
Neil F. Woolsey, Chemistry  
W. Fred Lawrence Management and Dean Emeritus  
John Reid, Geology  
Joe Hootman, Electrical Engineering  
Ronald Schaefer, Visual Arts  
Ron Engle, English & Chester Fritz Distinguished Professor Emeritus  
William E. Thoms, Emeritus of Law  
Jean Oberpriller, Anatomy and Cell Biology  
Richard Olafson, Neuroscience

*Associate Professor Emeritus*

DuWayne Wacker (posthumously), Accounting and Business Law  
Robert N. Klinkhammer, Social Work

*Assistant Professor Emeritus*

Gordon Henry, Vice President for Student Affairs Emeritus

**Minot State University – Professor Emeritus**

Gordon Berkey, Physics  
Bruce Burnes, Education  
Eric Clausen, Earth Science  
David Gano, Chemistry  
Om Madhok, Biology  
Robert Nelson, Mathematics  
John Torgerson, Communication Disorders  
Paul Venzke, Mathematics

*Associate Professor Emeritus*

David Gresham, English  
Michael Thompson, Biology

*Assistant Professor Emeritus*  
Joseph Streeper, Physics

### **300 Governance**

#### **Policy**

Mr. Seaworth reviewed the following policies and recommended approval on first reading. Exhibit A.

**It was moved** by Mr. Hoeven, seconded by Mr. Peltier, to approve Policy 304.1 Chancellor/Commissioner of Higher Education: Authority and Responsibilities on first reading with suggested changes. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

**It was moved** by Mrs. Satrom, seconded by Mrs. Clayburgh, to approve Policy 305.1 Presidents Authority and Responsibilities on first reading with suggested changes. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

**It was moved** by Mrs. Clayburgh, seconded by Mrs. Satrom, to approve Policy 601.1 Presidential Search and Screening Procedures on first reading with suggested change. Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. Mrs. Kaldor voted no. The motion carried.

**It was moved** by Mr. Hoeven, seconded by Mr. Waslaski, to approve Policy 604.1 Performance Evaluations: Presidents on first reading. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

**It was moved** by Mrs. Clayburgh, seconded by Mr. Waslaski, to approve Policy 604.2 Performance Evaluation: Chancellor on first reading. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

**It was moved** by Mr. Hoeven, seconded by Mrs. Clayburgh, to approve Policy 608.1 Executive Contracts on first reading. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

**It was moved** by Mr. Waslaski, seconded by Mrs. Satrom, to approve Policy 612 Faculty Grievances on first reading. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

## 400 Academic Affairs

### Policy

Dr. Hillman reviewed amendments to Policy 406.1 Academic Calendars and recommended adoption on second reading. **It was moved** by Mrs. Satrom, seconded by Mrs. Clayburgh, to adopt Policy 406.1 Academic Calendars on second reading and final passage. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried. Exhibit B.

## 600 Personnel

Chancellor Isaak reviewed the terms of Dr. Plough's employment contract. **It was moved** by Mr. Hoeven, seconded by Mrs. Satrom, to offer to Dr. Plough a three-year contract beginning July 1, 1998 with a 1998-99 salary of \$139,000. Salary would be reviewed annually. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

### Policy

Mr. Seaworth reviewed amendments to the following policies and recommended adoption on second reading. Exhibit C.

**It was moved** by Mrs. Clayburgh, seconded by Mr. Peltier, to adopt Section 20.3.4 Human Resource Manual on second reading. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

**It was moved** by Mr. Peltier, seconded by Mrs. Kaldor, to adopt Policy 615 Drug Free Workplace on second reading. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

**It was moved** by Mrs. Satrom, seconded by Mr. Waslaski, to adopt Policy 703.1 Early Retirement Section 3(IV) on second reading. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

### Tenure Report

Dr. Hillman updated the Board on the draft tenure report. The academic vice presidents and personnel officers on each campus maintain the database for the draft report. The flexibility provided by the new tenure policy sometimes prevents the number of faculty in the sixth year of a tenure track contract from equaling the number of faculty requesting tenure. Board members agreed that the report was fine in the form it was in and was very helpful. Discussion was deferred until the May or June Board meeting relating to changes in tenure policy. Mr. Waslaski expressed interest in working with Dr. Hillman on tenure and emeritus and report any findings to the Board. Mrs. Fulp indicated to Mr. Waslaski that she has some background information he is welcome to have.

## Tenure

It was moved by Mrs. Kaldor, seconded by Mr. Caspers, to grant tenure to the following persons. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

### **Mayville State University**

Paul Blair  
Richard Holman  
Rob Larson

### **ND State College of Science**

Steven Johnson  
Terry Marohl  
Marsha Trom

### **Valley City State University**

Lori Lahlum  
Eileen Starr  
Dwight Crabtree  
Preston Bush

### **Dickinson State University**

Barbara Laman  
Pete Leno  
Fernanco Quijano  
Alison Stull

### **University of North Dakota**

Joseph DeFilippoh  
F. Richard Ferraro  
Colin Hughes  
Melinda Leach  
David Pierce  
Diana Wells  
John Wagner  
Justin McDonald  
Gathollah Bagheri  
Steven Carlson  
Janice Zahrly  
Larry Spain  
Rebecca Rude  
Vicki Downey  
John Bridewell  
Paul Lindseth  
Carles Robertson  
Shelby Barrentine  
Gerald Bass  
Ralph Woehle  
Sue Jacobs  
Cindy Juntunen-Smith  
George Bibel  
Jody A. Rada  
Kenneth G. Ruit  
Debra A. Byram

### **Bismarck State College**

Holly Burch  
AnnaMarie Kajencki  
Michael Kern  
Keith Landeis  
Dan Rogers  
Ivan Tschider

### **North Dakota State University**

Kenneth Andersen  
Daniel Faoro  
Wade Hannon  
Sarah Jacobson  
Lisa Nolan  
Jack Rasmussen  
Michael Robinson  
Loren Sauer  
Amiy Varma

### **Minot State University**

Shirley Cole-Harding  
Cheryl Gerard  
Steven Hoffbeck  
Maila Zitelli

### **UND-Williston**

Robert Bell  
Robert Benson

Linda Tharp

## 800 Financial Affairs

### Policy

Mr. Seaworth reviewed amendments to Policy 803.1 Purchasing Procedures and recommended adoption on second reading. **It was moved** by Mrs. Clayburgh, seconded by Mrs. Satrom, to adopt Policy 803.1 on second reading and final passage. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried. Exhibit D.

Mr. Seaworth reviewed amendments to Policy 811 Contracts with Lobbyists and recommended adoption on second reading. **It was moved** by Mrs. Clayburgh, seconded by Mr. Waslaski, to adopt Policy 811 Contracts with Lobbyists with changes on second reading and final passage. Mrs. Clayburgh and Mr. Caspers voted aye. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mr. Waslaski, and Mr. Ebeltoft voted no. The motion failed. Exhibit D. The Board did not feel that it was necessary to have a Board policy concerning this issue. They felt that it could be handled administratively.

### Old Science Hall at UND

Dr. Baker and Al Hoffarth, **UND**, indicated that with the express purpose to cooperate with the State Historical Society as stated in the NDCC Section 55-10-09, UND employed a consultant to evaluate Old Science Hall. A copy of their report titled *A Report on the Historical Significance and Renovation Feasibility of Old Science Hall* is on file in the System Office. A feasibility study and cost analysis prepared by UND Plant Services Department estimates that it would cost \$2,231,280 to restore the facility so that it is usable. Old Science is constructed of brick and wood and has no structural back-up to add support, it lacks insulation, the roof leaks, HVAC system needs to be replaced, it does not meet certain ADA requirements, plus there are numerous other reasons to raise the building. Schoen Associates, an independent architectural firm, cites that the "most deterring factor in restoring Old Science is the cost."

Walter L. Bailey, State Historical Society; and Dave Thompson, Grand Forks Historic Preservation Committee; appeared before the Board requesting them to rescind the February 1998 Board approval to raise Old Science Hall. They asked that UND be directed to undertake a structural analysis of the building, a use feasibility study, and a comparative cost analysis for rehabilitation versus demolition/new construction. Mr. Thompson indicated that these studies had been done since they were requested but they did not contain the detail that they had expected. The Grand Forks Historic Preservation Commission has requested Superintendent Sperry to invoke NDCC 55-02-07. Superintendent Sperry must decide if the issues are relevant in this case. The Grand Forks Historic Preservation Commission has also submitted a nomination to place Old Science Hall on the State Historic Sites Registry.

**It was moved** by Mrs. Clayburgh, seconded by Mrs. Satrom, to suspend action on the demolition of Old Science Hall until the September 1998 Board meeting to allow UND

and the other involved parties to engage in further analysis and discussion concerning alternatives for the preservation of Old Science. The Board directed that no additional UND funds be invested in further studies during the interim. Also, the Board asked that if a recommendation is forwarded to the Board in September to keep Old Science that alternative funding sources be identified to pay for the cost of restoration. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

### **Update on Bronson Property Development at UND**

Dr. Baker, **UND**; and Bill Schoen and Jim Kobetsky, Schoen Associates Architects; updated the Board on the Bronson property/University Village. The architects presented and reviewed with the Board a master plan concept design which further defines traffic flow and greenspace. The project is still in the planning phase.

### **Skills & Technology Training Center**

Dr. Olson, **NDSCS**; Dr. Plough, **NDSU**; and Tony Grindberg, Skills & Technology Training Center; requested permission to award contracts on the first phase of the Skills & Technology Training Center renovation and additionally, to ask permission to seek Budget Section approval to increase legislative authorization from \$1 million to \$2 million for the Center in 1997-99. Mr. Grindberg presented the bids they have received and a financial status report. The estimated cost of phase I renovations is \$899,253. By September 30, 1998, the Center will have received \$612,267 in gifts/grants. Another \$787,733 has been pledged but not received in cash leaving \$400,000 needed to achieve their goal of \$1.8 million. The \$1.8 million in addition to the \$750,000 appropriated by the Legislature and \$117,500 in anticipated rental income will provide the Center with over \$2.6 million in projected revenues in the 1997-99 biennium. The funds will be used to pay operating expenses which are anticipated to be \$865,235 and renovation costs of \$842,728 (\$899,253 less \$56,625 in arch. Fees paid in 95-97).

**It was moved** by Mr. Peltier, seconded by Mrs. Satrom, to approve bids for phase one of the Skills & Technology Training Center renovation and authorize permission to seek Budget Section approval to increase other income from \$250,000 to \$1,250,000 for total biennial spending authority of \$2.0 million. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

## **1900 Miscellaneous**

### **Policy**

Mr. Seaworth presented amendments to Policy 1912 Public Records. **It was moved** by Mrs. Satrom, seconded by Mrs. Kaldor, to approve Policy 1912 on first reading. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried. Exhibit E.

## Bylaws

### Election of Officers

Mrs. Kaldor nominated Mr. Peltier as President of the Board. Mrs. Clayburgh nominated Mr. Hoeven for president. **It was moved** by Mr. Caspers, seconded by Mrs. Satrom, to close nominations for president. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

**It was moved** by Mrs. Kaldor, seconded by Mr. Peltier, to elect Mr. Peltier as president of the Board. Mrs. Kaldor, Mr. Peltier, and Mr. Ebeltoft voted aye. Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, and Mr. Waslaski voted no. The motion failed.

**It was moved** by Mr. Waslaski, seconded by Mrs. Clayburgh, to elect Mr. Hoeven as president of the Board. Mrs. Kaldor, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. Mr. Peltier voted no. The motion carried.

Mrs. Clayburgh nominated Mrs. Satrom for vice president.

**It was moved** by Mrs. Kaldor, seconded by Mr. Caspers, to close nominations for vice president and cast a unanimous ballot for Mrs. Satrom. Mrs. Kaldor, Mr. Peltier, Mrs. Satrom, Mr. Hoeven, Mrs. Clayburgh, Mr. Caspers, Mr. Waslaski, and Mr. Ebeltoft voted aye. The motion carried.

Mr. Ebeltoft left at this time (3:30 p.m.) and turned the meeting over to Mr. Peltier.

### Board Member Reports

There were no Board member reports.

### Campus Reports

Dr. Etemad, **UND-LR**, thanked the Board for listening to the members of her community about the auditorium project that they have been working on for four years.

Dr. Conn, **DSU**, urged the Board members to come to DSU to hear Pierre Salinger speak at commencement exercises May 9.

### Commencement Attendance

Chancellor Isaak reviewed the following commencement assignments suggested by President Ebeltoft:

UND—Mrs. Satrom  
UND-LR—Mrs. Clayburgh  
UND-W—Mr. Peltier  
NDSU—Mr. Waslaski  
MaSU—Mrs. Kaldor  
VCSU—Mrs. Satrom

DSU—Mr. Ebeltoft  
MiSU—Mr. Hoeven  
MiSU-BC—Mr. Hoeven  
BSC—Mr. Peltier  
NDSCS—Mr. Caspers

### **Public Comment**

Representative Sveen commented on the negativity towards higher education. He said that we must protect against further deterioration of the System. The negative attitude has increased recently starting with SCR 4010, and then the auditing problems, secret meeting controversy, the 95 percent funding, and the possible departure of President Plough. The legislators are ready to support higher education, but they need strong leadership from the Board, Chancellor, and Presidents. The Board must lead the way to get the legislators excited. Rep. Sveen believes that the Board should actively oppose SCR 4010.

Senator Mathern expressed concern over the recent happenings in the University System including loss of professionals, concerns raised about students and recruitment of students, recruitment of staff, and the effect of a 95 percent budget. Senator Mathern feels the Presidents need to present the 95 percent budget and its effects to their communities and the communities need to respond to the legislators so that they can make a clear decision next legislative session.

Lana Rakow, UND Professor, requested that the Board look at ways in which we can do what we do better and at less cost as a **system** of universities. Ms. Rakow's comments are on file in the Board office.

The meeting adjourned at 3:50 p.m. The next meeting of the State Board of Higher Education will be May 21, 1998, at 8:00 a.m. at Bismarck State College.