NORTH DAKOTA

Motor Vehicle Registration Information

North Dakota
Department of Transportation

Prepared by

NORTH DAKOTA DEPARTMENT OF TRANSPORTATION

Bismarck, North Dakota
www.dot.nd.gov

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MOTOR VEHICLE DIVISION (Central Office)
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Hours (CST): 7:30 am - 4:45 pm
mv@nd.gov

Registration Manual Disclosure

This manual provides information on how certain activities are performed and is designed to guide and assist individuals in performing registration and titling functions. When appropriate, there may be deviations from these written procedures due to changes in policies, interpretation, law, or evolution of vehicle types. This manual may be changed at any time.

Motor Vehicle Branch Offices

Branch Office	Hours (CST unless noted)	Phone
Beulah Chamber Office 120 N Central Ave PO Box 730 Beulah ND 58523-0730	8:00 am - 12:00 pm 1:00 pm - 5:00 pm	701-873-4940
Bottineau Bottineau County Treasurer Courthouse 314 5th St W Ste 11 Bottineau ND 58318-1204	8:30 am - 5:00 pm	701-228-2035
Bowman Bowman County Treasurer Courthouse 104 1st St NW Ste 2 Bowman ND 58623-4335	Mon. - Thurs. (MST) 7:30 am - 12:00 pm 12:30 pm - 4:30 pm Friday (MST) 7:30 am - 12:00 pm Closed Friday pm (MST)	701-523-3665
Carson Grant County Treasurer Courthouse 106 2nd Ave NE PO Box 277 Carson ND 58529-0277	8:00 am - 4:00 pm (MST)	701-622-3422
Devils Lake Chamber Office 208 W Highway 2 PO Box 879 Devils Lake ND 58301-0879	8:00 am - 4:30 pm	701-662-8966
Dickinson T-Rex Plaza 1173 3rd Ave W Ste 37B Dickinson ND 58601-3852	8:30 am - 12:00 pm 1:00 pm - 4:30 pm (MST)	701-227-6540
Ellendale City of Ellendale 216 Main St PO Box 267 Ellendale ND 58436-0069	8:00 am - 4:00 pm	701-349-2045
Fargo Westfield Business Park 855 45th St S Ste A2 Fargo ND 58103-1036	8:00 am - 4:30 pm	701-282-5070
Grafton Chamber Office 432 Hill Ave Grafton ND 58237-1002	8:00 am - 4:30 pm	701-352-0781
Grand Forks Grand Cities Mall 1726 S Washington St Ste 55 Grand Forks ND 58201-6370	8:30 am - 4:30 pm	701-772-1390

Branch Office	Hours (CST unless noted)	Phone
Jamestown Chamber Office 120 2nd St SE PO Box 1530 Jamestown ND 58402-1530	8:00 am - 12:00 pm 1:00 pm - 4:45 pm	701-952-0852
Langdon Cavalier County Treasurer Courthouse 901 3rd St Ste 14 Langdon ND 58249-2457	8:30 am - 4:00 pm	701-256-2511
Linton Emmons County Treasurer Courthouse 100 4th St NW PO Box 188 Linton ND 58552-0188	Mon. - Thurs. 8:30 am - 12:00 pm 1:00 pm - 3:00 pm Friday 8:30 am - 12:00 pm	701-254-4802
Lisbon Ransom County Treasurer Courthouse 204 5th Ave W PO Box 629 Lisbon ND 58054-0629	8:30 am - 5:00 pm	701-683-6152
Minot Arrowhead Shopping Center 1600 2nd Ave SW Ste 5 PO Box 940 Minot ND 58702-0940	M, T, W, and F 8:30 am - 5:00 pm Thursday 8:30 am - 5:30 pm	701-857-8221
Rugby 140 Viking Dr Rugby ND 58368-2456	9:00 am - 12:00 pm 1:00 pm - 5:00 pm	701-776-5734
Valley City Chamber Office 250 W Main St Valley City ND 58072-3321	8:00 am - 11:00 am 12:00 pm - 4:45 pm	701-845-3812
Wahpeton Chamber Office 118 6th St N Wahpeton ND 58075-4344	8:30 am - 4:30 pm	701-642-2652
Watford City McKenzie County Treasurer Courthouse 201 5th St NW Ste 504 Watford City ND 58854-7103	8:00 am - 4:00 pm (CST)	701-444-3616
Williston Williston Motor Vehicle Office 721 E Highland Dr Ste D Williston ND 58801-4416	Mon. - Thurs. 8:00 am - 4:00 pm Friday 8:00 am - 2:00 pm	701-774-4530

Information subject to change. See www.dot.nd.gov for current updates.

Rev. 02/14

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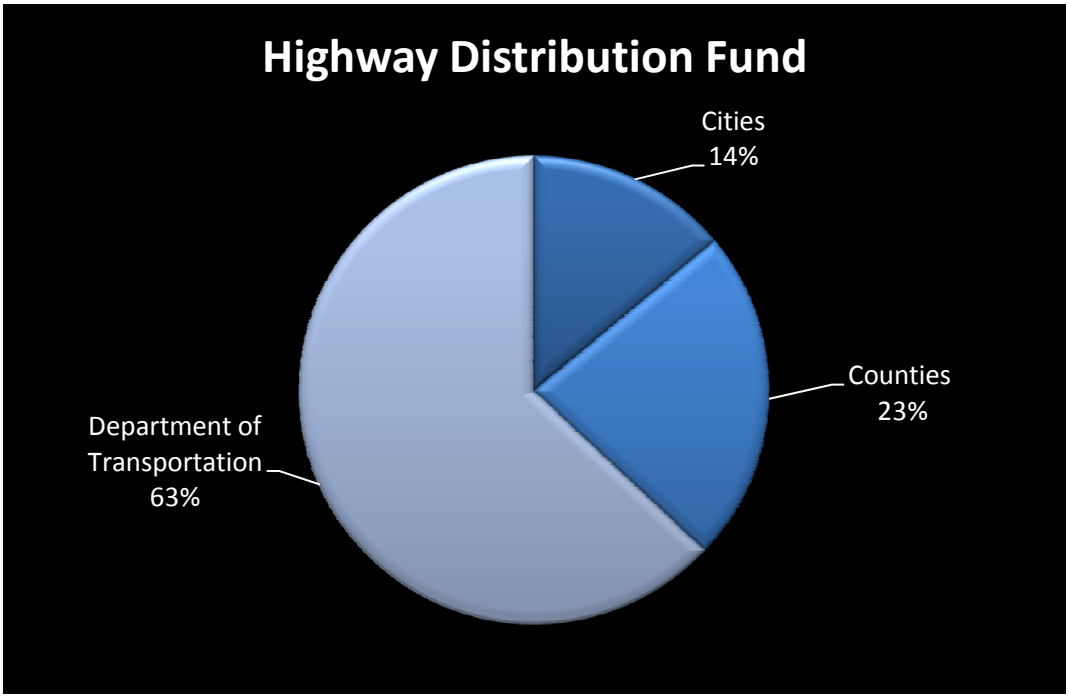
Section I
Certificate of Title and Registration

Where do my vehicle registration fees go?



Abandoned Motor Vehicle Disposal Fee: 39-26-12 (NDCC)

A. Fee of $1.50 applies to all new and out-of-state vehicles except mobile homes, motorcycles, snowmobiles, off-highway vehicles, travel trailers, and all other trailers.

B. Fee applies only upon initial application for North Dakota Certificate of Title for a Vehicle.

NOTE: For more information contact the North Dakota Department of Health, 600 East Boulevard Avenue, Bismarck, North Dakota 58505-0200; phone: 701-328-2372.

Air Bags:

Contact the following administration for rules on air bags:

Attention: Air Bag Switch Requests
National Highway Traffic Safety Administration
400 7th Street, Southwest
Washington, DC 20590-1000

Amateur Radio Operator: 39-04-10 (NDCC)

A. License as a passenger vehicle using passenger fee schedule or as a truck using the truck fee schedule, plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.)

B. Certificate of title fee is $5.

C. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.

D. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

E. Amateur radio plates bearing the owner's call letters are issued.

F. Copy of current FCC card must be submitted or on file with the Motor Vehicle Division.

G. No service charge first time plates are issued; however, a service charge of $5 is due each time plates are transferred to another vehicle.

H. Amateur radio license plates must be transferred to a replacement vehicle upon selling or trading the vehicle.

I. Duplicate amateur radio plates are $5.

Ambulance: 39-04-19 Subsection 2(a), 39-10-26 (NDCC)

A. GOVERNMENT OWNED: 39-04-19 Subsection 2(b) (NDCC)

1. License fee is $5, plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.)
2. Certificate of title fee is $5.
3. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.
4. Motor vehicle excise tax is NOT due.
5. Government plates are issued.
6. Current year plates can be transferred to replacement vehicle at no additional cost. Plate number being transferred must be listed on the application.

B. PRIVATELY OWNED:

1. License as passenger vehicle using the passenger fee schedule, plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.)
2. Certificate of title fee is $5.
3. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.
4. Effective for purchases made on or after April 18, 2007, motor vehicle excise tax is NOT due provided the motor vehicle was originally manufactured for use as an ambulance when purchased by the operator of an emergency medical services operation.

Antique: 39-04-10.4 (NDCC)

A. Vehicle must be 40 years old or older. (Cars, trucks, motorcycles, and motor homes.)

B. License fee is $10, plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.) Antique plates are issued.

C. Certificate of title fee is $5.

D. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.

E. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

F. Seller's Certificate and Vehicle Bill of Sale (SFN 2888) and Certificate of Vehicle Inspection (SFN 2486) may be used as proof of ownership if no certificate of title is available.

G. License is valid for life of vehicle.

H. Personalized plates may be purchased for a one-time fee of $100.

I. License plates from the year of manufacture of the vehicle or in the case of military vehicles, military identification numbers may be displayed in lieu of the antique plates issued by the division. The license plates from the year of manufacture or military identification numbers must be clean and legible and must be restored and approved by the division. The plate number from the year of manufacture or military identification numbers must be greater than 10,000 and may not be duplicated.

J. Vehicles registered as antiques may not be used in the routine functions of a business or farming operations.

Boat License:

Obtained from the North Dakota Game and Fish Department, 100 North Bismarck Expressway, Bismarck, North Dakota 58501-5095; phone: (701) 328-6300; Web site: http://gf.nd.gov (See Trailers, Boat Trailer.)

Buses: 39-01-01 Subsection 4 (NDCC)

A. BUSES CONVERTED TO MOTOR HOMES. (See Motor Home.)

B. GOVERNMENT BUS: 39-04-19 Subsection 2(a) (NDCC)

1. License fees are based on the weight of the bus, plus the weight of the passengers, rounded off to the next ton. The truck fee schedule is used, plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.)
2. Certificate of title fee is $5.
3. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.
4. Motor vehicle excise tax is NOT due.
5. Government plates are issued.

C. INTERSTATE BUS: Multi-State Use, 39-04-19 (NDCC)

1. Interstate buses pay a percentage of license fees to each state in which they operate.
2. License fees are computed and collected ONLY by the Motor Carrier Section of the Motor Vehicle Division, North Dakota Department of Transportation, Bismarck, North Dakota 58505. Phone: (701) 328-2725.

D. INTRASTATE BUS: 39-04-19 Subsection 2(a) (NDCC)

1. License fees are based on the weight of the bus, plus the weight of the passengers, rounded off to the next ton. The truck fee schedule is used, plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.)
2. Certificate of title fee is $5.
3. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.
4. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

E. MOBILITY IMPAIRED AND SENIOR CITIZENS BUSES: 39-04-19 Subsection 2(b) (NDCC)

1. License fees are based on the weight of the bus, plus the weight of the passengers, rounded off to the next ton. The truck fee schedule is used, plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.)
2. Certificate of title fee is $5.
3. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.
4. Motor vehicle excise tax is NOT due.

F. NONPROFIT ORGANIZATION BUS: (Religious, Charitable, or Fraternal) 39-04-19 Subsection 2(b) (NDCC)

1. License fees are based on the weight of the bus, plus the weight of the passengers, rounded off to the next ton. The truck fee schedule is used, plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.) Vehicle may not be used for commercial activity.
2. Certificate of title fee is $5.
3. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.
4. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

G. SCHOOL BUS: 39-04-19 Subsection 2(b) (NDCC)

1. GOVERNMENT SCHOOL BUS: 39-04-18 Subsection 2(b) (NDCC)
   a. License fee is $5, plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.)
   b. Certificate of title fee is $5.
   c. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.
   d. Motor vehicle excise tax is NOT due.
   e. Government plates are issued.
   f. Current year plates can be transferred to replacement vehicle at no additional cost. Plate number being transferred must be listed on the application.
2. PRIVATELY-OWNED SCHOOL BUS: 39-04-19 Subsection 2(b) (NDCC)
   a. License fees are based on the weight of the bus, plus the weight of the passengers rounded off to the next ton. The truck fee schedule is used, plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.)
   b. Certificate of title fee is $5.
   c. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.
   d. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.
   e. Bus may not be used for purposes other than transporting school children to school-related activities.
3. PAROCHIAL OR PRIVATE NONPROFIT SCHOOL BUS: 39-04-19 Subsection 2(b) (NDCC)
   a. License fees are based on the weight of the bus, plus the weight of the passengers rounded off to the next ton. The truck fee schedule is used, plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.)
   b. Certificate of title fee is $5.
   c. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.
   d. Motor vehicle excise tax is NOT due.
   e. Bus may not be used for purposes other than transporting school children to school-related activities.

Collector Vehicle: 39-04-10.6 (NDCC)

A. Vehicle must be 25 years old or older. Collector vehicles can only be operated on public streets and highways for the purpose of driving the vehicle to and from active entry and participation in parades, car shows, car rallies, other public gatherings held for the purpose of displaying or selling the vehicle, and to and from service or storage facilities.

B. License fee is $60, plus $1 unsatisfied judgment fee, if applicable (see Unsatisfied Judgment Fund and Personalized Plates). Personalized plates are available for a one-time fee of $160. Collector plates are issued.

C. Certificate of title fee is $5.

D. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title. (See Abandoned Motor Vehicle Disposal Fee.)

E. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

F. When registering a collector vehicle the applicant shall file an Affidavit of Use for a Collector Motor Vehicle (SFN 16783) with the division which stating the owner's name and address, the make, year, and the manufacturer's identification number of the vehicle, and a statement that the vehicle is owned and operated solely as a collector's item and not for general transportation purposes.

G. License plates from the year of manufacture of the vehicle may be displayed in lieu of the collector plates issued by the division. The license plates from the year of manufacture must be clean and legible and must be restored and approved by the division. The plate number must be greater than 10,000 and may not be duplicated.

H. PENALTY: Any person violating this section or a department rule regarding this section forfeits the right to the registration provided in this section and any registration fees that have been paid.

Damage Disclosure: 39-05-17.2 (NDCC) (See Damaged Vehicles and Salvage Certificate of Title.)

A. The damage disclosure law includes passenger cars, trucks, pickup trucks, motorcycles, and motor homes that are less than nine years old. It EXCLUDES all trailers, off-highway vehicles, and snowmobiles. A Damage/Salvage Disclosure Statement (SFN 18609) must be completed.

B. Motor vehicle body damage disclosure requirements apply only to the transfer of certificate of title on vehicles of a model year released in the current calendar year and those vehicles of a model year manufactured in the seven years before the current calendar year. When a motor vehicle has been subject to this disclosure requirement and more than eight years have elapsed since the date of manufacture, the holder of the certificate of title with the damage disclosure may have the disclosure removed and a new certificate of title issued for a fee of $5. The disclosure can only be removed if the vehicle has no prior "SALVAGE" history.

C. As used in this section, "motor vehicle body damage" means a change in the body or structure of a motor vehicle, generally resulting from a vehicular crash or accident, including loss by fire, vandalism, weather, or submersion in water, resulting in damage to the motor vehicle which equals or exceeds the greater of $8,000 or 40 percent of the pre-damage retail value of the motor vehicle as determined by the National Automobile Dealers Association Official Used Car Guide. The term does not include body or structural modifications, normal wear and tear, glass damage, hail damage, or items of normal maintenance and repair.

D. A person repairing, replacing parts, or performing body work on a motor vehicle that is less than nine years old shall provide a statement to the owner of the motor vehicle when the motor vehicle has sustained motor vehicle body damage requiring disclosure under this section. The owner shall disclose this damage when ownership of the motor vehicle is transferred. When a vehicle is damaged in excess of 75 percent of its retail value, as determined by the National Automobile Dealers Association Official Used Car Guide, the person repairing, replacing parts, or performing body work on the motor vehicle that is less than nine (9) years old shall also advise the owner of the motor vehicle that the owner of the vehicle must comply with section 39-05-20.2.

E. The amount of damage to a motor vehicle is determined by adding the retail value of all labor, parts, and material used in repairing the damage. When the retail value of labor has not been determined by a purchase in the ordinary course of business, for example, when the labor is performed by the owner of the vehicle, the retail value of the labor is presumed to be the product of the repair time, as provided in a generally accepted auto body repair flat rate manual, multiplied by $35.

F. DAMAGE DISCLOSURE will not be required on the following transactions:

1. Certificate of title transfer into North Dakota from out-of-state if there is no ownership change.
2. Certificate of title transfer when one existing owner is retained.
3. Repossession if the ownership is being transferred to the lien holder.
4. Change of a name by marriage.

G. A person who violates this section or rules adopted pursuant to this section is guilty of a Class A misdemeanor.

DAMAGE DISCLOSURE	
2011	2004 and newer
2012	2005 and newer
2013	2006 and newer
2014	2007 and newer
2015	2008 and newer

DAMAGE DISCLOSURE FORMULA
1. Calculate 40% of the retail value of the vehicle at the time of the accident.
2. Which is the higher amount - 40% of the retail value of the vehicle or $8,000?
3. What is the amount of the assessed damage?
4. The assessed damage amount must be greater than the higher amount from step 2 to be damaged vehicle.

EXAMPLE 1	EXAMPLE 2
1. $15,000 (retail value) * 40% = $6,000	1. $30,000 (retail value) * 40% = $12,000
2. $6,000 OR $8,000 = $8,000 is higher	2. $12,000 OR $8,000 = $12,000 is higher
3. Assessed damage is $7,000	3. Assessed damage is $13,000
4. Check NO on damage disclosure form	4. Check YES on damage disclosure form

Damaged Vehicles: 39-05-17.2, 39-05-20.1, 39-05-20.2 (NDCC)

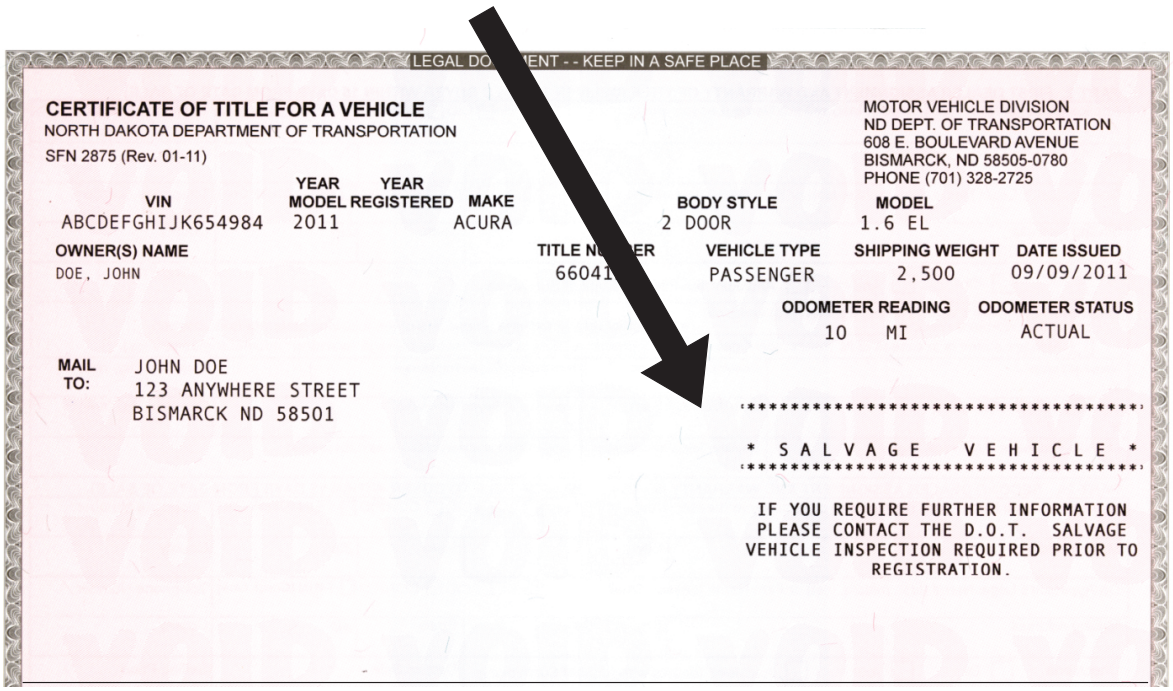
A. Any vehicle being transferred into North Dakota with a branded certificate of title will be issued a branded North Dakota certificate of title.

B. North Dakota will not accept certificate of titles for vehicles from any other state or foreign country that are branded “CERTIFICATE OF DESTRUCTION,” “DISMANTLED,” “JUNK,” “NON-REBUILDABLE,” “PARTS ONLY,” “UNREPAIRABLE,” or any other similar notation.

C. Certificate of titles branded as salvage will be accepted.

D. Certificate of titles issued for damaged vehicles will have one of the following brands:

1. THIS VEHICLE HAS BEEN PREVIOUSLY DAMAGED. IF YOU REQUIRE FURTHER INFORMATION, PLEASE CONTACT THE DOT.
2. SALVAGE VEHICLE - VEHICLE INSPECTION REQUIRED PRIOR TO REGISTRATION.
3. PREVIOUSLY SALVAGED - THIS VEHICLE HAS BEEN PREVIOUSLY DAMAGED. IF YOU REQUIRE FURTHER INFORMATION, PLEASE CONTACT THE DOT.


LEGAL DOCUMENT - - KEEP IN A SAFE PLACE

CERTIFICATE OF TITLE FOR A VEHICLE
NORTH DAKOTA DEPARTMENT OF TRANSPORTATION
SFN 2875 (Rev. 01-11)

MOTOR VEHICLE DIVISION
ND DEPT. OF TRANSPORTATION
608 E. BOULEVARD AVENUE
BISMARCK, ND 58505-0780
PHONE (701) 328-2725

VIN	YEAR MODEL	YEAR REGISTERED	MAKE	BODY STYLE	MODEL
ABCDEFGHIJK654984	2011		ACURA	2 DOOR	1.6 EL

OWNER(S) NAME	TITLE NUMBER	VEHICLE TYPE	SHIPPING WEIGHT	DATE ISSUED
DOE, JOHN	66041	PASSENGER	2,500	09/09/2011

ODOMETER READING	ODOMETER STATUS
10 MI	ACTUAL

MAIL TO: JOHN DOE
123 ANYWHERE STREET
BISMARCK ND 58501

****
* S A L V A G E V E H I C L E *
****

IF YOU REQUIRE FURTHER INFORMATION PLEASE CONTACT THE D.O.T. SALVAGE VEHICLE INSPECTION REQUIRED PRIOR TO REGISTRATION.

DEFACEMENT: 39-05 (NDCC)

A. When a part of any certificate of title or application for certificate of title has been defaced or altered, a notarized affidavit must be submitted. The affidavit must state a reason for the defacement or alteration. Statement of Error, Correction, or Defacement (SFN 2964) must be completed.

Disabled American Veteran (DAV): 39-01-15 (NDCC), 39-04-18 Subsection 2(j) (NDCC) and 57-40-3-04(1) (NDCC)

A. Letter from the Veterans Affairs office in Fargo attesting eligibility under Public Law 663 of the 79th Congress, as amended, or a 100 percent service-connected disability, or having an extra-schedular rating to include unemployability to a rating of 100 percent service-connected disability, as verified by the Department of Veterans Affairs, is required when first applying for DAV license.

B. Qualified veterans are eligible for no more than two vehicles at any one time. A passenger, truck, motorcycle, or any motor home not exceeding 26,000 pounds [11793.40 kilograms] registered gross weight may be registered with DAV plates.

C. No license fee is required. License is renewed January 1 each year.

D. Certificate of title fee is $5.

E. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.

F. Motor vehicle excise tax is NOT due. A qualified veteran may lease a vehicle and remain exempt from motor vehicle excise tax.

G. DAV plates are issued. Vehicles with DAV plates may park in a mobility-impaired zone; in addition, mobility-impaired DAV license plates are also available. Plates must be transferred to the replacement vehicle. No plate transfer fee is assessed.

H. When a DAV vehicle is resold, applicable registration fees are due from date of sale.

I. An unremarried surviving spouse may retain the DAV excise tax exemption for their own use. The surviving spouse is required to have standard plates and pay full registration fees.

Driver Education Vehicles: 39-04-18 Subsection 2(b) (NDCC)

A. Vehicle is to be used for Drivers' Education and training program only and must be titled in the name of the school district. Government license plates are issued.

B. License fee is $5, plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.)

C. Certificate of title fee is $5.

D. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.

E. Motor vehicle excise tax is NOT due.

F. Current year plates must be transferred to replacement vehicle. Plate number being transferred must be on the application.

G. Any violations are a Class B misdemeanor.

Duplicate Decals: 39-04-13 (NDCC)

A. Fee is $3.

B. Application for Certificate of Title and Registration of a Vehicle (SFN 2872) must indicate appropriate duplicate, the reason for the duplicate, and must be signed by the registered owner.

C. Decal(s) and a registration card will be issued.

Duplicate Plates: 39-04-13 (NDCC)

A. Fee is $5.

B. Application for Certificate of Title and Registration of a Vehicle (SFN 2872) must indicate appropriate duplicate, the reason for the duplicate, and must be signed by the registered owner.

C. License plate(s), decal(s), and registration card will be issued.

Duplicate Registration Card: 39-04-13 (NDCC)

A. Fee is $2.

B. Application for Certificate of Title and Registration of a Vehicle (SFN 2872) must indicate appropriate duplicate, the reason for the duplicate, and must be signed by the registered owner.

C. Registration card will be issued.

Duplicate Certificate of Title: 39-05-09.1 (NDCC)

A. Fee is $5.

B. Application for Certificate of Title and Registration of a Vehicle (SFN 2872) must indicate appropriate duplicate, the reason for the duplicate, and must be signed by the registered owner or legal owner.

C. A duplicate certificate of title will contain the following legend: “This is a duplicate certificate and may be subject to the rights of a person under the original certificate.”

D. A duplicate certificate of title will be mailed to the lien holder named. If there is no lien holder, a duplicate certificate of title will be mailed to the owner.

E. If Motor Vehicle Division records show a lien, certificate of title must be mailed to the lien holder unless a lien release is provided, Release of Lien by Legal Owner (SFN 2876).

Estates: 30.1-23-01 (NDCC)

A. Estates under $50,000: Affidavit for Collection of Personal Property of the Decedent (SFN 2916) may be applicable.

B. If certificate of title is in Joint Tenants with Right of Survivorship (JTWROS), the survivor must present a copy of the death certificate along with the certificate of title for transfer.

C. If A or B do not apply, a copy of the letters of administration, letters of testamentary, or an order of the court must accompany the certificate of title for transfer.

D. A Last Will and Testament cannot be accepted for certificate of title transfer.

Farm Truck: 39-04-19 Subsection 5, 39-04-26 (NDCC)

A. Trucks with a gross weight of 22,000 pounds through 105,500 pounds, owned or leased by resident farmers to transport their own property, are eligible for farm license. If the vehicle is leased it must be leased for one year or longer.

B. If the truck is used commercially, the unused portion of the farm fee will be credited toward any additional fee to be collected. New plates and decals will be issued.

C. License as farm truck using farm truck fee schedule, plus $1 unsatisfied judgment, if applicable. (See Unsatisfied Judgment Fund.) Personalized license plates cannot be issued.

D. Certificate of title fee is $5.

E. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.

F. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

G. Resident beekeepers qualify for farm license.

FFA Foundation Number Plates: 39-04-10.12 (NDCC)

A. There are no restrictions on who may apply for or display FFA license plates.

B. Plates cannot be issued to an owner of a passenger vehicle or truck when the registered gross weight exceeds 20,000 pounds [9071.84 kilograms].

C. License fees are based on the type of vehicle being registered, plus a one time fee of $10 for the FFA license plates, plus $1 unsatisfied judgment, if applicable. (See Unsatisfied Judgment Fund.)

D. Personalized plates may be issued. An annual fee of $25 is due. (See Personalized Plates.)

E. Certificate of title fee is $5.

F. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.

G. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

Firefighter's Association License Plates: 39-04-10.11 (NDCC)

A. Eligibility: A registrant is eligible for distinctive number plates under this section if the registrant is a member of the North Dakota Firefighter's Association. Application for North Dakota Firefighter's Plate (SFN 52908) must be completed.

B. Plates cannot be issued to an owner of a passenger motor vehicle or truck when the registered gross weight exceeds 20,000 pounds [9071.84 kilograms].

C. License fees are based on the type of vehicle being registered, plus additional annual fee of $15 for the Firefighter's license plate, plus $1 unsatisfied judgment, if applicable. (See Unsatisfied Judgment Fund.)

D. Personalized plates may be issued. An annual fee of $25 is due. (See Personalized Plates.)

E. Certificate of title fee is $5.

F. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.

G. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

H. On termination of the registrant's eligibility, the registrant shall return the decals and plates to the director, who shall reissue for a fee of not more than $5 another number plate to which the registrant is entitled under this chapter.

Fleet Registration: 39-04-12 Subsection 3 (NDCC) (See Trailers)

A. Fleet registration is available to owners of 100 or more vehicles (includes passenger, truck, and trailers). The registrant shall file with the division a corporate surety bond in the amount of $10,000.

B. License fees plus $1 unsatisfied judgment, if applicable. (See Unsatisfied Judgment Fund.) Fleet plates are issued.

C. Registration for all vehicles expires in December of the current year.

D. Certificate of title fee is $5.

E. Abandoned motor vehicle disposal fee of $1.50 applies upon application for North Dakota certificate of title.

F. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title. Plates must be transferred to a replacement vehicle. Registration fees will be prorated from the date of sale for the balance of the current year.

Gold Star Number Plates: 39-04-10.14 (NDCC)

A. Gold Star Number plates are issued to a surviving spouse, parent, including stepmother, stepfather, parent through adoption, and foster parent who stands or stood in loco parentis, grandparents, child, including stepchild and child through adoption, and sibling, including half-brother and half-sister, of a member of the armed forces of the United States who died while serving on active duty during a time of military conflict.

B. Application for North Dakota Gold Star Plate (SFN 59183) must be completed by the North Dakota State Veteran Affairs office. www.nd.gov/veterans.

C. Gold Star Number plates are issued with a distinctive gold star insignia symbolizing Honor and Courage. The lettering GS precedes the plate number. Qualified applicants are eligible for one set of plates.

D. Once a plate number is issued to an eligible family member, the department may not assign the plate to another eligible person.

E. Plates cannot be issued to an owner of a passenger motor vehicle or truck when the registered gross weight exceeds 20,000 pounds [9071.74 kilograms].

F. License fee, plus $1 unsatisfied judgment fee, if applicable, is due upon initial plate request. License fee, plus $1 unsatisfied judgment fee, if applicable thereafter. (See Unsatisfied Judgment Fund.)

G. Personalized plates with up to five characters may be issued. (See Personalized Plates.)

H. Certificate of title fee is $5.

I. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.

J. Motor Vehicle excise tax (5%) must be remitted when applying for a certificate of title.

Government: 39-04-18 Subsection 2(b) (NDCC)

A. DRIVER EDUCATION VEHICLES: (See Driver Education Vehicles)

B. GOVERNMENT AMBULANCES: (See Ambulance)

C. GOVERNMENT BUSES: (See Buses; School Buses)

D. POLICE: 39-04-10.9 (NDCC)

1. Plates embossed with the word “POLICE” will be issued upon request for vehicles used and owned by a city’s police department. A vehicle that displays a plate under this section must have a clearly visible distinctive identification number on the rear of the vehicle assigned by the appropriate law enforcement agency.
2. License fees are $5 plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.) Plates may be transferred to a replacement vehicle at no additional cost.
3. Certificate of title fee is $5.
4. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.
5. Motor vehicle excise tax is NOT due.

E. SHERIFF: 39-04-10.9 (NDCC)

1. Plates embossed with the word “SHERIFF” will be issued upon request for vehicles used and owned by a sheriff’s department. A vehicle that displays a plate under this section must have a clearly visible distinctive identification number on the rear of the vehicle assigned by the appropriate law enforcement agency.
2. License fees are $5 plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.) Plates may be transferred to a replacement vehicle at no additional cost.
3. Certificate of title fee is $5.
4. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.
5. Motor Vehicle excise tax is NOT due.

F. STATE AGENCIES OR POLITICAL SUBDIVISIONS: 39-04-18 Subsection 2(b) (NDCC)

1. Government plates will be issued to vehicles used, owned, or leased by state agencies or political subdivisions
2. License fee is $5, plus $1 unsatisfied judgment, if applicable. (See Unsatisfied Judgment Fund.) Plates may be transferred to a replacement vehicle at no additional cost.
3. Certificate of title fee is $5.
4. Abandoned motor vehicle disposal fee of $1.50 applies upon initial applications for North Dakota certificate of title.
5. Motor vehicle excise tax is NOT due.
6. See Buses (Government Buses) and Driver Education Vehicles.

Hearse: 39-04-19 Subsection 2(a) (NDCC)

A. License as a passenger vehicle using the passenger fee schedule, plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.)

B. Certificate of title fee is $5.

C. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.

D. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

Heavy Vehicle Use Tax: 39-04-05 Subsection 8 (NDCC)

A. Owners of all trucks with a gross weight of 55,000 pounds or more must file each year with the Internal Revenue Service a Form 2290 Schedule 1.

B. FORM 2290 SCHEDULE 1, stamped by the Internal Revenue Service or the printed electronically filed receipt, must be sent in with the application for registration before the division will issue a license.

C. Upon purchasing a truck, registered with a gross weight of 55,000 pounds or more, the Form 2290 Schedule 1 is not required if certificate of title and registration are applied for within 60 days from the date of purchase.

D. The Motor Vehicle Division is not responsible for the collection of the Heavy Vehicle Use Tax. Contact the Internal Revenue Service for the forms and any further information. Telephone 1-866-699-4096.

E. Vehicles owned by state agencies or political subdivisions and tribal government are exempt from the IRS 2290 requirements.

INTERNAL REVENUE SERVICE OFFICES			
City	**Street Address**	**Days/Hours of Service**	**Telephone***
Bismarck	4503 N Coleman St, Ste 101 Bismarck ND 50503	Monday-Friday - 8:30 am - 4:30 pm (Closed for lunch 11:00 am - 12:00 noon)	701-221-5834
Fargo	657 2nd Ave N Fargo ND 58102	Monday-Friday - 8:30 am - 4:30 pm	701-232-4710
Grand Forks	102 N 4th St Grand Forks ND 58203	Monday-Friday - 8:30 am - 4:30 pm (Closed for lunch 11:00 am - 12:00 noon)	701-746-5283
Minot	315 S Main St, Ste 316 Minot ND 58701	Monday-Friday - 8:30 am - 4:30 pm (Closed for lunch 11:00 am - 12:00 noon)	701-839-7741

* These phone lines are answered by a recorded business message with information about office hours and locations. Leave a message to schedule an Everyday Tax Solutions appointment or to reschedule an existing IRS appointment.

House Mover: 39-04-18 Subsection 2(l) (NDCC)

A. Vehicle may be used only for moving buildings or building moving equipment.

B. The following fees are charged plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.)

1. $25 for single axle truck. (25,000 pounds is printed on registration card.)
2. $50 for single axle tractor and tandem axle truck. (50,000 pounds is printed on registration card.)
3. $75 for tandem axle tractor. (75,000 pounds is printed on registration card.)

C. Certificate of title fee is $5.

D. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.

E. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

Imported Vehicles:

A. The following documents are required to title and register imported vehicles:

1. The original registration, a copy of the registration, or a letter of verification from the foreign government agency.
2. Proper chain of ownership from the registered owner to the purchaser. A Bill of Sale that transfers ownership from each seller to the next buyer must be provided.
3. Proper import documents. The US Customs forms are: 368, 7523, 3299, 3311, 7501, 7533, 6059B, or 3461. You must meet all federal government regulations covering the vehicle being imported. If documents are written in a language other than English, documents translated to English must be included.

4. If the odometer has been converted from kilometers to miles, certification is required from the business and from the individual responsible for the change.
5. Secure Odometer Disclosure form, if applicable.
6. If you need to know if a document is acceptable, please call the Motor Vehicle Division.

Insurance Requirements:

http://www.nd.gov/ndins/uploads%5Cresources%5C95%5Cmisc-vehicle-report.pdf

A. LIABILITY INSURANCE: 26.1-41-02, 39-08-20, 39-16.1-11 (NDCC)
   1. Insurance protection for third-party claims resulting from bodily injury or property damage you may cause to someone else.
   2. State law requires each motor vehicle to carry a minimum of $25,000 per person, $50,000 per accident for bodily injury, and $25,000 per accident for property damage.
   3. MOTORCYCLES AND MOPEDS
      a. Motorcycles and mopeds are required to have liability insurance. Motorcycles do not meet the no-fault definition of a motor vehicle and; therefore, are not required to carry no-fault insurance.
   4. OFF-HIGHWAY VEHICLES
      a. Off-highway vehicles are required to have liability insurance when they leave the owner's property and are operated on the highway shoulders or right of way. Please contact your insurance agent for further information.
   5. SNOWMOBILES: 39-24-09 Subsection 11 (NDCC)
      a. **Snowmobiles may not be operated on a state trail without a policy of liability insurance** that insures the person named and any person using the snowmobile with the permission of the person named, against loss from the liability for damages arising out of the ownership, maintenance, or use of the snowmobile within the state, subject to the following limits: $25,000 because of bodily injury or death to one of the people in the accident and, $50,000 because of bodily injury or death of two or more people in the accident, and $25,000 because of injury or destruction of property of others in the accident. Upon request of a law enforcement officer, a person operating a snowmobile shall provide proof of liability insurance to that officer within 20 days.
   6. LOW SPEED VEHICLES
      a. Low-speed vehicles are required to have liability insurance when they leave the owner's property and are operated on a highway on which the designated speed limit does not exceed 35 mph.

NOTE: When using the term "LIABILITY INSURANCE," it is common practice to automatically include all mandatory coverage as listed below in its meaning.

B. UNINSURED MOTORIST: 26.1-40, 39-16.1-11 (NDCC)
   1. Insurance that provides bodily injury protection for you if the other party causing the injury has no insurance.
   2. State law requires each motor vehicle to carry a minimum of $25,000 per person for bodily injury and $50,000 per accident for bodily injury.

C. UNDERINSURED MOTORIST: 26.1-40 (NDCC)
   1. Insurance that provides bodily injury protection for you if the other party causing the injury had bodily injury liability coverage less than the amount of your uninsured motorist coverage.
   2. State law requires each motor vehicle to carry underinsured limits equal to the uninsured motorist limit.

D. BASIC NO-FAULT (PERSONAL INJURY PROTECTION): 26.1-41 (NDCC)
   1. Insurance that provides protection for economic loss as a result of accidental injury regardless of fault.
   2. Basic limit required by state law is $30,000.
   3. Payments for medical expenses and rehabilitation expenses plus: Work loss not to exceed $150 per week; survivors income loss not to exceed $150 per week; funeral, cremation, and burial expense of $3,500. Replacement services loss not to exceed $15 per day.

Leased Motor Vehicles: 39-04-19, 57-40.3 (NDCC)

A. Leases are subject to the following:

1. Motor vehicle excise tax (5%) is imposed on the lease price of a vehicle which is operated and required to be registered in North Dakota.
2. Qualifying vehicles (including trailers) must have an actual weight of 10,000 pounds or less.
3. A lease must be for a period of 12 months or more.
4. Tax computation is as follows:

   Cash Down Payment

   \+ Additional accessories (undercoating, chrome rims, clear coat, etc., if not in lease agreement)

   \+ Lease payments (monthly lease payment times the number of months in the contract)

   = Taxable lease price

   Motor vehicle excise tax is calculated by taking the Taxable lease price times 5 percent, which equals amount of excise tax due.

   SFN 60399, Lease Tax Worksheet, may be used to aid in the calculation of tax due.

   Note to Dealers: Additional Charges: Tax will apply on additional charges that may apply after the inception of the leases, such as excess mileage charges, excess wear charges, damage or repair charges, lease cancellation charges, option to renew charges, and end-of-the lease payments. The additional tax must be computed and paid directly to the North Dakota State Tax Commissioner.
5. If a vehicle is leased and later sold to the lessee (buyout), the motor vehicle excise tax will be due on the purchase price at the time the lessee registers the vehicle.
6. Leased vehicles entering North Dakota from another state are subject to tax on the remaining lease period from the date the vehicle enters North Dakota.

B. Credit for tax paid to another state will be allowed if the following conditions exist:

1. Tax was paid to another state for the lease period remaining after the vehicle entered North Dakota, up to 5 percent. (If less than 5 percent, the remaining lease periods are taxed based on the difference in tax rates.)
2. The owner of the vehicle paid sales, use, or motor vehicle excise tax to another state on the purchase price of the vehicle.
3. Vehicles leased by non-resident military personnel transferring into North Dakota may be titled and registered without the payment of any motor vehicle excise tax. This exemption applies only to a vehicle that is titled outside of North Dakota by the applicant in the name of the lease company, but is now being titled in North Dakota.

C. License fees are based on type of vehicle being leased. Use the proper fee schedule, plus $1 unsatisfied judgment, if applicable. (See Unsatisfied Judgment Fund.)

D. Certificate of title fee is $5.

E. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.

F. Motor vehicle excise tax (5%) must be remitted or proof of tax paid on an out-of-state vehicle entering North Dakota.

1. Exemptions

   a. Motor vehicles leased to the following are not subject to tax:

      (1) Federal or state government and political subdivisions. (See Government.)

      (2) Disabled veterans (maximum – two vehicles).

      (3) Prisoner of war (maximum – two vehicle).

      (4) Nonprofit senior citizens' or mobility-impaired persons' corporation

      (5) Parochial or private nonprofit schools (for use in transporting students).

G. Miscellaneous:

1. New motor vehicle leases: A licensed motor vehicle dealer who leases a vehicle they do not have a franchise for will continue to be subject to the motor vehicle excise tax on the purchase price and must also collect the tax on the total consideration of a qualifying lease agreement.
2. Re-lease: Where a lease ends and the owner of the vehicle initiates a second lease agreement for a period of 12 months or more, the tax must again be computed at the inception of the second lease. Tax must be paid directly to the North Dakota Tax Department.
3. Sale of Lease: When the owner (lessor) sells a vehicle currently being leased, the transfer of ownership will not be taxable if the lessee remains the same and the conditions of the lease do not change.

H. Tax credit on a stolen or totally destroyed leased vehicle may not exceed the total amount of motor vehicle excise tax paid.

Legal Name: 39-04-02 Subsection 1, 39-05-05 Subsection 1(f) (NDCC)

A. An application for certificate of title must be made by the owner using their legal name evidenced by a valid state-issued driver's license, non-driver identification card, or any other document confirming the true identity of the owner.

B. Non-residents and military personnel must provide a paper copy of their current driver's license card or non-driver identification card with their certificate of title application.

C. A business, trust, partnership, or corporation must provide a paper copy document confirming the legal name.

Lemon Law: 51-07-16, 51-07-17, 51-07-18, 51-07-18.1, 51-07-19, 51-07-20, 51-07-21, and 51-07-22 (NDCC)

A. If a new passenger vehicle or truck with a registered gross weight of 10,000 pounds or less does not conform to all applicable warranties, the manufacturer or dealer shall make the necessary repairs to conform the vehicle to the express warranties.

B. If the manufacturer or dealer is unable to repair or correct the defects after a reasonable number of attempts, they shall replace the vehicle or refund the consumer the full purchase price less a reasonable allowance for the consumer's use of the vehicle not exceeding ten cents per mile driven or ten percent of the purchase price, whichever is less.

C. If a leased vehicle does not conform to all applicable warranties, the manufacturer shall provide to the lessee the sum of all payments previously paid to the lessor. Payments include all cash payments, security deposits, and trade-in allowance, if any. The lease agreement is terminated and no penalty for early termination may be assessed.

Low-Speed Vehicles: 39-29.1 (NDCC)

A. "Low-speed vehicle" means a four-wheeled vehicle that is able to attain a speed, upon a paved surface, of more than 20 mph (32 kilometers) in one mile (1.6 kilometers) and not more than 25 mph (40 kilometers) in one mile (1.6 kilometers) and may not exceed 3,000 pounds (1361 kilograms) in weight when fully loaded with passengers and any cargo.

B. A low-speed vehicle must be equipped with head lamps, front and rear turn signal lamps, tail lamps, stop lamps, red reflex reflectors on each side as far to the rear of the vehicles as practicable and one red reflector on the rear, brakes, a parking brake, a windshield, a vehicle identification number, a safety belt installed at each designated seating position, an exterior mirror mounted on the operator's side of the vehicle, and either an exterior mirror mounted on the passenger's side of the vehicle or an interior rear view mirror.

C. A person may not operate a low-speed vehicle on a highway on which the speed limit exceeds 35 mph (56.33 kilometers). The operator of a low-speed vehicle may make a direct crossing of a highway on which the speed limit exceeds 35 mph (56.33 kilometers) if the crossing is made so the operator can continue on the highway on which the speed limit doesn't exceed 35 mph (56.33 kilometers).

D. License fee is $20 for a two-year period ending March 31 of each odd numbered year, plus $1 unsatisfied judgment, if applicable. (See Unsatisfied Judgment Fund.)

E. Certificate of title fee is $5.

F. Abandoned motor vehicle disposal fee is NOT due.

G. Motor vehicle excise tax (5%) must be remitted when applying for certificate of title.

H. No odometer or damage disclosure required.

I. Liability insurance required. (See Insurance Requirements.)

Manufactured Home: 39-05-35 (NDCC)

A. A manufactured home is a home that is sold as real property and can qualify for Federal Home Loan Mortgage Corporation (FHLMC) financing.

B. The Application for Certificate of Title and Registration of a Vehicle (SFN 2872) must be submitted along with a fee of $5.

C. Affidavit of Use for a Manufactured Home (SFN 53658) must be completed by the applicant certifying the manufactured home is real property.

D. A copy of the Affidavit of Affixation, as recorded with the county recorder's office in the county where the real property is affixed, must be submitted with the certificate of title application. This affidavit is not provided by the Motor Vehicle Division. The following can assist with this affidavit:

   1. If financed, it is likely the form is available through the creditor.
   2. If no financing, it is the owner's responsibility to make certain the form is completed and sent to the county recorder's office.
   3. One can be prepared by an attorney. A fee is likely associated with this assistance.

E. The Motor Vehicle Division will process the application and create a record. NO CERTIFICATE OF TITLE WILL BE ISSUED. Effective August 1, 2005, a Letter of Confirmation, Bill of Sale, and Purchaser's Certification and Application (SFN 2475) will be issued.

F. When a transfer of ownership takes place, a Letter of Confirmation, Bill of Sale, and Purchaser's Certification and Application (SFN 2475) must be completed and submitted with a fee of $5. The Affidavit of Use for a Manufactured Home (SFN 53658) and Affidavit of Affixation (from the county recorder's office) are not required unless the legal description of the home has changed.

Mobile Home: 39-01-01 Subsection 86, 39-05-01, 39-18-03 (NDCC)

A. All mobile homes MUST be titled. Certificate of title fee is $5.

B. Taxes on mobile homes are as follows:

   1. New mobile homes purchased from a North Dakota or out-of-state dealer is 3 percent.
   2. Used mobile homes purchased from a North Dakota or out-of-state dealer—no tax.
   3. Used mobile homes purchased from private individuals in North Dakota or out-of-state—no tax.

C. Taxes collected by dealers on mobile home sales must be remitted on their sales tax report to the North Dakota Tax Department, 600 East Boulevard Avenue, Bismarck, ND 58505.

D. North Dakota State Board of Equalization Statement of Mobile Home Full Consideration (SFN 3004) must be submitted with the certificate of title application when the transfer of ownership involves a sale.

E. No license is required unless the mobile home is being moved on public streets or highways.

F. Mobile home storage lien:

   1. Section 35-20-17 (NDCC).
   2. A lien holder may sell a mobile home 30 days after the lien holder mails notice of the lien to the owner of the mobile home and secured parties of record.

Mobility-Impaired License Plates and Parking Permit: 39-01-15, 39-04-10.2 (NDCC)

A. Application for Mobility-Impaired Parking Permit (SFN 2886) must be completed and contain a certification by a qualified physician, physician assistant, or chiropractor.

   1. Applicant uses portable oxygen; or
   2. Applicant has an orthopedic, neurological, or other medical condition that makes it impossible to walk 200 feet without assistance or rest; or
   3. Applicant is restricted by cardiac, pulmonary, or vascular disease from walking 200 feet without rest; or
   4. Applicant has a forced expiratory volume of less than one liter for one second or an arterial oxygen tension of less than 60 millimeter of mercury on room air while at rest and is classified III or IV by standards for cardiac disease set by the American Heart Association.

B. A mobility-impaired parking permit will be issued to all qualifying applicants. This permit must be hung from the inside rearview mirror of the motor vehicle whenever the vehicle is occupying a space reserved for the mobility impaired. The permit may be transferred from vehicle to vehicle. Permanent permits are free; temporary permits are $3; duplicate permanent or temporary permits are $3.

C. The applicant may obtain the mobility-impaired license plates provided they do not possess more than one parking permit. License plates bearing the wheelchair emblem will be issued; however, the vehicle must be owned or leased to a mobility-impaired applicant. Mobility-impaired DAV license plates are available; however, personalized license plates are not. The fee for replacing regular license plates with a mobility-impaired license plate is $5.

D. License as a passenger vehicle, a truck, or a motorcycle using the appropriate fee schedule, plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.)

E. Certificate of title fee is $5.

F. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.

G. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

H. Mobility impaired parking permits may be issued for a vehicle owned and operated by care providers licensed by the state, veterans-related organizations, and other entities that regularly transport mobility impaired individuals. Application for Care Providers Mobilty-Impaired Parking Permit(s) (SFN 54306) must be completed.

I. Mobility-impaired license plates must be transferred to a replacement vehicle upon selling or trading the vehicle.

NOTE: If the mobility-impaired individual is a minor, please contact the Motor Vehicle Division for further information.

Mopeds: 39-01-01 Subsection 42, 39-10.2 (NDCC)

A. Moped is defined as a vehicle equipped with two or three wheels, foot pedals to permit muscular propulsion or footrests for use by the operator, a power source providing up to a maximum of two brake horsepower having a maximum piston or rotor displacement of 3.05 cubic inches (49.98 milliliters) if a combustion engine is used, which will propel the vehicle, unassisted, at a speed not to exceed 30 mph (48.28 kilometers) on a level road surface, and a power drive system that functions directly or automatically only, not requiring clutching or shifting by the operator after the drive system is engaged, and the vehicle may not have a width greater than 32 inches (81.28 centimeters).

B. License fee is $25, plus $1 unsatisfied judgment, if applicable. (See Unsatisfied Judgment Fund.) Motorcycle plates are issued.

C. Certificate of title fee is $5.

D. Personalized plates may be issued. An annual fee of $25 is due. (See Personalized Plates.)

E. Abandoned motor vehicle disposal fee is NOT due.

F. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

G. Odometer certification is required; damage disclosure certification is not required.

H. Liability insurance is required on all registered mopeds. (See Insurance Requirements.)

Motor Homes: (Converted Buses) 39-01-01 Subsection 27, 39 04 19 Subsection 2(a), 39-21-27.1 (NDCC)

A. "Motor Home" or "House Car" means a motor vehicle which has been reconstructed or manufactured primarily for private use as a temporary or recreational dwelling and having at least four of the following permanently installed systems:

1. Cooking facilities.
2. Icebox or mechanical refrigerator.
3. Potable water supply including plumbing and a sink with faucet either self-contained or with connections for an external source, or both.
4. Self-contained toilet or a toilet connected to a plumbing system with connection for external water disposal, or both.
5. Heating or air conditioning system or both, separate from the vehicle engine or the vehicle engine electrical system.
6. A 110-115 volt alternating current electrical system separate from the vehicle engine electrical system either within its own power supply or with a connection for an external source, or both, or a liquefied petroleum system and supply.

B. License fees are based on 40 percent of the actual weight of the motor home, but not less than 4,000 pounds. The passenger fee schedule is used, plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.)

C. Certificate of title fee is $5.

D. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.

E. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

F. If a school bus is converted to a motor home, the purchaser must change the color of the vehicle and deactivate or remove the warning signal lights and the stop sign on the control arm.

NOTE: The Vehicle Identification Number (VIN) identifying the completed vehicle, after a multi-stage manufacture, shall be the VIN on the incomplete chassis.

Motorcycles: 39-01-01 Subsection 41, 39-04-19 Subsection 2(c), 39-10.2, 39 27 (NDCC)

A. All motorcycles must comply with provisions of Chapter 39-27 of the North Dakota Century Code (NDCC) relating to motorcycle equipment. If a motorcycle does not meet the equipment requirements, it cannot be titled or licensed and the dealer must collect sales tax and submit the tax to North Dakota Tax Department, 600 East Boulevard Avenue, Bismarck, North Dakota 58505.

B. When a motorcycle has been modified, rebuilt, or homemade, an inspection is required. A Certificate of Vehicle Inspection (SFN 2486) must be completed by a business that is registered with the Secretary of State, is in good standing, and offers motor vehice repair to the public and submitted with an Application for Certificate of Title and Registration of a Vehicle (SFN 2872).

C. License fee of $25, plus $1 unsatisfied judgment, if applicable. Motorcycle plates are issued.(See Unsatisfied Judgment Fund).

D. Personalized plates may be issued. An annual fee of $25 is due. (See Personalized Plates.)

E. Certificate of title fee is $5.

F. Abandoned motor vehicle disposal fee is NOT due.

G. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

H. Odometer certification and damage disclosure certification are required.

I. Liability insurance is required on all registered motorcycles. (See Insurance Requirements.)

National Guard Plates: 39-04-10.8 (NDCC)

A. Eligibility:

1. A registrant is eligible for distinctive number plates under this section if the registrant is a member of the National Guard or if the registrant has retired from the National Guard after 20 years or more of service.
2. Registrant must contact the Adjutant General Office to obtain a National Guard license plate approval letter. They will issue a memorandum stating the individual is eligible.
3. A one-time fee of $5 is due to obtain a National Guard plate. Personalized plates may be issued as assigned by the Adjutant General. (See Personalized Plate.)

B. National Guard plates may be issued to the owner of a passenger motor vehicle, a motorcycle, or a truck in which the registered gross weight does not exceed 20,000 pounds [9071.84 kilograms]. License fees are based on the type of vehicle being registered, plus $1 unsatisfied judgment, if applicable. (See Unsatisfied Judgment Fund.)

C. Certificate of title fee is $5.

D. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for certificate of title.

E. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

F. On termination of the registrant's eligibility, the registrant shall return the distinctive number plates to the director who shall re-issue, for a fee of not more than $5, another number plate to which the registrant is entitled under this chapter.

New Vehicle: 39-04-02, 39-05-05 (NDCC)

A. Manufacturer's Certificate of Origin (MCO) must be completed on the reverse side in addition to the odometer disclosure for retail sale. Application for Certificate of Title and Registration of a Vehicle (SFN 2872) must be completed in full and signed on the reverse side.

B. License fees are based on the type of vehicle being registered. Use proper fee schedule, plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.)

C. Certificate of title fee is $5.

D. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for certificate of title.

E. Motor vehicle excise tax (5%) must be remitted. The tax is computed on the full purchase price less any trade-in allowance. The vehicle traded must be identified by year, make, and vehicle identification number.

F. Odometer certification and damage disclosure certification are required.

NOTE: See Passenger or Truck section(s) to determine the proper license type.

Odometer Disclosure: 39-05-05 Subsection 1(g) (NDCC)

A. The Truth in Mileage Act (TIMA) is a federal law requiring the seller of a motor vehicle to make an odometer disclosure to the buyer at the time of sale or transfer of ownership. Under the federal law, the Motor Vehicle Division is required to refuse to transfer ownership of a motor vehicle unless the odometer disclosure is completed.

B. TIMA covers passenger vehicles, motor homes, motorcycles, pickup trucks, and trucks if they are less than 10 years old. Trucks with a manufacturer's Gross Vehicle Weight Rating (GVWR) over 16,000 pounds are exempt from the TIMA.

ODOMETER DISCLOSURE	
Year	**Year Model**
2013	2004 and newer
2014	2005 and newer
2015	2006 and newer
2016	2007 and newer
2017	2008 and newer
2018	2009 and newer

C. If you acquire a motor vehicle, the seller or transferor must complete the odometer disclosure on the certificate of title for the vehicle. If you sell a motor vehicle, you must complete the odometer disclosure on the certificate of title for the vehicle. Reassignment/Odometer Disclosure (SFN 18773, contact MVD for form) may be used.

D. Odometer readings can be changed from kilometers to miles by multiplying the kilometers by .6214. When the odometer has been converted, the original certification is required from the business and individual responsible for the change. For example:

82,141
x .6214
51,042 miles

E. Violation of this section is a Class C felony if the person has previously been convicted of violating this section, or if the person has violated this section with respect to more than one vehicle, and a Class B misdemeanor in all other cases.

Off-Highway: 39-29-01, 39-29-03, 39-29-09, 39-29-09.1 (NDCC)

A. DEFINITION:

1. "Off-highway vehicle" means any motorized vehicle not designed for use on a highway and capable of cross-country travel on land, snow, ice, marsh, swampland, or other natural terrain. An off-highway vehicle must be classified into one of the following categories:
   a. Class I off-highway vehicle is a vehicle that does not qualify as road capable under Chapters 39-21 and 39-27, has a seat or saddle designed to be straddled by the operator, and has handlebars for steering control of two wheels.
   b. Class II off-highway vehicle is fifty inches [1270 millimeters] or less in width, weighs one thousand two hundred pounds [544.31 kilograms] or less, and travels on three or more nonhighway tires, or is sixty-five inches [1651 millimeters] or less in width, weighs two thousand pounds [907.19 kilograms] or less, and travels on four or more nonhighway tires.
   c. Class III off-highway vehicle weighs less than eight thousand pounds [3628.74 kilograms]; travels on skis, runners, tracks, or four or more tires; has a seat; has a wheel, handlebars, or t steering for steering control; and is designated for or capable of cross-country on or over land, water, sand, snow, ice, marsh, swampland, or other natural terrain, but does not include a vehicle registered by the department under Chapter 39-04 or 39-24.

B. TITLE AND REGISTRATION:

1. License fee is $20 for a two-year period ending December 31 of each even numbered year. The unsatisfied judgment fee is NOT due when licensing off-highway vehicles.
2. Certificate of title fee is $5.
3. Abandoned motor vehicle disposal fee is NOT due.
4. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title. This became effective August 1, 2005.
5. One off-highway vehicle plate or decal is issued and must be securely affixed and displayed on the vehicle in a position as to provide clear legibility for identification.
6. Personalized plates may be issued. A biannual fee of $25 is due. (See Personalized Plates.)
7. Fee for duplicate plate or decal is $5.
8. Off-highway vehicles are required to be titled and registered if they are used on public or private property not owned or controlled by the off-highway owner.
9. Off-highway vehicles are required to have liability insurance when they leave the owner's property and are operated on the highway shoulders or right of way. (See Insurance Requirements.) Please contact your insurance agent for further information.
10. Motor-powered recreational vehicle dealers are required to collect a $5 Safety Fee on each new or used off-highway vehicle sold. This vehicle fee must be remitted quarterly to the North Dakota Parks and Recreation Department. This fee is NOT payable to the Motor Vehicle Division at the time of registration.

C. OPERATION REQUIREMENTS: 39-29-09 (NDCC)

1. An individual may not operate an off-highway vehicle on the roadway, shoulder, or inside bank or slope of any road, street, or highway except in emergencies.
2. An individual may operate a registered off-highway vehicle on a paved highway designated and posted at a speed not exceeding 55 miles [88.51 kilometers] per hour.
3. A licensed driver over 16 years of age may operate a registered Class III off-highway vehicle on a paved highway designated and posted at a speed not exceeding 65 miles [104.61 kilometers] per hour.

D. EQUIPMENT REQUIREMENTS: 39-27-09, 39-27-15, 39-27-16, 39-27-17.1, 39-29-09 (NDCC)

1. To operate an off-highway vehicle on a paved highway or gravel, dirt, or loose surface roadway, the off-highway vehicle must be equipped with:
   a. At least one mirror securely affixed to the handlebar and capable of adjustment within a range that will reflect an image that includes at least the horizon and the road surface to the rear, must have a minimum reflective surface of ten square inches, and shall not contain sharp edges or projections capable of producing injury.
   b. Horn in good working order and must operate from a control device located on the left handlebar.
   c. Speedometer and odometer calibrated in miles per hour respectively and must be fully illuminated when the headlamp is activated.
   d. Brake light and lighted headlamp which may be either single or multiple beam type, must be sufficient intensity to reveal a person or vehicle at a distance of not less than 100 feet when operated at any speed less than 25 miles per hour, not less than 200 feet when operated at 25 miles per hour, and not less than 300 feet when operated at a speed of 35 miles per hour.
   e. A motor of at least 350 cubic centimeters.

Organizational Plate: 39-04-10.13 (NDCC)

A. ELIGIBILITY:

A qualifying public or non-profit organization recognized by the Internal Revenue Service as tax exempt under 26 USC 501(c)(3). The following organizations do not qualify:

1. Out-of-state colleges and universities.
2. Groups within high schools, junior colleges, universities, and technical schools.
3. Individual boosters, athletic boosters, and similar groups.
4. Unions, political organizations, and religious organizations.
5. Groups that promote racial or social disharmony.
6. Public offices.

B. Organization Plate Program Application (SFN 54340) must be completed and submitted with a design for approval by the director.

C. Upon approval, a minimum of 50 applicants and a one-time payment of $1,500 must be submitted by the organization.

D. Organization plate may be issued to the owner of a passenger motor vehicle, or a truck, in which the registered gross weight does not exceed 20,000 pounds [9071.84 Kilograms]. License fees are based on the type of vehicle being registered, plus an additional annual fee of $25 for the organizational license plate, plus the $1 Unsatisfied Judgment fee, if applicable. (See Unsatisfied Judgment Fund.)

E. Personalized plates may be issued. An annual fee of $25 is due. (See Personalized Plates.)

F. Certificate of title fee is $5.

G. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for certificate of title.

H. Motor Vehicle excise tax (5%) must be remitted when applying for certificate of title.

Out-of-State Vehicles: 39-04-18 Subsection 2(c)(e), 39-04-21 (NDCC)

A. Application for Certificate of Title and Registration of a Vehicle (SFN 2872) must be completed in full, signed on the front side, and submitted with the out-of-state certificate of title.

B. License fees are based on type of vehicle being registered. Use proper fee schedule, plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.)

C. Certificate of title fee is $5.

D. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for certificate of title.

E. Motor vehicle excise tax (5%) is due on all vehicles purchased outside the state of North Dakota for use in this state. Tax is computed on the full purchase price less any trade-in allowance. The traded vehicle must be identified by year, make, and vehicle identification number.

F. Vehicles leased by non-resident military personnel transferring into North Dakota may be titled and registered without the payment of any motor vehicle excise tax. This exemption applies only to a vehicle titled outside of North Dakota by the applicant in the name of the lease company, but is now being titled in North Dakota.

G. Any lien or mortgage on an out-of-state title must be released if ownership is being transferred at the time of applying for a North Dakota certificate of title. If ownership is not being transferred, any lien or mortgage shown and not released will be shown on the North Dakota certificate of title.

Park Model Trailer: 39-18-03.2, 57-55-10 Subsection 2 (NDCC)

A. Park Model trailer is a recreational vehicle not exceeding 40 feet (12.19 meters) in length primarily designed to provide temporary living quarters for recreation, camping, or seasonal use, built on a single chassis, mounted on wheels, has a gross trailer area not exceeding 400 square feet (37.16 square meters) of enclosed living space in the setup mode, and is certified by the manufacturer as complying with American National Standards Institute, Standard A119.5.

B. Upon the request of an owner of a park model trailer, the Motor Vehicle Division shall register the trailer as a travel trailer. Payment of the registration fee qualifies the trailer for an exemption under Section 57-55-10 (NDCC) in lieu of issuing the receipt of payment

C. License fee is $20. The $1 unsatisfied judgment fee is NOT due when licensing trailers.

D. Certificate of title fee is $5.

E. Abandoned motor vehicle disposal fee is NOT due.

F. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

G. The owner of a park model trailer may pay the Motor Vehicle Division a fee of $20 per calendar year to qualify for the exemption under Section 57-55-10 (NDCC). The Motor Vehicle Division will provide a receipt; Park Model Trailer Fee (SFN 54098), to the owner. No certificate of title or license plate will be issued.

NOTE: Procedure for park models owned from prior years:

- Notarized Bill of Sale.
- Application for Certificate of Title and Registration of a Vehicle (SFN 2872) must be completed and signed.
- License fee, 5 percent excise tax, and certificate of title fee is due. (See above.)

Passenger: 39-01-01 Subsection 51, 39-04-15, 39-04-18 Subsection 2(c)(e) (NDCC)

A. License fee is an annual fee, based on year first registered and weight of the vehicle, plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.)

B. Certificate of title fee is $5.

C. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.

D. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

E. Vehicle models such as: Blazer, Bronco, Envoy, Expedition, Navigator, Suburban, Tahoe, Yukon, etc., shall be registered as passenger vehicles.

F. Super cabs, club cabs (pickups with a small compartment behind the seat), and crew cabs are registered as trucks.

Permits: 39-04-17, 39-04-18 Subsection 2(e), 39-04-21, 39-04-36 (NDCC)

A. 30-DAY REGISTRATION PERMIT (SFN 51429)

The following 30-day temporary registration permit may be completed by the transferee (current buyer of a vehicle) to operate the vehicle for 30 days from the date of acquisition. The transferee must submit application for certificate of title and license to the Motor Vehicle Division or this permit is void.

30-DAY REGISTRATION PERMIT
North Dakota Department of Transportation, Motor Vehicle Division
SFN 51429 (Rev. 10-2013)

INSTRUCTIONS:
1. Type or print in dark-colored ink.
2. Only one permit allowed for each vehicle acquired.
3. Permit must be signed by applicant, certifying that application for title and registration will be promptly submitted to the Department of Transportation.
4. Failure to submit application for title and registration voids this permit.

ONLY VALID IN THE STATE OF NORTH DAKOTA

PERMIT VALID 30 DAYS FROM DATE OF ACQUISITION: [illegible] Section [illegible]

PERMIT MUST BE DISPLAYED IN REAR WINDOW OF VEHICLE

VOID

MOTOR VEHICLE DIVISION
ND DEPARTMENT OF TRANSPORTATION
608 E BOULEVARD AVE
BISMARCK ND 58505-0780
(701) 328-2725

Date Permit Issued	Date of Acquisition	Vehicle Year	Vehicle Make	Vehicle Model	Vehicle Style

Applicant(s) Name	Vehicle Identification Number	Weight

Address	City	State	Zip Code

Applicant Signature	License Number to be Transferred
X	

B. COMBINE PERMIT: 39-04-18 Subsection 2(h), 39-04-19 Subsection 6 (NDCC)

1. Nonresident custom combiners are issued a temporary license from June 1 through December 31 for a fee of $50.
2. North Dakota resident custom combiners may purchase a $25 temporary license to be used in conjunction with North Dakota farm truck registration.
3. Permits must be obtained from the North Dakota Highway Patrol Motor Carrier Operations. Web site: www.nd.gov/ndhp/motor-carrier.
4. Personal and other vehicles used in conjunction with custom combine operations must be registered with a temporary license.

C. DEMONSTRATION PERMITS: 39-04-21 (NDCC)

1. Truck or Trailer Demo Permits (SFN 2383) may be used by new and used motor vehicle dealers and trailer dealers.
2. Dealer plates should not be used on the permitted vehicle.
3. Permits may be used for any number of trips within the stated time limit.
4. The pink copy of the permit must be submitted to the Motor Vehicle Division with the appropriate fee, the original (white) copy must be carried in the permitted or towing vehicle, and the yellow copy must remain with the dealer.
5. Permits may be obtained from: Motor Vehicle Division, North Dakota Department of Transportation, 608 East Boulevard Avenue, Bismarck, North Dakota 58505-0780.

TRUCK OR TRAILER DEMO PERMIT
ND Department of Transportation, Motor Vehicle Division
SFN 2383 (Rev. 03-2009)

PLEASE CHECK: **Permit No.**
☐ 30-Day Trailer Intransit Permit - $5
☐ 72-Hour Demo Permit - $10
☐ 20-Day Demo Permit - $50
Valid for Trucks - 24,000 Pounds G.V.W. & Over or Trailers

INSTRUCTIONS:
1. Type or print in dark-colored ink.
2. White copy shall be carried in the cab of the permitted or towing vehicle.
3. Canary copy shall be kept by the dealer for their records.
4. Pink copy must be mailed with the appropriate fee to the address

Motor Vehicle Division
Department of Transportation
608 E Boulevard Ave
Bismarck ND 58505-0780

VOID

Date Issued	Date Expires	Year	Make	VIN	Truck Gross Weight
Customer			Fee Collected and Remitted $	Trailer Intransit ☐ Yes ☐ No	Final Destination
Address			City	State	Zip Code
Dealer	Dealer Number		Signature of Authorized Agent		
Address			City	State	Zip Code

DISTRIBUTION: WHITE - Carried in cab CANARY - Dealer retains PINK - Send to Motor Vehicle Division

D. DRIVE-OUT PERMITS: 39-04-21 (NDCC)

1. Drive-Out Permits (SFN 2940) are issued to non-residents who purchase vehicles in North Dakota and need a registration to return to their home state.
2. Permits are valid for 30 days.
3. Fee is $5 per permit.
4. Permits can be obtained from the Motor Vehicle Division, Motor Vehicle Branch Offices, or North Dakota Highway Patrol.
5. Permits may be ordered from the Motor Vehicle Division.

DRIVE OUT PERMIT
NORTH DAKOTA DEPARTMENT OF TRANSPORTATION
MOTOR VEHICLE DIVISION
SFN 2940 (Rev. 9-2008)
608 East Boulevard, Bismarck, ND 58505-0780 Phone (701)328-2725

ATTACH TO SIDE OR REAR WINDOW

Date Issued	Permit Number
Issue To (Name)	
Address	
City	State
Vehicle (Year) (Make) (Style)	
VIN	
Destination	

VOID

Not valid after 30 days! Not valid if erased or altered in any way. Not valid for residents of North Dakota. (Section 39-04-21 of the North Dakota Century Code)

ATTACH TO SIDE OR REAR WINDOW

E. NOTARY PUBLIC OR DEALER CERTIFICATE OF LICENSE APPLICATION

1. Notary Public or Dealer Certificate of License Application (SFN 59087) is issued by notary public or authorized agent of dealership if fees for license are collected by the notary public or dealership and mailed to the Motor Vehicle Division.
2. Certificate can be issued for new or used vehicle applications and is valid for 75 days from date of issuance.
3. Violations are punishable by a fine of not less than $50.

Moisten here and attach to window

Notary Public or Dealer Certificate of License Application

North Dakota Department of Transportation, Motor Vehicle Division
SFN 59087 (04-2013)

(Certificate must be completed by Notary Public or Authorized Agent of Dealership)

I HEREBY CERTIFY that the following has made proper application for registration of the below described vehicle:

Date	Purchaser's Name	City
Make	Model	Year
Vehicle Identification Number		

VOID

Remittance covering the fee has been mailed on this date by me to the Motor Vehicle Division, NDDOT, Bismarck, ND.

Dealership Name	Dealer Number
Address	City
Signature of Authorized Agent X	

X
Signature of Notary Public

Notary Seal

My Commission Expires

Display this in your vehicle. Good for only 75 days from date (NDCC Section 39-04-17).

Moisten here and attach to window

F. OVERSIZE AND OVERWEIGHT VEHICLES AND/OR LOADS contact the North Dakota Highway Patrol, Motor Carrier Permit Operations, phone: 701-328-2621

G. STATEMENT OF LICENSE APPLICATION

1. The following Statement of License Application (SFN 16696) is issued only by the North Dakota Highway Patrol or by employees of the North Dakota Department of Transportation.
2. Statement can be issued for new or used vehicles provided the fees for license are collected. Statement is valid for 75 days.

Moisten here and attach to window

STATEMENT OF LICENSE APPLICATION

North Dakota Department of Transportation, Motor Vehicle Division
SFN 16696 (Rev. 04-2013)

MOTOR VEHICLE DIVISION
ND DEPT. OF TRANSPORTATION
608 EAST BOULEVARD AVENUE
BISMARCK, ND 58505-0780
(701) 328-2725

I certify that on this _____ day of _____, _____,
_____ of _____
has made proper application for the year _____ for the following vehicle:

Year	Make	Model	Style
Vehicle Identification Number			Weight

VOID

The required fee will be remitted to the Motor Vehicle Division, Department of Transportation, 608 East Boulevard Avenue, Bismarck, North Dakota 58505.

Badge Number of Validation

Applicant's Signature
X

Name of Officer or Motor Vehicle Employee

For use only by North Dakota Highway Patrol and Department of Transportation

Display this in your vehicle. Good for only 75 days from date. (NDCC Sections 39-01-17 and 39-04-17)

Moisten here and attach to window

H. TEMPORARY REGISTRATION: Sections 39-04-18, 39-04-18.2, and 39-04-21 NDCC

Available online or from North Dakota Highway Patrol, Motor Vehicle Branch Offices, or the Motor Vehicle Division Bismarck office.

Register online at: www.dot.nd.gov and click on the Non-Resident Temporary Registration link or click on: https://secure.apps.state.nd.us/dot/mv/mvrenewal/tempRegWelcome.htm.

Option 1: Nonresidents gainfully employed or engaged in trade, profession, or occupation within this state and owns, leases, or rents a place of residence or otherwise lives within this state for the purposes of employment is considered a resident and must purchase a temporary registration; or

Option 2: Regardless of domicile or any other circumstance remains in this state for a period of 90 consecutive days is considered a resident and must purchase a temporary registration. Excludes college students.

An owner, lessee or operator of a motor vehicle employed in this state on a temporary or full-time basis must purchase a temporary permit in lieu of registering the vehicle permanently in this state.

Temporary registration must be displayed in vehicle rear window on driver's side visible to law enforcement. Vehicle must also display valid registration and license plate from any jurisdiction and be properly insured.

Motor vehicles temporarily registered in this state must be furnished a permit as follows:

1. Passenger vehicles, pickups, vans, and trucks not exceeding 20,000 registered gross weight pounds [9071.84 kilograms] temporarily registered in this state must be furnished a permit upon payment of $60 for 6 months or $120 for 12 months of required registration.
2. Trucks or combinations of trucks and trailers weighing more than 20,000 registered gross weight pounds [9071.84 kilograms] temporarily registered in this state must be furnished a permit upon payment of the following fees:

Weight	Six Month Fee	Twelve Month Fee
20,001 - 42,000	$220	$ 440
42,001 - 62,000	$380	$ 760
62,001 - 82,000	$530	$1,060
82,001 - 105,000	$900	$1,800

3. Motorcycles temporarily registered in this state must be furnished a permit upon payment of $30 for 6 months or $60 for 12 months.
4. An additional fee of $10 applies to each temporary registration permit.
5. Permits are non-transferable and no refunds will be issued.

A temporary license can be obtained for an out-of-state snowmobile. Online Temporary Registration is available through North Dakota Parks and Recreation for $15 at their Web site: http://www.parkrec.nd.gov/ or call 701-328-5357 for more information.

Personalized Plates: 39-04-10.3 (NDCC)

A. Personalized plates are available for passenger cars, trucks, motor homes, motorcycles, trailers, travel trailers and off-highway. (See Antique and Collector Vehicles.)

B. In addition to annual registration fees, $25 is due when personalized plates are ordered.

C. Plates can have a combination of up to seven characters (numbers or letters).

D. All personalized plate requests must include the meaning of the plate characters. Requests must be approved by the Motor Vehicle Division. Personalized Plate Request (SFN 53612) can be accessed online (www.dot.nd.gov), completed, and submitted to the Motor Vehicle Division with the appropriate fee(s).

E. Duplicate personalized plates of the same characters may be obtained for $5.

F. A change of characters on a replacement personalized plate may be obtained for $25.

Antique plate	up to 7 characters	$100 one-time fee
Antique plate (motorcycle)	up to 6 characters	$100 one-time fee
Collector plate	up to 7 characters	$160 one-time fee
Firefighter plate	up to 5 characters	
FFA plate	up to 5 characters	
Gold Star plate	up to 5 characters	
Lewis and Clark plate	up to 5 characters	$10 one-time fee
Mobility Impaired plate & Motorcycle	up to 5 characters	
Motorcycle plate	up to 6 characters	
National Guard plate & Motorcycle	up to 4 characters	
Off-Highway plate	up to 5 characters	
Official plate	up to 6 characters	
Organizational plate	up to 5 characters	
Prisoner of War (POW)	up to 7 characters	
Standard plate	up to 7 characters	
Trailer plate	up to 7 characters	
Unconventional plate	up to 5 characters	
Veteran non-branch of service plate	up to 5 characters	
Veteran logo plate	up to 5 characters	
a. Army		
b. Air Force		
c. Navy		
d. Coast Guard		
e. Marine		
f. Purple Heart		

Plate With Owner: 39-04-36 (NDCC)

A. Plate with owner legislation applies to all vehicles except snowmobiles, off-highway, prorate trucks, and prorate trailers, antiques, collectors, DAVs (Disabled American Veterans), POWs (Former Prisoner of War), and government vehicles.

B. When the owner of a vehicle sells, trades, or otherwise transfers the ownership of the vehicle, the owner must remove the license plate(s) and the vehicle will be considered unlicensed. When the transferee (buyer) applies for a certificate of title transfer, a full-year license fee will be due on the vehicle, less any available credit.

C. The transferee (buyer) may operate the vehicle for a maximum of five days from date of acquisition without displaying any visible evidence of registration. However, the transferee must have dated evidence of ownership in the vehicle during these five days. Dated evidence can be either a dated bill of sale or a dated copy of the certificate of title.

D. The Motor Vehicle Division has available a self-issuing temporary registration permit that can be used on vehicles for 30 days from date of acquisition, during which time the transferee must obtain proper registration and certificate of title for the vehicle. These permits are not intended to replace the notary certificates issued by dealerships and others who submit an application on behalf of their customer. Transferred plates may not be displayed on the replacement vehicle until the vehicle has been registered with the Motor Vehicle Division and a new registration card has been received by the owner.

E. The owner who has removed license plates from a vehicle at the time it was transferred will be allowed a credit towards the registration fees on a replacement vehicle based on the number of unused months left on the registration. The license plate number from which the credit is calculated must be noted on the application for certificate of title and registration. The owner must use the license plates regardless of whether there is credit remaining. Credits are calculated from the month after the plates are transferred. If the plates are lost, replacement plates are $5.

F. Available credit can be used towards only one replacement vehicle. If the available credit exceeds the registration fees, the balance of the credit will be lost. A credit transfer fee of $5 is due. There are no refunds available.

G. To transfer license credits, the license type does not need to be the same. Example, motorcycle license credit can be transferred to a passenger vehicle.

H. Only license fees are transferable. Special fees collected at the time of registration: public transportation fund, abandoned motor vehicle disposal fee, motorcycle education fee, and unsatisfied judgment fund are not transferable.

I. License fee credits can be transferred from the transferor (seller) to the transferee (buyer) if the transferor is the spouse, a sibling, or a lineal ancestor or descendant of the transferee.

J. Credit on vehicles repossessed by a recorded lien holder is available only to the registered owner.

K. Credits on lease vehicles belong to the lessee. Lessee(s) who have personalized plates will be allowed to retain the plate and the $25 personalized plate fee.

L. If a corporation dissolves and a new corporation (business reorganization) is formed with the same stockholder(s), plates and registration fees can be retained.

M. Dealers must remove North Dakota license plates from any vehicle they have in inventory.

Power of Attorney (POA)

A. General POA

1. When a certificate of title or an application is signed by an individual for another and requires NO odometer certification, a general power of attorney may be used.
2. A copy of the original may be submitted.

B. Secure POA

1. When a certificate of title or an application requiring a federal odometer certification is signed by an individual for another, a secure power of attorney must be submitted.
2. A secure power of attorney is effective only for vehicle transfers if the original certificate of title has become lost or is being held by a lien holder.
3. Original must be submitted.

Prisoner of War (POW): 39-04-10.5, 39-04-18 Subsection 2(o) (NDCC)

A. A letter from the Department of Veteran's Affairs stating the applicant was a prisoner of war must accompany the Application for Certificate of Title and Registration of a Vehicle (SFN 2872) when first applying for a POW license.

B. Passenger, truck, or motor home not exceeding 20,000 pounds gross weight may be registered with POW plates. License must be renewed by January 1st of each year. Plates may be transferred to a replacement vehicle. (See Unsatisfied Judgment Fund.)

C. Certificate of title fee is $5.

D. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.

E. Motor vehicle excise tax is NOT due. Eligibility for this exemption is two vehicles at a time.

F. Upon the death of a former prisoner of war, the surviving spouse may elect to retain the POW plates and retain exemption of deceased veteran for two vehicles for their own use until such time as they remarry. Within 30 days of remarriage, the surviving spouse must surrender the plates to the Motor Vehicle Division. If requested, a free commemorative plaque will be issued by the division as a keepsake for the family.

Rebuilt or Reconstructed Vehicles: 39-01-01 Subsection 61, 39-04-02 Subsection 2, 39-05-05 Subsection 1(f), 39-05-20.2, 39-21-45.1 (NDCC)

A. A rebuilt vehicle must be inspected by a business that is registered with the Secretary of State, is in good standing and offers motor vehicle repair to the public. The business must complete a Certificate of Vehicle Inspection (SFN 2486). The business completing the inspection may not be the same business that reconstructed the vehicle.

B. Bills of sale and/or titles for major parts must accompany Certificate of Title and Registration of a Vehicle (SFN 2872). If a certificate of title is not available, procedures outlined in Chapter 37-12-04 of the North Dakota Administrative Code must be followed. (See Untitled Vehicles.)

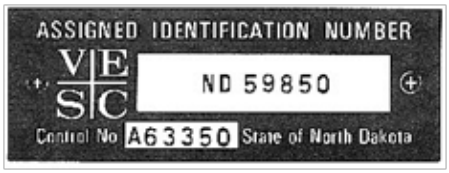
C. License fees are based on type of vehicle being rebuilt. Use the proper fee schedule, plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.)

D. Certificate of title fee is $5.

E. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.

F. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

G. A North Dakota vehicle identification number (VIN) may be issued by Motor Vehicle Division, NDDOT, to a rebuilt vehicle and must be stamped in a designated place.



Registration Renewal: 39-04-14, 39-04-14.1, 39-04-18 Subsection 1 (NDCC)

A. Renewal Invoice must be submitted by the registered owner(s).

B. Validation decals and registration cards are issued.

C. The registration takes effect on the first day of the first month of the registration period.

D. North Dakota has no grace period.

E. Renewal can be done online at https://apps.nd.gov/dot/mv/mvrenewal/renewal.htm. Possession of your receipt, using the online registration renewal process, will be evidence of compliance of current registration for a period of 15 days from the date of the printed receipt.

F. Military personnel, who have stored their vehicles during active duty, may be exempt from prior registration fees.

   1. Application for Certificate of Title and Registration of a Vehicle (SFN 2872) must be completed in full, provide induction date, date of discharge, or military leave.
   2. Fees will be prorated upon the month of return from service.

Repossession: 39-05-19, 39-05-20.3 Subsection 3 (NDCC)

A. Repossession Affidavit (SFN 2880) is used when a vehicle is legally repossessed. The affidavit must be completed and signed by the lien holder.

B. Part 1 of the North Dakota certificate of title must be signed by the repossessor as seller if certificate of title is being transferred to a new owner. In Part 1, the repossessor must sign as buyer and complete odometer information if certificate of title is being transferred into the repossessor's name.

C. A lien release will be required from any additional lienholder(s) identified on the certificate of title.

D. A voluntary repossession requires a Repossession Affidavit (SFN 2880).

Salvage Certificate of Title: 39-04-44, 39-05-20.1, 39-05-20.2 (NDCC)

A. The owner of a vehicle damaged in excess of 75 percent of the vehicle's retail value, as determined by the National Automobile Dealers Association official used car guide, shall forward the certificate of title for that vehicle to the Motor Vehicle Division within ten days and the division shall issue a salvage certificate of title.

B. Glass damage and hail damage must be excluded in the determination of whether a vehicle has been damaged in excess of 75 percent of the retail value.

C. Salvage requirements apply to all model year vehicles. All brands must be carried forward regardless of the age of the vehicle.

D. Trailers, travel trailers, off-highway, and snowmobiles are covered by the salvage law requirements. No inspection required; however, the certificate of title for these vehicles will be branded as "Previously Salvaged."

E. Any owner who involuntarily and permanently destroys a vehicle may return the license plates, registration card, and the certificate of title to the Motor Vehicle Division. A refund for the unused portion of the license fee applies only if the vehicle is not replaced. License fee credit will be applied to the replacement vehicle. Affidavit for Refund of License Fee of a Permanently Destroyed Vehicle (SFN 2889) must be completed. A salvage certificate of title will be issued.

F. If a vehicle for which a salvage certificate of title has been issued is reconstructed, a certificate of title may be obtained with a previously salvaged brand status assigned on the certificate of title.

   1. A reconstructed vehicle must be inspected by a business that is registered with the Secretary of State, is in good standing, and offers motor vehicle repair to the public. (Certificate of Vehicle Inspection, SFN 2486). The business completing the inspection may not be the same business that reconstructed the vehicle. Application must be accompanied by a Certificate of Vehicle Inspection (SFN 2486).
   2. Salvage certificate must be surrendered.
   3. Certificate of title fee is $5.

Snowmobile: 39-24 (NDCC)

A. Snowmobiles are required to be titled and licensed if used on public or private property not owned or controlled by the snowmobile owner.

B. License fee is $40 for a two-year period ending September 30 of each odd-numbered year, plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.) Two snowmobile decals are issued and must be securely affixed on each side of the snowmobile in a position as to provide clear legibility for identification.

C. Certificate of title fee is $5.

D. Abandoned motor vehicle disposal fee is NOT due.

E. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

F. Fee for duplicate decals is $5.

G. All registered snowmobiles are required to have liability insurance if they are operated on a state trail. (See Insurance Requirements.)

H. If a snowmobile is registered in another country or another state, the owner is required to display on the snowmobile a decal available from the North Dakota Parks and Recreation Department. The fee for the decal is $15 and it is payable yearly.

I. Motor-powered recreational vehicle dealers are required to collect a $5 safety fee on each new or used off-highway vehicle sold. This fee must be remitted quarterly to the North Dakota Parks and Recreation Department. This fee is NOT payable to the Motor Vehicle Division at the time of registration.

J. COLLECTOR SNOWMOBILE: 39-24-04 Subsection 2(f) (NDCC)

1. A collector snowmobile is a snowmobile that is 25 years old or older, was originally produced as a separate identifiable make by a manufacturer, and is owned and operated solely as a collector's item.

   a. Complete Affidavit of Use for a Collector Snowmobile (SFN 54339).

   b. Certificate of title fee is $5.

   c. Abandoned motor vehicle disposal fee is NOT due.

   d. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

   e. License fees are NOT due.

Soil Conservation: 39-04-19.1 (NDCC)

A. Only trucks with a gross weight of 26,000 pounds or more and used exclusively in soil conservation work or for township road construction shall qualify for license at the soil conservation rate. Contracts for work cannot exceed $3,000. Owner may register only one truck under this provision.

B. License as a truck using one-half the fee shown on the truck fee schedule, plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.)

C. Certificate of title fee is $5.

D. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.

E. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

Special Mobile Equipment: 39-01-01(81), 39-04-18 Subsection 2(a) (NDCC)

A. Special Mobile Equipment is every vehicle not designed or used primarily to transport property or haul product and only incidentally operated or moved over a highway.

B. Refer to the Permit Policies from the North Dakota Highway Patrol Motor Carrier Operations: www.nd.gov/ndhp/motor-carrier (Permit Policy for Movement of Over-Dimensional Equipment).

C. Upon request, a certificate of title and registration may be issued. North Dakota Certificate of Title, Sections 39-04-02, 39-05-16.1, 39-05-17, 39-05-17.1 (NDCC).

Stack Mover: 39-12-04 Subsection 1(d) (NDCC)

A. Vehicles are not licensed. Commercial movers must obtain a permit for $50 from the North Dakota Highway Patrol. No permit may be issued unless proof of insurance showing coverage of $300,000 of liability insurance is provided. Farmers hauling their own hay are exempt from buying the permit.

B. Certificate of title fee is $5.

C. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.

D. Motor vehicle excise tax (3%) must be remitted when applying for a certificate of title by farmers for their own use. Commercial movers must pay motor vehicle excise tax (5%).

Staggered Registration: 39-04-14.1 (NDCC)

A. The Motor Vehicle Division uses a system of staggered registration for the following types of vehicles:

1. passenger cars,
2. motor homes,
3. trucks with a registered gross weight of 10,000 pounds or less, and
4. pickup trucks with a registered gross weight not exceeding 20,000 pounds.

B. Staggered registration does not apply to the following types of vehicles:

1. off-highway,
2. antiques,
3. collectors,
4. DAVs (Disabled American Veterans),
5. fleet vehicles,
6. government vehicles,
7. motorcycles,
8. POWs (Prisoner of War),
9. snowmobiles,
10. trailers,
11. trucks with a registered gross weight exceeding 10,000 pounds, and
12. unconventional.

C. All new vehicles, out-of-state vehicles, and North Dakota titled vehicles subject to staggered registration will pay an annual (12-month) registration fee from the date of sale or date first used in North Dakota.

Storage and Repairman's Lien: 35-13, 35-14, 35-20, 39-05-19, 39-05-20 (NDCC)

A. Vehicle acquired through storage or repair must be titled before it can be sold. The following requirements must be met:

1. Establish the registered owner by checking Motor Vehicle Division records. Fee is $3 and Request for Vehicle Information (SFN 51269) must be completed.
2. If there is a lien holder on the Motor Vehicle records, contact the lien holder for the certificate of title or release of lien. If the lien holder will not release the certificate of title, no new certificate of title can be issued.
3. If the vehicle has been left for storage or repair by a non-resident, the state where the vehicle was last titled and registered will have to be contacted for ownership and lien information.
4. A certified letter detailing the costs accrued for storage and/or repairs must be mailed to the record owner. If the vehicle was left by someone other than the registered owner, a certified letter must be mailed to that person.
5. Receipt of the certified letter or undeliverable return of the letter to the sender will be required. Before an application for a certificate of title can be made, allow 30 days for the owner to respond.
6. Letter of indemnification from the storage or repair facility releasing the State of North Dakota and its agencies from any or all claims is required.

B. After the above-mentioned requirements have been met, the following steps are necessary to obtain a certificate of title:

1. Application for Certificate of Title and Registration of a Motor Vehicle (SFN 2872) must be completed in full and signed on the front side.
2. Proof, such as a copy of the certified letter and the returned receipt or the undelivered returned letter must accompany the application for certificate of title.
3. Certificate of title fee is $5.
4. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for certificate of title.
5. Motor vehicle excise tax (5%) must be remitted with the application. See the following examples:

EXAMPLES				
Storage or Repair Bill	$ 500	Fair Market Value $ 600	Taxable Amount	$ 600
Storage or Repair Bill	$1,000	Fair Market Value $3,000	Taxable Amount	$3,000
Storage or Repair Bill	$2,000	Fair Market Value $ 500	Taxable Amount	$ 500

Tax: Vehicle Excise 57-40.3 (NDCC)

A. The tax laws impose an excise tax at the rate of (5%) on all vehicles purchased either in or outside the state of North Dakota for use in this state. The tax is payable to the Motor Vehicle Division at the time certificate of title application for the vehicle is made. The tax is computed on the full purchase price less any trade-in allowance. The vehicle traded must be identified by year, make, and vehicle identification number.

1. Excise tax applies on any vehicle purchased outside the state.
2. Excise tax applies on any North Dakota vehicle purchased from an individual or any vehicle purchased from a licensed North Dakota dealer.
3. If the vehicle is a gift and does not qualify for an exemption, the value is based on the National Automobile Dealers Used Car Guide.
4. When a vehicle is involuntarily destroyed, the amount of the settlement from the insurance company can be used as a trade-in allowance. A notarized affidavit from the insurance company, which states the amount of the settlement, must be submitted with the application for certificate of title for the replacement vehicle.

B. TAX EXEMPTIONS:

1. Transfer of a motor vehicle by way of gift between a husband and wife, parent and child, or brother and sister.
2. Transfer between joint tenants, provided the vehicle was previously titled or licensed in the name of two or more joint tenants and subsequently transferred without monetary consideration to one or more of the joint tenants.
3. Transfer resulting from inheritance from or bequest of a decedent. However, PURCHASES from an estate are subject to tax.
4. Change of name only because of marriage, adoption, or court order (entire document).
5. Vehicle acquired through a lease purchase agreement.
   a. If tax was paid on the total lease consideration, tax is due on the lease buyout amount.
   b. If tax was paid on the full purchase price and you have been in possession of the vehicle over one year, no tax is due.
   c. If tax was paid on the full purchase price and you have been in possession of the vehicle for less than one year, tax is due on the lease buyout amount.
6. Vehicles which are expressly exempt from North Dakota registration provisions, such as vehicles purchased or leased by the State of North Dakota.
7. Lien change. Applicable only to a change of a lien on a motor vehicle when the registered owner has not changed.

8. Interstate carrier vehicles. Percent due based on intrastate miles (contact Motor Carrier).
9. Credit or reciprocity for tax paid to any state which grants a similar credit or reciprocity for tax paid to the State of North Dakota. Proof of tax payment must be submitted with the application.
   a. Reciprocity cannot be granted for Alaska, Delaware, Montana, New Hampshire, and Oregon.
   b. Canada is not part of the United States. Vehicles transferred into this state from Canada are subject to 5 percent excise tax on the market value at the time it is titled and registered.
   c. Imported vehicles from another country are subject to 5 percent excise tax on the purchase price if a new vehicle or on the market value if a used vehicle, with no credit allowed for tax paid to another country.
10. No longer in use – use Exemption #9.
11. Dealer resale – USED vehicle
12. Dealer resale – NEW vehicle
    a. Vehicles purchased for the sole purpose of resale by licensed dealer.
    b. Any motor vehicle with a registered gross vehicle weight of at least a class six, seven, or eight chassis, purchased for installation or assembly of heavy duty equipment by a person engaged in the business of installing or assembling the equipment, which when completed forms an integral part of a vehicle, has limited marketability, and is not normally sold to the general public. This exemption applies only when the Manufacturer's Statement of Origin is reassigned to the installer or assembler by a licensed new motor vehicle dealer on a Form 22056 prescribed by the State Tax Commissioner. The motor vehicle and installed equipment must be sold as a unit when completed. "Heavy duty equipment" includes fuel delivery tanks, refuse bodies, cranes, aerial bucket devices, bus bodies regardless of gross vehicle weight, and digger derricks.
13. The sale of a motor vehicle to an American Indian is not subject to motor vehicle excise tax when the purchase occurs on the Indian reservation or when the vehicle is DELIVERED to the Indian reservation on which the American Indian is an enrolled member. The purchase is exempt from motor vehicle excise tax provided a completed Tribal Claim for Tax Exemption (SFN 18085) completed by the seller and purchaser and accompanies the application for certificate of title. There is NO exception in the motor vehicle excise tax law for an American Indian leasing a motor vehicle. The ownership of the motor vehicle remains with the lease company.
14. Disabled veterans purchasing or leasing motor vehicles under the provisions of Public Law 663 of the 79th Congress of the United States, as amended or a 100 percent service-connected disability as verified by the Department of Veteran Affairs. Vehicles purchased or leased by former prisoners of war.
15. Buses in possession of a nonprofit senior citizens' or mobility-impaired persons' corporations used exclusively to transport senior citizens or mobility-impaired persons and not used for any commercial activity.
16. Specially equipped vehicle, purchased or leased, to transport permanently physically disabled person(s). Eligibility letter from the North Dakota Driver's License Division required (Limited to one vehicle).
17. Vehicles manufactured by persons for their own use.
18. Vehicles owned by an individual and transferred to a newly formed partnership or corporation or farm corporation. Certificate of title transfer must be completed within 180 days from the effective date of the reorganization.
19. Vehicles transferred from a partnership to one of the partners when the partnership dissolves. Vehicles transferred from a corporation including farm corporations to one of the stockholders when a corporation is dissolved and liquidated. Certificate of title transfer must be completed within 180 days from the effective date of the dissolution or liquidation. Vehicles previously transferred under this section may be transferred back to original owner.
20. Vehicles purchased or leased by any parochial or private nonprofit school, which are used for the transportation of students.
21. Assembled vehicles by a motor vehicle dealer.
22. Transfer into family trust.

23. Vehicles acquired by military personnel who claim North Dakota as their home state of residence, but are stationed outside the state of North Dakota must complete a Military Claim for Tax Exemption (SFN 17147). Motor vehicles transferred without consideration to or from a person within 30 days prior to the person entering into the armed forces of the United States or within 30 days after discharge there from or while serving in the armed forces of the United States.
24. Used mobile homes.
25. North Dakota political subdivisions (purchased or leased).
26. Vehicles acquired through repossession.
27. Non-resident military lease vehicle. Lease must take place, prior to entering North Dakota. Existing certificate of title must be in the name of the lessor.
28. Vehicles acquired by an insurance company through a total loss settlement. Total loss statements are not acceptable for a vehicle that has been titled in another state.
29. Other.

Title Transfer: (North Dakota Certificate of Title) 39-04-02, 39-05-16.1, 39-05-17, 39-05-17.1 (NDCC)

A. Seller must deliver certificate of title to purchaser within 15 days. Purchaser must submit certificate of title to the division for transfer within 30 days of receipt.

B. All liens (if any) on front of certificate of title must be released.

C. Certificate of title fee is $5.

D. Motor vehicle excise tax (5%) must be remitted when purchase constitutes a sale.

E. Odometer disclosure is required on most lien changes. (See Odometer Disclosure.)

F. Part 1 must be signed by seller(s) or transferor(s). If certificate of title is in the name of a company, it must be countersigned. Legal name and address of new owner or applicant must be typed or printed legibly. (Definitions of legal name: DL - Drivers License; CID - non-driving customer identification; Corpid - Corporate identification; FEIN - Federal Employer Identification Number.) Odometer certification must be completed, if applicable. New owner(s) must sign and print their name certifying the mileage stated.

G. Part 2 must be completed if vehicle is sold by a dealer. Dealer must sign and show dealer number. Name and address of new owner must be typed or printed legibly. Odometer certification must be completed, if applicable. New owner(s) must sign and print their name certifying the mileage stated.

H. Part 3 must be completed and signed by new owner(s). (i.e., John and Mary Doe - by John Doe); in company name, must be countersigned (i.e., Smith Company by John Smith, President).

Examples: How names appear on the face of a certificate of title and how they must be signed off.	
John Jones	John Jones must sign.
John Jones or Mary Jones	Either John Jones or Mary Jones must sign.
John and Mary Jones	Both John and Mary Jones must sign.
John and Mary Jones, as joint tenants with rights of survivorship	Both must sign unless one is deceased, in which case the survivor must sign and attach a certified copy of the death certificate.

NOTE: See ESTATES for requirements of deceased owner(s).

Trailers: 39-01-01 Subsection 86, 39-04-12 Subsection 2, 39-04-19 Subsection 4 and 5, 39-04-26 (NDCC)

1. A trailer is every vehicle without motor power designed to carry property or passengers wholly on its own structure and to be drawn by a motor vehicle.
2. The gross weight of any trailer must be included in the registered gross weight of the towing vehicle when the vehicle or combination of vehicles is for hire or commercial use.
3. License fees for trailers are $20. The $1 unsatisfied judgment fee is NOT due.
4. Certificate of title fee is $5.
5. Abandoned motor vehicle disposal fee is NOT due.
6. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

A. BOAT TRAILER: 39-04-19 Subsection 4 (NDCC)

1. No certificate of title issued.
2. Not required to be registered, but may acquire an identification plate upon payment of a $5 fee.
3. See Boat License.

B. CAR-DOLLIE: 39-04-19 Subsection 4 (NDCC)

1. A vehicle designed to transport a motor vehicle by placing either front or rear axle of the motor vehicle on the car dollie and towing it behind another motor vehicle.
2. No certificate of title or registration required.
3. An identification plate may be issued upon request for a fee of $5.

C. COMBINE TRAILER: 39-04-18 Subsection 2 (H), 39-04-19 Subsection 6 (NDCC)

1. If over dimensional the owner or operator must contact the North Dakota Highway Patrol Motor Carrier Operations. Web site: www.nd.gov/ndhp/motor-carrier.
2. No certificate of title or registration is required.
3. An identification plate may be issued upon request for a fee of $5.
4. See Permits, Combine Permit.

D. FLEET TRAILER: 39-04-12 Subsection 3 (NDCC)

1. Registration is available to owners of 100 or more vehicles (includes passenger, truck, and trailers). The registrant shall file with the division a corporate surety bond in the amount of $10,000.
2. Certificate of title and registration is required.
3. The unsatisfied judgment fee and abandoned motor vehicle disposal fee are NOT due.
4. See Fleet Registration.

E. HOMEMADE TRAILER: 39-04-19 Subsection 4-5 (NDCC)

1. Any trailer that has been built or reconstructed and used to transport property.
2. The applicant must submit a written request to have a Vehicle Identification Number (VIN) number assigned. The written request must include: name, address, phone number, and description of trailer.
3. Upon assignment of the VIN, it must be affixed in a designated space and inspected. An inspection must be done by a qualified business, registered and in good standing with the N.D. Secretary of State, that offers motor vehicle repairs to the public. Certificate of Vehicle Inspection (SFN 2486) must be completed.
4. Application for Certificate of Title and Registration of a Vehicle (SFN 2872) and a Vehicle Statement of Ownership (SFN 2903) must be completed in full.
5. License fee is $20. The $1 unsatisfied judgment fee is NOT due. Trailer plates are issued.
6. Certificate of title fee is $5.
7. Abandoned motor vehicle disposal fee is NOT due.
8. Motor vehicle excise tax (5%) is NOT due upon initial certificate of title application.

F. MULTI-YEAR REGISTRATION: 39-04-12 Subsection 2 (NDCC)

1. Available to an owner of a trailer that is operated, offered for lease, or rented to the public for not more then six consecutive years and exempt from annual registration requirements.
2. Payment for the multi-year license can be made on an annual basis or full payment for all years for which the plate is valid.
3. Owners choosing to pay annually shall file a corporate surety bond in an amount to be determined by the division.
   a. SECURITY BOND FORMULA: number of trailers times $20 each, multiplied by calendar year(s) remaining.
4. Multi-year license plates are transferable to a replacement trailer or the owner may apply for a refund of the registration fees paid for any unused registration year.
5. Multi-year trailer plates are issued.
6. Certificate of title fee is $5.
7. Abandoned motor vehicle disposal fee is NOT due.
8. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

G. OFFICE (JOB SITE TRAILER): 39-05 (NDCC)

1. Any trailer designed for office use only cannot be used for storage or transporting product or property. They can be moved from one job to another.
2. A temporary permit is required to move the trailer from one job site to another.
3. Not required to be titled or registered.
4. Sales tax (5%) is due to the State Tax Department.

H. TRAVEL (CAMPER) TRAILERS: 39-18-03, 39-01-01 Subsection 87 (NDCC)

1. A vehicular unit mounted on wheels, designed to provide temporary living quarters for recreational, camping, or travel use, and not required to obtain a special highway movement permit when towed.
2. License fees are $20. The $1 unsatisfied judgment fee is NOT due. Trailer plates are issued. Plates must be transferred to a replacement trailer and any unused license fees may be used as a credit.
3. Certificate of title fee is $5.
4. Abandoned motor vehicle disposal fee is NOT due.
5. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

NOTE: All travel trailers must be titled and licensed regardless of weight.

I. UTILITY (PRIVATE) OR RECREATIONAL TRAILER: 39-04-18.2m (NDCC)

1. Trailer not exceeding 1,500 pounds gross weight and are not for hire or commercial use, but used to transport recreational vehicle(s) or boats not required to be licensed.
2. Trailers used to transport recreational vehicles may include off-highway, snowmobiles, vessels, personal watercraft, or any motorcycle not required to be registered.
3. Utility (private) trailer plate may be issued when the trailer is going out-of-state.
4. Utility (private) trailer plate fee is $5.
5. No certificate of title is issued.

NOTE:

- Trailer(s) transporting race cars must be titled and registered.
- Premium portable fish houses are required to be titled and registered.
- Trailers manufactured as basic fish houses are not required to be titled and registered.

TRAILER REQUIREMENTS

NORTH DAKOTA HIGHWAY PATROL
MOTOR CARRIER DIVISION
NDHP 943 (Rev. 4/95)

Trailers less than 80 inches in width:

- Two red reflectors on rear, one on each side (mounted 15 to 60 inches above ground) (39-21-05, 10).
- One stop light (unless stoplight on towing vehicle may be seen from the rear) (39-21-06, 08).
- One taillight on the rear (mounted 15 to 72 inches above the ground). Trailers manufactured or assembled after 1 January 1964 shall be equipped with at least two tail lamps mounted on the rear (39-21-04).

Trailers over 80 inches wide require:

- Two red reflectors on rear, one on each side (mounted 15 to 60 inches above ground) (39-21-05, 10).
- Two red clearance lamps on rear, one on each side (39-21-08).
- Two amber clearance lights on front, one on each side (39-21-08).
- One stop light on the rear (39-21-06, 08).
- One taillight on the rear (mounted 15 to 72 inches above ground). Trailers manufactured or assembled after 1 January 1964 shall be equipped with at least two tail lamps mounted on the rear (39-21-04).

Turn signal lights:

- Trailers over 3,000 pounds gross weight are required to have turn signal lights (39-21-06).
- Trailers less than 3,000 pounds gross weight are not required to have signal or stop lamps, if such lamps are visible from the rear of the towing vehicle (39-21-06, 08).

Pulling two trailers:

- A motor vehicle may draw two trailers. This would allow the towing of a boat behind a gooseneck *or* bumper hitch camping trailer.

Safety chains or brakes:

- Every trailer or semitrailer when operated upon a highway at a speed in excess of twenty-five miles per hour shall be equipped with safety chains *or* brakes (39-21-32).
- If a second trailer is pulled behind a gooseneck or 5th wheel trailer, the first trailer *must* be equipped with brakes; the second trailer *must* be equipped with safety chains. If the first trailer is a bumper hitch design, the trailer must be equipped with brakes *and* safety chains. If the gross weight of the second trailer exceeds 3,000 pounds, brakes are also required. The brakes must be so designed as to be applied by the driver of the truck from the cab. The brakes must be so designed and connected that in case of an accidental breakaway, the brakes will be automatically applied on the trailer that breaks loose (37-06-03-02, NDAC).

Mirrors:

- Every motor vehicle, operated singly or when towing any other vehicle (trailers, etc.), shall be equipped with a mirror so located as to reflect to the driver a view of the highway for a distance of at least two hundred feet to the rear of such motor vehicle (39-21-38).

Trailer hitches, drawbar, or connections between vehicles:

- When a second trailer is pulled, the hitch on the first trailer must be attached to the frame. The hitch must be a ball and socket type with a locking device or a pintle hook (37-06-03-02, NDAC).
- The drawbar or other connection between any two vehicles, one of which is towing or drawing the other on a highway, shall be of such design, strength, and construction so as to prevent the unintentional uncoupling of the vehicles (39-21-44.2).

Lamp or flag on projecting load:

- Whenever the load upon any vehicle extends to the rear four feet or more, a red light or lantern or a red flag is required (39-21-13).

Registration:

- All trailers and semitrailers for hire or commercial use and all trailers, semitrailers, and farm trailers exceeding one thousand five hundred pounds, not including the weight of the towing vehicle, must be registered.
- Any trailer, semitrailer, or farm trailer used to transport recreational vehicles or boats does not have to be registered unless it is for hire or commercial use. The registration fee is $20.
- Trailers not required to be registered, such as privately-owned utility trailers, may be furnished an identification plate for a fee of $5.

Trucks: 39 -01 -01 Subsection 45 and 88, 39-04-19 Subsection 2(b), 39-04-26, 39-12-05, 39-04-23 (NDCC)

A. License fees are based on registered gross weight of vehicle and year first registered, plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.) Trucks with a registered gross weight exceeding 10,000 pounds are subject to a calendar registration. Pickup trucks with a registered gross weight not exceeding 20,000 pounds are subject to an annual registration.

B. Minimum registered weight for any truck is double the unloaded weight. Super cabs, club cabs, crew cabs, etc., are registered as pickup trucks.

C. Single axle trucks may not exceed 20,000 pounds on the rear axle.

D. Tandem axle trucks may not exceed 17,000 pounds per axle on rear axles.

E. Fixed load trucks, that cannot be used to transport other property, are licensed at actual weight. Examples: wreckers, trucks with special mounted equipment, etc.

F. All four-axle straight trucks, issued an “equipment approval” certificate from the North Dakota Highway Patrol, must be registered for the weight authorized on the certificate. Web site: www.nd.gov/ndhp/motor-carrier

G. Tire size and wheel base determine the legal gross weight—maximum allowable is 550 pounds per inch width of tire. Maximum registered gross weight is 105,500 pounds.

H. Certificate of title fee is $5.

I. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.

J. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

K. All weight increases require a minimum fee of $5. Certificate of Title and Registration of a Vehicle (SFN 2872) must be completed.

NOTE: Heavy vehicle use tax due on trucks with a gross weight of 55,000 pounds and greater. (See Heavy Vehicle Use Tax and North Dakota Axle and Weight Limitation Charts.)

NORTH DAKOTA WEIGHT LIMITATIONS CHART

NORTH DAKOTA HIGHWAY PATROL – NDHP 921 (Rev. 08/06)

Computed to nearest foot by the weight formula in Section 39-12-05 and Section 39-12-05.3 of the North Dakota Century Code.

$$W = 500\left(\frac{LN}{N-1} + 12N + 36\right)$$

W = Maximum weight in pounds on any group of two or more axles.
L = Distance in feet between extremes of any group of two or more consecutive axles.
N = Number of axles in group under consideration.

Distance in feet between the extremes of any groups of 2 or more consecutive axles	Maximum Load in Pounds Carried on any Group of 2 or More Consecutive Axles							
	2 Axles	3 Axles	4 Axles	5 Axles	6 Axles	7 Axles	8 Axles	9 Axles
4	34,000							
5	34,000							
6	34,000							
7	34,000	34,000						
8	38,000	42,000						
9	39,000	43,000						
10	40,000*	43,500						
11		44,500						
12		45,000	50,000					
13		46,000	50,500					
14		46,500	51,500	57,000				
15		47,500	52,000	57,500				
16		48,000	52,500	58,000				
17		49,000	53,500	58,500				
18		49,500	54,000	59,500				
19		50,500	54,500	60,000				
20		51,000	55,500	60,500	66,000			
21		52,000	56,000	61,000	66,500			
22		52,500	56,500	62,000	67,000			
23		53,500	57,500	62,500	68,000			
24		54,000	58,000	63,000	68,500	74,000		
25		55,000	58,500	63,500	69,000	74,500		
26		55,500	59,500	64,500	69,500	75,000		
27		56,500	60,000	65,000	70,000	76,000		
28		57,000	60,500	65,500	71,000	76,500	82,000	
29		58,000	61,500	66,000	71,500	77,000	82,500	
30		58,500	62,000	67,000	72,000	77,500	83,000	
31		59,500	62,500	67,500	72,500	78,000	84,000	
32		60,000*	63,500	68,000	73,000	78,500	84,500	90,000
33			64,000	68,500	74,000	79,500	85,000	90,500
34			64,500	69,500	74,500	80,000	85,500	91,000
35			65,500	70,000	75,000	80,500	86,000	91,500
36	Two consecutive sets of tandem axles may carry a gross load of 34,000 pounds each provided the overall distance between the first and last axles of such consecutive sets of tandem axles is 36 feet or more.		66,000	70,500	75,500	81,000	86,500	92,500
37			66,500	71,000	76,000	81,500	87,000	93,000
38			67,500	72,000	77,000	82,000	87,500	93,500
39			68,000	72,500	77,500	83,000	88,500	94,000
40			68,500	73,000	78,000	83,500	89,000	94,500
41			69,500	73,500	78,500	84,000	89,500	95,000
42			70,000	74,500	79,000	84,500	90,000	95,500
43			70,500	75,000	80,000	85,000	90,500	96,000
44			71,500	75,500	80,500	85,500	91,000	97,000
45			72,000	76,000	81,000	86,500	91,500	97,500
46			72,500	77,000	81,500	87,000	92,500	98,000
47			73,500	77,500	82,000	87,500	93,000	98,500
48			74,000	78,000	83,000	88,000	93,500	99,000
49			74,500	78,500	83,500	88,500	94,000	99,500
50			75,500	79,500	84,000	89,000	94,500	100,000
51			76,000	80,000	84,500	90,000	95,000	100,500
52			76,500	80,500	85,000	90,500	95,500	101,500
53			77,500	81,000	86,000	91,000	96,500	102,000
54			78,000	82,000	86,500	91,500	97,000	102,500
55			78,500	82,500	87,000	92,000	97,500	103,000
56	Gross weight limit on interstate. Gross weight limit on county and other local highways unless designated for more.		79,500	83,000	87,500	92,500	98,000	103,500
57			80,000*	83,500	88,000	93,500	98,500	104,000
58				84,500	89,000	94,000	99,000	104,500
59				85,000	89,500	94,500	99,500	105,000
60				85,500	90,000	95,000	100,500	105,500*
61				86,000	90,500	95,500	101,000	
62				87,000	91,000	96,000	101,500	
63				87,500	92,000	97,000	102,000	
64				88,000	92,500	97,500	102,500	
65				88,500	93,000	98,000	103,000	
66				89,500	93,500	98,500	103,500	
67				90,000	94,000	99,000	104,500	
68				90,500	95,000	99,500	105,000	
69				91,000	95,500	100,500	105,500*	
70				92,000	96,000	101,000		
71				92,500	96,500	101,500		
72				93,000	97,000	102,000		
73				93,500	98,000	102,500		
74				94,500	98,500	103,000		
75				95,000	99,000	104,000		
76				95,500	99,500	104,500		
77				96,000	100,000	105,000		
78				97,000	101,000	105,500*		
79				97,500	101,500			
80				98,000	102,000			
81				98,500	102,500			
82				99,500	103,000			
83				100,000*	104,000			
84					104,500			
85					105,000			
86					105,500*			

*Maximum Gross Weight

Note: On highways other than the Interstate System, only the exterior bridge measurement shall be used to determine the gross vehicle weight of a vehicle or combination of vehicles.

NORTH DAKOTA AXLE WEIGHT LIMITATIONS

No single axle shall carry a gross weight in excess of 20,000 pounds. Axles spaced 40 inches or less apart are considered one axle. Axles spaced eight (8) feet apart or over are considered as individual axles. The gross weight of two individual axles may be restricted by the weight formula except that on highways other than the interstate, two axles spaced eight (8) feet apart or more may have a combined gross weight not to exceed 40,000 pounds. Spacing between axles shall be measured from axle center to axle center.

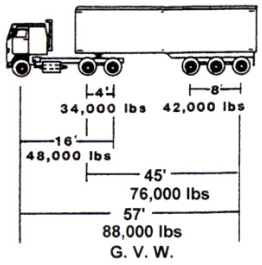
Axles spaced over 40 inches apart and less than eight (8) feet apart shall not carry a gross weight in excess of 19,000 pounds per axle. The gross weight on a tandem axle shall not exceed 34,000 pounds. The gross weight of three or more axles in a grouping is determined by the measurement between the extreme axle centers except that on highways other than the interstate, groupings of three or more axles may have a gross weight not to exceed 48,000 pounds.

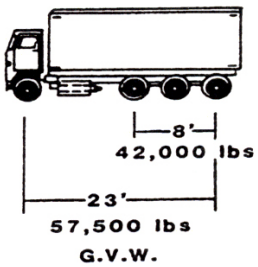
The weight per inch width of tire shall not exceed 550 pounds. Metric tire sizes are converted to inches by dividing millimeters by 25.4. The width of tire for solid tires shall be the rim width. For pneumatic tires the width of tire shall be the manufacturer's width. The weight in pounds on any one wheel shall not exceed one-half the allowable axle weight. Dual tires are considered one (1) wheel.

Tire Width	Single Axle (2 Tires)	Single Axle (4 Tires)	Tandem Axle (4 Tires)	Tandem Axle (8 Tires)	Triple Axle (6 Tires)	Triple Axle (12 Tires)
7:00	7,700	15,400	15,400	30,800	23,100	Determined by Weight Formula
7:50	8,250	16,500	16,500	33,000	24,750	
8:00	8,800	17,600	17,600	34,000	26,400	
8:25	9,075	18,150	18,150	34,000	27,225	
9:00	9,900	19,800	19,800	34,000	29,700	
10:00	11,000	20,000	22,000	34,000	33,000	
11:00	12,100	20,000	24,200	34,000	Determined by Weight Formula	
12:00	13,200	20,000	26,400	34,000		
13:00	14,300	20,000	28,600	34,000		
14:00	15,400	20,000	30,800	34,000		
15:00	16,500	20,000	33,000	34,000		
16:50	18,150	20,000	34,000	34,000		
17:50	19,250	20,000	34,000	34,000		
18:00	19,800	20,000	34,000	34,000		

NOTE: Axle weights may be reduced during the spring breakup season or on otherwise posted highways.
Axle weights may be reduced by Bridge Load Limitations Map.

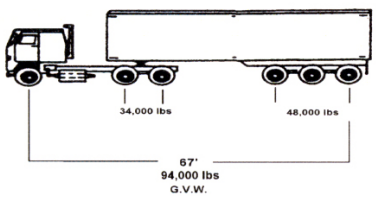
Examples of Bridge Formula Application on the Interstate System

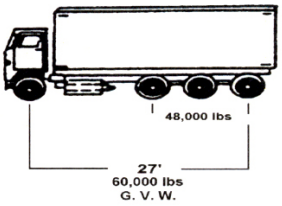




Note: On the Interstate System, the interior and exterior bridge measurement shall be used to determine the gross vehicle weight of a vehicle or combination of vehicles.

Examples of Bridge Formula Application on the State Highway System





Note: On highways other than the Interstate System, only the exterior bridge measurement shall be used to determine the gross vehicle weight of a vehicle or combination of vehicles. Groupings of three or more axles may have a gross weight not to exceed 48,000 pounds.
See Highway Patrol for additional information on 4-axle straight trucks.

Examples of Metric Tire Conversion

Metric Tire Size	Tire Width in Inches	Metric Tire Size	Tire Width in Inches
245/75R22.5	9.6 inches	315/75R22.5	12.4 inches
255/70R22.5	10.0 inches	385/65R22.5	15.2 inches
265/75R22.5	10.4 inches	425/65R22.5	16.7 inches
275/80R22.5	10.8 inches	445/65R22.5	17.5 inches
285/75R24.5	11.2 inches	455/65R22.5	17.9 inches
295/75R22.5	11.6 inches	465/65R22.5	18.3 inches

Tire Size and Dimensional Definitions

13 / 80 R 20
13 = Tire width (inches)
80 = Percent of tire width in comparison to height (not used as part of tire width)
R = Radial
20 = Rim diameter (inches)

13.8 R 20
13.8 = Tire width (inches)
R = Radial
20 = Rim diameter (inches)

Trusts: (North Dakota Certificate of Title) 39-02-17.1, 39 05 17, 57 40.3 04 Subsection 5 (NDCC)

A. Transfers of vehicles into a trust by individuals who create them or are beneficiaries of the trust are exempt from motor vehicle excise tax.

B. Certificate of title fee is $5.

C. License fee credits can be transferred from the transferor (seller) to the transferee (buyer/applicant).

D. Vehicles being transferred from a Revocable Living Trust to a trustor or to the spouse, sibling, or child, or sibling of the trustor, while the trustor is still alive, are exempt of motor vehicle excise tax.

E. Transfers from an Irrevocable Living Trust continue to be taxable unless the trust is dissolved or if the vehicle is acquired by inheritance from the trust.

Unconventional Vehicles: 39-29.2 (NDCC)

A. "Unconventional vehicle" is a motor vehicle designated to travel on at least three wheels in contact with the ground, have an unladen weight of at least 300 pounds [136.08 kilograms] but less than 8,000 pounds [3628.7 kilograms], has a permanent upright seat or saddle mounted at least 24 inches [50.8 centimeters] from the ground, has a steering control, capable of speeds excess of 65 miles [104.61 kilometers] per hour, and complies with equipment requirements listed in either chapter 39-21 or 39-27 as appropriate. This does not include motor vehicles that otherwise may be registered under this certificate of title.

B. An operator must be a licensed driver to operate an unconventional vehicle on a highway.

C. An operator may operate an unconventional vehicle on any highway except an access-controlled highway.

D. License fee is $50, plus $1 unsatisfied judgment, if applicable. (See Unsatisfied Judgment Fund.) Unconventional plates are issued. Registration expires in December of the current year. License plates remain with the vehicle when sold.

E. Personalized plates may be issued. An annual fee of $25 is due. (See Personalized Plates.)

F. Certificate of title fee is $5.

G. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.

H. Motor Vehicle excise tax (5%) must be remitted when applying for a certificate of title.

I. Damage disclosure and odometer certification are NOT required.

UNSATISFIED JUDGMENT FUND: 26.1-23-03 (NDCC)

A. $1 fee collected on license applications whenever the formula established by law requires the fee to be assessed.

B. Unsatisfied judgment applies to all registrations except trailers and off-highway vehicles.

NOTE: For more information contact the North Dakota Insurance Department, 600 East Boulevard Avenue, Bismarck, North Dakota 58505-0320; phone: 701-328-2440; toll free: 800-247-0560; email: insurance@nd.gov

UNTITLED VEHICLES: ND Admin. Rule Ch. 37-12-04-01

If a North Dakota resident owns a vehicle for which the resident is unable to obtain a proper certificate of title, the Motor Vehicle Division will use the following forms and procedures to determine ownership of a vehicle and issue a certificate of title:

A. A records check of the North Dakota Motor Vehicle Division, as well as the records of other appropriate states, will be conducted to determine if a certificate of title has previously been issued.

B. If no record of a previous certificate of title is found, the division will issue a North Dakota certificate of title to the applicant upon receipt of:

   1. A notarized Seller's Certificate and Vehicle Bill of Sale (SFN 2888).
   2. A Vehicle Statement of Ownership from the applicant (SFN 2903).

3. A VIN inspection by a qualified business using Certificate of Vehicle Inspection (SFN 2486). The inspection will be done by a qualified business, registered and in good standing with the N.D. Secretary of State, that offers motor vehicle repairs to the public.
4. Application for Certificate of Title (SFN 2872).
5. Appropriate certificate of title fee, license fees, and motor vehicle excise tax (5%).
6. $1.50 Abandoned Disposal Fee.
7. A photo of the vehicle.

C. In all cases where there is no record of a previous certificate of title, the division will check the National Crime Information Center (NCIC) computer to determine that the vehicle is not listed as a stolen vehicle.

D. If a record of a previous certificate of title is found in North Dakota, the division will advise the applicant of the name and address of the last owner of the vehicle, but will take no further action to issue a certificate of title. The applicant must obtain the certificate of title from the last owner.

   If a record is found in another state, the division will advise the applicant the last state the vehicle was titled. The applicant must contact that state to find the owner information and obtain the certificate of title from the last owner or obtain an order from a court with jurisdiction awarding ownership to the applicant.

E. If the vehicle is being licensed, a vehicle inspection must be completed by a qualified business, registered and in good standing with the N.D. Secretary of State, that offers motor vehicle repairs to the public using Certificate of Vehicle Inspection (SFN 2486).

Veterans' Number Plates: 39-04-10.10 (NDCC)

A. Veterans' Number plates are issued to individuals eligible for interment in the North Dakota Veteran's Cemetery. Application for North Dakota Veterans' Number Plate (SFN 51628) must be completed.

B. Veterans' Number plates may be issued with a distinctive insignia of the Air Force, Army, Coast Guard, Marines, Navy, or Purple Heart.

C. License fee, plus $15, plus $1 unsatisfied judgment fee, if applicable, is due upon initial plate request. License fee, plus $10, plus $1 unsatisfied judgment fee, if applicable thereafter. (See Unsatisfied Judgment Fund.)

D. Personalized plates may be issued. An annual fee of $25 is due. (See Personalized Plates.)

E. Certificate of title fee is $5.

F. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.

G. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

Well Driller: 39-04-18 Subsection 2 (L) (NDCC)

A. Eligibility: Vehicles used only for drilling water wells or moving water well drilling equipment.

B. License fees are based on the number of axles, plus $1 unsatisfied judgment fee, if applicable. (See Unsatisfied Judgment Fund.)
   1. $25 for single axle trucks.
   2. $50 for single axle tractors and tandem axle trucks.
   3. $75 for tandem axle tractors.

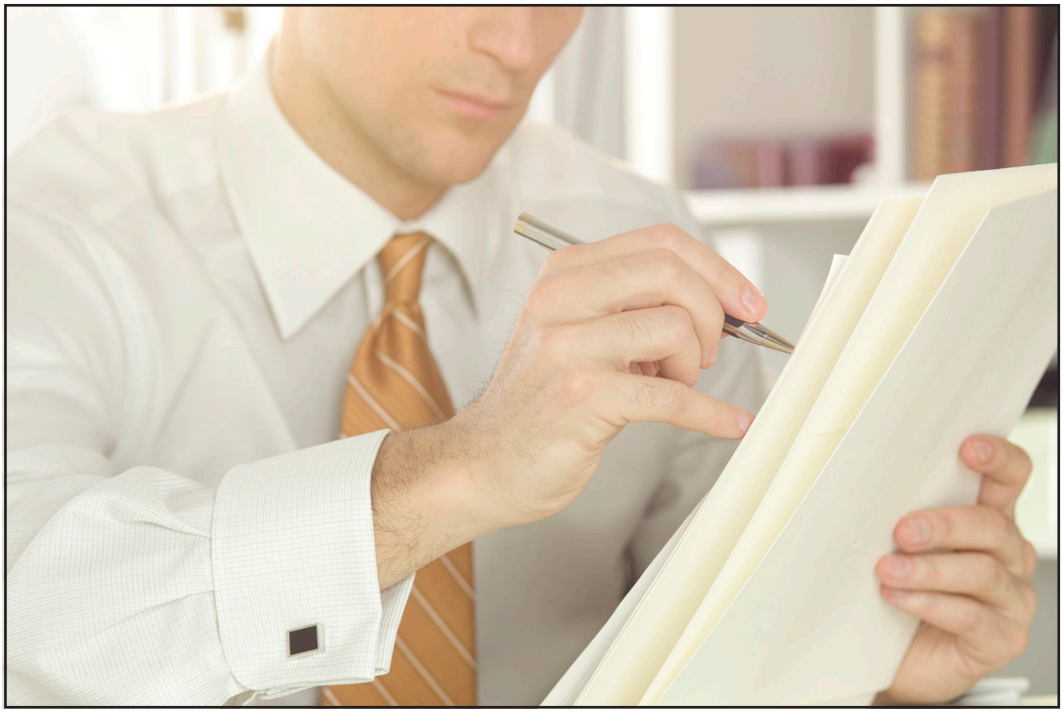
C. Certificate of title fee is $5.

D. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.

E. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title.

F. No weight is shown on the registration card.

Section II
Certificate of Title and Registration Forms



Certificate of Origin for a Vehicle (page 1)

CERTIFICATE OF ORIGIN FOR A VEHICLE

DATE

INVOICE NO.

VEHICLE IDENTIFICATION NO.

YEAR

MAKE

BODY TYPE

SHIPPING WEIGHT

H.P. (S.A.E.)

G.V.W.R.

NO. CYLS.

SERIES OR MODEL

ENGINE NO.

I, the undersigned authorized representative of the company, firm or corporation named below, hereby certify that the new vehicle described above is the property of the said company, firm or corporation and is transferred on the above date and under the Invoice Number indicated to the following distributor or dealer.

NAME OF DISTRIBUTOR, DEALER, ETC.

It is further certified that this was the first transfer of such new vehicle in ordinary trade and commerce.

BY: _____ Senior V.P.-Finance-Administration

(SIGNATURE OF AUTHORIZED REPRESENTATIVE) (AGENT)

T007978290

CITY - STATE

2552 (08/09)

Certificate of Origin for a Vehicle (page 2)

Each undersigned seller certifies to the best of his knowledge, information and belief under penalty of law that the vehicle is new and has not been registered in this or any state at the time of delivery and the vehicle is not subject to any security interests other than those disclosed herein and warrant title to the vehicle.

FOR VALUE RECEIVED I TRANSFER THE VEHICLE DESCRIBED ON THE FACE OF THIS CERTIFICATE TO:

DISTRIBUTION-DEALER ASSIGNMENT NUMBER 1

NAME OF PURCHASER(S) _____

ADDRESS _____

I certify to the best of my knowledge that the odometer reading is _____ No Tenths

DEALER _____ BY: _____

NAME OF DEALERSHIP DEALER'S LICENSE NUMBER

State of _____

County of _____

Being duly sworn upon oath says that the statements set forth are true and correct. Subscribed and sworn to me before this _____ day of _____, _____.

_____ Notary Public

USE NOTARIZATION ONLY IF REQUIRED IN TITLING JURISDICTION

DISTRIBUTION-DEALER ASSIGNMENT NUMBER 2

NAME OF PURCHASER(S) _____

ADDRESS _____

I certify to the best of my knowledge that the odometer reading is _____ No Tenths

DEALER _____ BY: _____

NAME OF DEALERSHIP DEALER'S LICENSE NUMBER

State of _____

County of _____

Being duly sworn upon oath says that the statements set forth are true and correct. Subscribed and sworn to me before this _____ day of _____, _____.

_____ Notary Public

USE NOTARIZATION ONLY IF REQUIRED IN TITLING JURISDICTION

DISTRIBUTION-DEALER ASSIGNMENT NUMBER 3

NAME OF PURCHASER(S) _____

ADDRESS _____

I certify to the best of my knowledge that the odometer reading is _____ No Tenths

DEALER _____ BY: _____

NAME OF DEALERSHIP DEALER'S LICENSE NUMBER

State of _____

County of _____

Being duly sworn upon oath says that the statements set forth are true and correct. Subscribed and sworn to me before this _____ day of _____, _____.

_____ Notary Public

USE NOTARIZATION ONLY IF REQUIRED IN TITLING JURISDICTION

DISTRIBUTION-DEALER ASSIGNMENT NUMBER 4

NAME OF PURCHASER(S) _____

ADDRESS _____

I certify to the best of my knowledge that the odometer reading is _____ No Tenths

DEALER _____ BY: _____

NAME OF DEALERSHIP DEALER'S LICENSE NUMBER

State of _____

County of _____

Being duly sworn upon oath says that the statements set forth are true and correct. Subscribed and sworn to me before this _____ day of _____, _____.

_____ Notary Public

USE NOTARIZATION ONLY IF REQUIRED IN TITLING JURISDICTION

ODOMETER DISCLOSURE FOR RETAIL SALE

Federal law requires you to state the odometer mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked. Odometer Reading _____ No Tenths. ☐ The mileage stated is in excess of its mechanical limits. ☐ The odometer reading is not the actual mileage.

WARNING ODOMETER DISCREPANCY

Signature(s) of Seller(s) _____

Printed Name(s) of Seller(s) _____ Dealer's No. _____

Signature(s) of Purchaser(s) _____

Printed Name(s) of Purchaser(s) _____

Address of Purchaser(s) _____

Date of Statement _____ Date of Sale _____

Being duly sworn upon oath says that the statements set forth are true and correct. Subscribed and sworn to me before this _____ day of _____, _____.

_____ Notary Public

State of _____

County of _____

USE NOTARIZATION ONLY IF REQUIRED IN TITLING JURISDICTION

LIENHOLDER

1st lien in favor of _____

whose address is _____

2nd lien in favor of _____

whose address is _____

T007978290

SFN 18773 - REASSIGNMENT/ODOMETER DISCLOSURE

REASSIGNMENT/ODOMETER DISCLOSURE

North Dakota Department of Transportation, Motor Vehicle Division
SFN 18773 (Rev. 04-2014)

Motor Vehicle Division
ND Department of Transportation
608 E Boulevard Ave
Bismarck ND 58505-0780
Telephone (701) 328-2725
Web site: www.dot.nd.gov

This form may be used only as a supplement to a North Dakota certificate of title or to a Manufacturer's Certificate of Origin when there are no more reassignments available.
Any erasure or alteration will void this form.

YEAR	MAKE	MODEL	VEHICLE IDENTIFICATION NUMBER	TITLE NUMBER

VOID

1. ASSIGNMENT AND WARRANTY OF TITLE

Applicant's/Buyer's Legal Name (first, middle, last) or Firm Name (Lessor, Trust)		☐ Driver's License ☐ FEIN		Telephone Number
Mailing Address	City	State	ZIP Code	County
Co-Applicant's/Buyer's Legal Name (first, middle, last) or Firm Name (Lessee, Trust):		☐ Driver's License ☐ FEIN		Telephone Number
Mailing Address	City	State	ZIP Code	County
Check one: ☐ Or ☐ And ☐ And/Joint Tenants with Right of Survivorship			☐ Vehicle is Leased	
Name of Dealer X	Dealer License Number	Date of Sale		Selling Price

Odometer Disclosure: Federal and State laws require that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

Odometer Reading NO TENTHS

I certify to the best of my knowledge the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked: ☐ Mileage stated is in excess of its mechanical limits. ☐ Odometer reading is not the actual mileage (**warning** *odometer discrepancy)

Signature of Seller/Transferor X	Date (Mo., Day, Year)	Signature of Applicant/Buyer/Transferee X	Date (Mo., Day, Year)
Signature of Seller/Transferor X	Date (Mo., Day, Year)	Signature of Applicant/Buyer/Transferee X	Date (Mo., Day, Year)
Hand Printed Name(s) of Seller(s)/Transferor(s)	Daytime Telephone Number	Hand Printed Name(s) of Applicant(s)/ Buyer(s)/Transferee(s)	

2. ASSIGNMENT AND WARRANTY OF TITLE

Applicant's/Buyer's Legal Name (first, middle, last) or Firm Name (Lessor, Trust):		☐ Driver's License ☐ FEIN		Telephone Number
Mailing Address	City	State	ZIP Code	County
Co-Applicant's/Buyer's Legal Name (first, middle, last) or Firm Name (Lessee, Trust):		☐ Driver's License ☐ FEIN		Telephone Number
Mailing Address	City	State	ZIP Code	County
Check one: ☐ Or ☐ And ☐ And/Joint Tenants with Right of Survivorship			☐ Vehicle is Leased	
Name of Dealer X	Dealer License Number	Date of Sale		Selling Price

Odometer Disclosure: Federal and State laws require that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

Odometer Reading NO TENTHS

I certify to the best of my knowledge the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked: ☐ Mileage stated is in excess of its mechanical limits. ☐ Odometer reading is not the actual mileage (**warning** *odometer discrepancy)

Signature of Seller/Transferor X	Date (Mo., Day, Year)	Signature of Applicant/Buyer/Transferee X	Date (Mo., Day, Year)
Signature of Seller/Transferor X	Date (Mo., Day, Year)	Signature of Applicant/Buyer/Transferee X	Date (Mo., Day, Year)
Hand Printed Name(s) of Seller(s)/Transferor(s)	Daytime Telephone Number	Hand Printed Name(s) of Applicant(s)/Buyer(s)/Transferee(s)	

Original copy - Motor Vehicle Division **Yellow Copy - Seller** **Pink Copy - Buyer**

Rev. 04/14

Section III
Compliance and Dealer Services

			D	E	A	L	E	R		S	E	R	V	I	C	E	S		
						E							E						
				K	I	A							H						
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		D	O	D	G	E				O			C						H
			W							T	I	T	L	E				N	E	W
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	M		P							R							F	O	R	D
	O		E				B	U	I	C	K						R		O
	T		E							Y					L		A		L
H	O	N	D	A						C	O	M	P	L	I	A	N	C	E
	R			T						L		O			C		C		T
	P			V		T	R	A	D	E		B			E		H		
	O		T			O						I			N		I		
	W		R			Y						L			C		S	E	L	L
	E		A	U	T	O	M	O	B	I	L	E			E		E		
	R		I			T						H				U			
	E		L			A				M	C	O				S			
	D		E									M	E	R	C	E	D	E	S
			R		P	U	R	C	H	A	S	E				D			

Dealer's License Requirements

A. LOW SPEED VEHICLE DEALER: 39-29.1 (NDCC)

1. Dealer license is not required.
2. Dealer license fee is $20, which includes one plate and registration card. Additional plates are $20 each.
3. No bond required.
4. Issued for the sale of a four-wheeled low-speed vehicle that is able to attain a speed, upon a paved surface, of more than 20 miles per hour (32 kilometers per hour) and not more than 25 miles per hour (40 kilometers per hour) in one mile and may not exceed 3,000 pounds in unloaded weight.

B. MOBILE HOME AND MANUFACTURED HOME DEALER: 39-18 (NDCC)

1. Dealer license fee is $35, which includes one dealer plate and registration card. Additional plates are $10 each.
2. $50,000 Surety Bond required.
3. Dealer Certificate issued for the sale of mobile homes, manufactured homes, travel trailers, and motor homes; must be displayed at place of business.
4. Dealer must have office and place of business plus adequate service department.

C. MOTOR-POWERED RECREATIONAL (MPR) VEHICLE DEALER: 39-22.3 (NDCC)

1. Dealer license fee is $25, which includes one dealer plate and registration card. Additional dealer plates are $10 each.
2. $50 Inspection fee is due on initial application.
3. $10,000 Surety Bond required.
4. Dealer Certificate issued for the sale of licensable motor-powered recreational vehicles (motorcycles, ATVs, snowmobiles, off-highway); must be displayed at place of business.
5. Dealer must have an established place of business with an office and repair facility; place of business may not be a residence.
6. Dealer must collect a $5 safety fee from a buyer of a new or used snowmobile. Dealer must file a quarterly report of sales with the State Parks and Recreation Department and include the fees collected from those buyers. Failure to collect and timely transmit the fees can be grounds for a dealer suspension or revocation.

D. NEW MOTOR VEHICLE DEALER: 39-22 (NDCC)

1. Dealer license fee is $100, which includes one dealer plate and registration card. Additional dealer plates are $20.
2. $100 Inspection fee is due on initial application for license.
3. Dealer must have an established place of business with an office; place of business may not be a residence, must be 250 square feet, heated and lighted as to be comfortable for customers and have available a public restroom. Facility must be 2,500 square feet including office and display lot.
4. Must have a business sign that measures at least 32 square feet in size with 10-inch letters identifying the business as an auto dealer and must be clearly visible from the road.
5. $25,000 Surety Bond required.
6. Franchise agreement with manufacturer required.
7. Continuous Garage Liability Insurance required. Certificate of Liability Insurance must be submitted.
8. Dealer Certificate issued for the sale of new and used motor vehicles; must be displayed at place of business.
9. Dealer must maintain normal business hours.
10. Dealer must have four retail sales in a calendar year to qualify for a dealer's license the following year.
11. All new motor vehicle dealers are inspected annually.

E. TRAILER DEALER: 39-22.1 (NDCC)

1. Dealer license fee is $30, which includes one dealer plate and registration card. Additional dealer plates are $10 each.
2. $10,000 Surety Bond required.
3. Dealer's Certificate issued for the sale of all trailers required to be registered; must be displayed at place of business.

F. USED MOTOR VEHICLE DEALER: 39-22 (NDCC)

1. Dealer license fee is $100, which includes one dealer plate and registration card. Additional dealer plates are $20.
2. $100 Inspection fee is due on initial application for license.
3. Dealer must have an established place of business with an office; place of business may not be a residence, must be 250 square feet, heated and lighted as to be comfortable for customers and have available a public restroom. Facility must be 2,500 square feet including office and display lot.
4. Must have a business sign that measures at least 32 square feet in size with 10-inch letters identifying the business as an auto dealer and must be clearly visible from the road.
5. $25,000 Surety Bond required.
6. Continuous Garage Liability Insurance required.
7. Dealer Certificate issued for the sale of used motor vehicles; must be displayed at place of business.
8. Dealer must maintain normal business hours.
9. Dealer must have 4 retail sales in a calendar year to qualify for a dealer's license the following year.
10. All used motor vehicle dealers are inspected annually.

Dealer Plate Usage: 39-22 (NDCC)

A. PERMITTED USAGE—new or used dealer plates may be used:

1. By the dealership owner, the spouse of the dealership owner, and family members of the dealership owner who reside at the dealer's residence.
2. By sales personnel and other employees of the dealership who are authorized the use of the dealership vehicle by the dealership owner.
3. On vehicles used to tow another vehicle, or a trailer transporting not more than three vehicles, provided the other vehicle(s) are owned by the dealership, are for sale to the public, and are being transported to or from the point of purchase or sale.
4. On vehicles owned by the dealership and used to tow a trailer transporting recreational vehicles (boats, ATVs, etc.), provided the recreational vehicles are for personal use and not part of the business or commercial operation.

NOTE: Permitted dealer plate use includes incidental personal use including, but not limited to, transporting family members, personal (non business) travel, and other uses authorized by the dealership owner and not otherwise prohibited in these guidelines.

B. PROHIBITED USAGE—dealer plates may not be used:

1. On service vehicles including:
   a. Tow trucks used for customer service.
   b. Vehicles used for service or delivery.
   c. Vehicles used for farming or other business purposes.
   d. Courtesy vehicles.
2. On sold units in a customer's possession.
3. By family members not residing at the dealer's residence, including children attending college away from home.

4. On vehicles used by individuals not directly involved in the daily operation of the dealership including:
    a. Family members, other than the spouse of the dealership owner, residing at the dealer's residence but employed elsewhere.
    b. Silent partners not involved in the daily operation of the dealership.
5. Vehicles being leased or rented.
6. Vehicles used to tow trailers that are transporting vehicles that are part of another business or commercial operation, including transporting race cars or other vehicles used for paid competitive purposes.

Manufacturer's Plate: 39-04-10.1 (NDCC)

A. Factory representative license fee is $150 per calendar year. For new applications received during the calendar year, the fee is prorated by the month. The fee includes one license plate and registration card.

B. Manufacturer's license plates are issued to authorized representatives of a motor vehicle manufacturer.

C. Manufacturer's license plates are not assigned to a specific vehicle and may be transferred to a replacement vehicle at any time.

Rental Motor Vehicles

A. The North Dakota sales tax (5%) and rental surcharge (3%) are imposed on rentals of a motor vehicle for periods less than 30 days and are separate charges, with each applying to the rental charges.

B. 5 PERCENT SALES TAX
    1. Applies on the rental charges of any licensed motor vehicle, including every trailer or semi trailer, for periods less than 30 days in this state.
    2. Collected at the time you collect payment for the rental of the vehicle and must be listed separately on the invoice.
    3. City and county sales taxes do not apply to the motor vehicle rental charges.
    4. The sales tax is computed and collected on the total rental charge excluding:
        a. Taxes.
        b. Fuel collections.
        c. Collision damage waiver charges.
        d. Supplemental liability protection.
        e. Personal accident insurance.
        f. Personal effects coverage.
        g. Airport authority fees.

C. 3 PERCENT RENTAL SURCHARGE
    1. Must be collected on the rental charges of any motor vehicle for periods of less than 30 days in this state provided the motor vehicle has a gross vehicle weight of ten thousand pounds [4535.92 kilograms] or less and is required to be certificate of titled.
    2. Trailer rentals under 30 days are not subject to the 3 percent rental surcharge. They are subject to the 5 percent sales tax.
    3. Collected at the time you collect payment for the rental of the vehicle and must be listed separately on the invoice.
    4. The rental surcharge collected during the prior year is to be reported on an annual special surcharge return to be filed with the State Tax Commissioner on or before February 15th of each year.

5. The rental surcharge is computed and collected on the total rental charge excluding:
   a. Taxes.
   b. Fuel collections.
   c. Collision damage waiver charges.
   d. Supplemental liability protection.
   e. Personal accident insurance.
   f. Personal effects coverage.
   g. Airport authority fees.

D. RENTAL OR LOANER VEHICLES

1. If a licensed dealer or repair business is charging a customer for use of a motor vehicle, the 5 percent sales tax and 3 percent rental surcharge must be collected from the customer. If no charge is being made to the customer, no sales tax or rental surcharge is due.
2. If a third party is being billed for the vehicle rental, such as a vehicle being provided under an extended warranty or service contract, 5 percent sales tax and 3 percent rental surcharge must be included in the billing to the third party.
3. Sales tax and rental surcharge will not apply on charges for a vehicle rental being provided under the manufacturer's original warranty.

Sales of Motor Vehicles

A. ENROLLED MEMBER OF INDIAN RESERVATION

1. The sale of a motor vehicle to an American Indian is not subject to motor vehicle excise tax when the purchase occurs on the reservation or when the vehicle is delivered to the reservation on which the American Indian is an enrolled member.
2. If the dealer delivers the motor vehicle to the reservation on which the purchaser is an enrolled member, the purchase is exempt from the motor vehicle excise tax provided a Tribal Claim for Tax Exemption (SFN 18085) is completed and accompanies the application for certificate of title.
3. See Tax (Exemptions) subsection 13.

B. NON-FRANCHISED VEHICLE SALES

1. A licensed motor vehicle dealer must pay motor vehicle excise tax on a new motor vehicle entering the dealer's resale inventory if the dealer does not hold a new motor vehicle dealer's license that would entitle that dealer to deal in new motor vehicles as provided by franchise agreements with a manufacturer or distributor.
2. Used motor vehicle dealer's license allows the dealer to sell only used motor vehicles.

C. PHYSICALLY DISABLED PERSON

1. The sale or lease of a motor vehicle to a physically disabled, licensed driver who is restricted to operating a motor vehicle equipped with special controls to compensate for the disability is exempt from motor vehicle excise tax.
2. Application for Certificate of Title and Registration of a Vehicle (SFN 2872) must be accompanied by a statement from the North Dakota Department of Transportation, Drivers License Division, regarding the need for a restricted driver's license.
3. The driver is allowed this exemption for only one vehicle at any one time.

D. PROMOTIONAL PURPOSES

1. When a dealer sells a vehicle to a charitable organization to be awarded as a prize in a promotional giveaway, the charitable organization is not subject to motor vehicle excise tax provided the vehicle will be subject to excise tax by the eventual prize winner.
2. Vehicles purchased by a business or group, other than a charitable organization, must be registered and motor vehicle excise tax must be paid on the purchase price. The eventual prize winner also would have to report and pay excise tax on the fair market value of the vehicle when taking possession of the prize.

E. SERVICE VEHICLES

1. All service vehicles owned by a licensed dealer must be titled and licensed when the unit is put into service. Motor vehicle excise tax (5%) must be paid.
2. These vehicles cannot be certificate of titled for resale, nor should they display dealer plates.
3. Vehicles can include the following:
   a. Parts trucks.
   b. Wreckers.
   c. Courtesy cars and vans.
   d. Similar vehicles.

NOTE: Further information regarding any excise, sales, or use tax requirements can be obtained from the North Dakota Office of State Tax Commissioner, 600 East Boulevard Avenue, Bismarck, ND 58505-0599; phone: 701-328-3470; Web site: www.nd.gov/tax

Transporter Certificate: 39-04-44.1 (NDCC)

A. A vehicle otherwise properly registered may be used for transporting other vehicles not registered provided the transported vehicle has displayed a transporter's license plate and the transporting vehicle carries a transporter's registration card.

B. Fee for the license plate and Transporter Certificate (SFN 2882) is $65 per year.

C. Complete Application for Transporter Registration (SFN 52111).

D. Contact Dealer Services, MVD, for details.

Section IV
Compliance and Dealer Services Forms

SFN 2882 - Transporter Certificate

TRANSPORTER CERTIFICATE
NORTH DAKOTA DEPARTMENT OF TRANSPORTATION
MOTOR VEHICLE DIVISION
SFN 2882 (10-97)

Motor Vehicle Division
ND Dept. of Transportation
608 E Boulevard Ave
Bismarck ND 58505-0780
Telephone (701) 328-2725

Transporter Name				
LYLES TRANSPORT				
Address	City		State	Zip Code
608 E BOULEVARD AVE	BISMARCK		ND	58505
Transporter Number	Issue Date		Expiration Date	
1009	06/14/2001		12/31/2001	

VOID

The terms and provisions of this certificate authorize the holder hereof to operate a motor vehicle engaged in the transporting of other vehicles not registered, provided, however, that the towing or transporting vehicle be otherwise properly registered pursuant to the laws of North Dakota and provided further that EACH VEHICLE TRANSPORTED HAVE DISPLAYED THEREON AN INTRANSIT LICENSE PLATE, as issued by the NORTH DAKOTA DEPARTMENT OF TRANSPORTATION.

Section V
Motor Carrier Services

Motor Carrier Vehicles

A. UNIFIED CARRIER REGISTRATION: 39-19-06 (NDCC)

1. In September 2007, a new federal law took effect: If you operate a commercial motor vehicle as defined, you are required to participate in the Unified Carrier Registration program.
   a. A commercial motor vehicle is defined as any self-propelled or towed vehicle used on the highways in interstate commerce to transport passengers or property, if the vehicle has a gross vehicle weight rating or gross vehicle weight of at least 10,000 pounds; is designed to transport more than 8 passengers including the driver for compensation; or used to transport more that 15 passengers including the driver without compensation; or is used in transporting material deemed hazardous and transported in a quantity requiring placarding.
2. The Unified Carrier Registration program is administered through the Motor Carrier Section of the Motor Vehicle Division. The fees for this program vary according to the number of self-propelled or towed commercial motor vehicle(s) operated in interstate commerce.
3. No credentials are required; however, motor carrier safety officers can access this information electronically. North Dakota will provide a paid receipt to carry in case electronic verification of payment is not available.

B. INTERNATIONAL FUEL TAX AGREEMENT (IFTA) LICENSE: 57-43.1-44 (NDCC)

1. This license is for motor carriers (weighing 26,001 pounds) who travel across state lines. These carriers are required to distribute the fuel taxes due to the state or province in which the fuel is burned.
2. A new fuel tax license, additional licenses, and renewals are available from the central office in Bismarck and branch offices in Dickinson, Fargo, Grand Forks, Minot, Rugby, and Williston can issue additional licenses.
3. A new fuel tax license fee is $25. Additional licenses added during the year are $3. The yearly fuel tax renewal fee is $5.
4. Each vehicle covered by the fuel tax license is required to have a decal. The decal fee is $1.

C. PRORATED VEHICLES (Tractors, Trucks, & Buses): 39-04-18 Subsection 2(k), 39-19, 57-40.3-04 Subsection 3 (NDCC)

1. License fees are computed and collected for each state or province in which each prorated vehicle operates. The Motor Carrier Section of the Motor Vehicle Division in Bismarck opens all new accounts and processes all renewals. The Central Office in Bismarck and branch offices in Dickinson, Fargo, Grand Forks, Minot, Rugby, and Williston can add or delete vehicles, raise registered weights, add states or provinces, and issue duplicate credentials
2. Motor vehicle excise tax (5%) must be remitted when applying for a certificate of title. An interstate tax exemption may apply.
3. Certificate of title fee is $5.
4. Abandoned motor vehicle disposal fee of $1.50 applies upon initial application for North Dakota certificate of title.
5. One apportioned plate will be issued for each truck or tractor. An additional apportioned plate can be purchased for $5 if the vehicle does not pull a trailer. Two plates will be issued for each bus.

D. COMMON HOUSEHOLD GOODS CARRIERS (INTRASTATE): 39-31 (NDCC)

1. An application form is available from the motor carrier section of the Motor Vehicle Division in Bismarck.
2. A one time fee of $100 must be submitted with the application. All information requested on application must be included.
3. Upon application filing, the Motor Vehicle Division shall mail notice of opportunity for comment to the ND Motor Carrier Association
4. A party opposing the application may offer written testimony within twenty days of receipt of notice. The protest must state the objection. Based upon the evidence, the department may grant or deny the certificate requested.
5. Before granting a certificate, the department shall take into consideration the fitness and ability of the applicant to provide service and any other information the department determines appropriate.
6. Certificates issued under this chapter remain in force subject to this chapter. Certificates are transferable only upon approval by the department, after notice to and opportunity to comment by all interested parties.

Section VI
Motor Carrier Services Forms

Certificate No.

State of North Dakota
DEPARTMENT OF TRANSPORTATION
Motor Vehicle Division

Certificate of Public Convenience and Necessity

This is to certify that

has complied with the provisions of Title 39 of the North Dakota Century Code and is registered with the Department of Transportation as a

Common Household Goods Carrier

under certificate number as above indicated, and has paid the statutory fee.

Dated at Bismarck, North Dakota,
this ____ day of _____, 20___.

_____
Deputy Director for
Driver and Vehicle Services

MVD 50553, Rev. 2-03

International Fuel Tax Agreement License

NDDOT
North Dakota
Department of Transportation

INTERNATIONAL FUEL TAX AGREEMENT LICENSE

North Dakota Department of Transportation, Motor Vehicle Division

IFTA ACCOUNT NUMBER	EFFECTIVE	EXPIRES	DECALS

USDOT

MOTOR VEHICLE DIVISION
NORTH DAKOTA DEPARTMENT OF
TRANSPORTATION
608 E BOULEVARD AVE
BISMARCK, ND 58505-0780
TELEPHONE NUMBER: (701) 328-2725
FAX NUMBER: (701) 328-3500

This license is issued under the terms of the International Fuel Tax Agreement and is valid for vehicles operated in all IFTA jurisdictions.

Deputy Director for Driver and Vehicle Services

REGISTRANT/OPERATOR (LESSEE)

NOTICE: THIS LICENSE IS NON-TRANSFERABLE. RETAIN THE ORIGINAL WITH YOUR RECORDS. PLACE A COPY IN EACH QUALIFIED MOTOR VEHICLE IN YOUR FLEET.

DECAL_BEGIN_NUMBER DECAL_END_NUMBER

North Dakota IRP Cab Card

NDDOT
North Dakota
Department of Transportation

Motor Vehicle Division
608 E. Boulevard Avenue
Bismarck, ND 58505-0780
Phone: (701)328-2725
Fax: (701)328-3500

TEST
608 E BOULEVARD AVE
BISMARCK ND 58505-0606

ORIGINAL DOCUMENT

NORTH DAKOTA IRP CAB CARD

USDOT	TITLE NO	APPORTIONED PLATE NO
	6016105	53586

ACCOUNT NO	FLEET NO	SUPP NO	UNIT NO
88888	2	000	1

VEHICLE IDENTIFICATION NO	YEAR	MAKE	TYPE	FUEL	POWER UNIT NO AXLES	SEATS/BUS
123456456465456	2011	KW	TT	D	3	

COMB GROSS WEIGHT	UNLADEN WEIGHT	ISSUE	EFFECTIVE	EXPIRES	ENFORCEMENT
80000	16500	05/27/2011	06/01/2011	12/31/2011	01/01/2012

OWNER (LESSOR)
TEST

The vehicle described has been proportionally registered in North Dakota and the jurisdiction(s) shown below.
Canadian province weights are in kilograms, US jurisdictions are shown in pounds.

ND	80000	AL	80000	AR	80000	AZ	80000	CA	80000	CO	80000
CT	80000	DC	80000	DE	80000	FL	80000	GA	80000	IA	80000
ID	80000	IL	80000	IN	80000	KS	80000	KY	80000	LA	80000
MA	80000	MD	80000	ME	80000	MI	80000	MN	80000	MO	80000
MS	80000	MT	80000	NC	80000	NE	80000	NH	80000	NJ	80000
NM	80000	NV	80000	NY	80000	OH	80000	OK	80000	OR	80000
PA	80000	RI	80000	SC	80000	SD	80000	TN	80000	TX	80000
UT	80000	VA	80000	VT	80000	WA	80000	WI	80000	WV	80000
WY	80000	AB	36287	BC	36287	MB	36287	NB	36287	NL	36287
NS	36287	ON	36287	PE	36287	QC	5 AXLES	SK	36287	****	********

Copies are not valid. Owner or lessee certifies this vehicle is insured as required by law, (NDCC 39-08-20).

Signature of Registered Owner

Deputy Director
Office of Driver and Vehicle Service

UNIFIED CARRIER REGISTRATION FORM -Year _____

To register online go to www.ucrrenewals.nd.gov

SECTION 1. GENERAL INFORMATION

USDOT Number	MC or MX Number	FF Number	Telephone Number	Fax Number

Legal Name	E-Mail Address

Doing Business Under The Following Name (DBA)

Principal Place Of Business Street Address (See Instructions)

Principal Business City	Principal Business State	Zip Code

Mailing Street Address

Mailing City	Mailing State	Mailing Zip Code

SECTION 2. CLASSIFICATION – *Check All That Apply*

☐ Motor Carrier ☐ Motor Private Carrier ☐ Broker ☐ Leasing Company ☐ Freight Forwarder

SECTION 3. FEES DUE-BROKERS, FREIGHT FORWARDERS AND LEASING COMPANIES ONLY

Note: If your company is also a motor carrier or motor private carrier, skip this section and go to section 4.

Brokers, freight forwarders and leasing companies (not combined with a motor carrier entity), please submit the amount due of $76 in the form of payment acceptable by your base state and go to Section 7.

SECTION 4. NO. OF MOTOR VEHICLES– MOTOR CARRIER & MOTOR PRIVATE CARRIER

Check only one box:

☐ The number of vehicles shown below has been taken from section 26 of your last reported MCS-150 form.

☐ The number of vehicles shown below is the total number owned and operated for the 12-month period ending June 30, _____.

LINE NO.	NUMBER OF STRAIGHT TRUCKS AND TRACTORS (COLUMN A)	(COLUMN B)	NUMBER OF MOTOR COACHES, SCHOOL BUSES, MINI-BUSES, VANS AND LIMOUSINES (COLUMN C)	TOTAL (COLUMN D)
1.				
2.	**Subtract:** • **The number of vehicles on Line 1 in Column C above that has a vehicle capacity of 10 or less passengers, including the driver.** • **(Optional) The number of vehicles on Line 1 in Column A above that is used only in intrastate commerce.**			**( )**
3.	**(Optional) Add a number of vehicles not shown on Line 1 above that are:** • **Commercial motor vehicles operating solely in intrastate commerce.** ***(See instructions for definition of commercial motor vehicle.)*** • **Used in commerce to transport passengers or property for compensation and have a GVWR or GVW of 10,000 lbs or less, or a passenger capacity of 10 or less, including the driver.**			
4.	**Total Number of Vehicles** *(Line 1 minus Line 2 plus Line 3)*			

SECTION 5. FEE TABLE

Number of Vehicles	Amount Due	Number of Vehicles	Amount Due	Number of Vehicles	Amount Due
0-2	$76	6-20	$452	101-1000	$7,511
3-5	$227	21-100	$1,576	1001 or more	$73,346

SECTION 6. FEES DUE – MOTOR CARRIER & MOTOR PRIVATE CARRIER

Using the number of vehicles in Section 4, Line 4 above, enter the Amount Due from the table above. $

Note: See last page of this pamphlet for the types of payment your selected base state will accept.

SECTION 7. CERTIFICATION

I, the undersigned, under penalty for false statement, certify that the above information is true and correct and that I am authorized to execute and file this document on behalf of the applicant. (Penalty provisions subject to the laws of the registration state.)

Name Of Owner Or Authorized Representative (Printed)	Date

Signature	Title