



...Career Resources for Job Seekers

Job Service North Dakota is here to offer resources and services to meet your employment needs and the needs of businesses in our area for skilled workers. It's our job to help you find and use the tools you need to get the job you're searching for.

Resources for All Job Seekers

Through our Customer Service offices located statewide, we have the latest tools and technology for you to use. Some of the resources available to everyone include:

- ✓ Job search and placement assistance
- ✓ Computer/internet workstations
- ✓ Resume writing software
- ✓ Online registration for job openings
- ✓ Self-assessment of skill levels, aptitudes and support service needs
- ✓ Job seeker workshops
- ✓ Access to current information that identifies job vacancies, skills for in-demand jobs and employment trends
- ✓ Help with unemployment insurance claims
- ✓ Eligibility determination for other services
- ✓ Referrals to additional community resources

Are you Eligible?

Additional services may be available if you have utilized the tools in our resource area, still need some assistance finding employment and face one of the following challenges:

- Member of a low-income family
- Receive food stamps or cash public assistance
- Homeless or a foster child
- Disabled
- Displaced homemaker
- Dislocated worker
- Youth with challenges to employment
- Individuals that do not earn a self-sufficient wage

Services Available for Eligible Individuals

- ✓ Assistance with relocation costs
- ✓ Skills training (math, reading, keyboarding, etc.)
- ✓ Career counseling, including help in determining a career path
- ✓ Paid work experience
- ✓ Assistance with the cost of out-of-area interviews
- ✓ Development of a step-by-step plan to gain employment

Education and training programs may be available for occupations in demand in your area if you haven't been successful in obtaining employment. Programs include:

- ✓ Classroom training
- ✓ On-the-job training
- ✓ Customized training
- ✓ Entrepreneurial training
- ✓ Skill upgrading and retraining
- ✓ Adult education and literacy activities

Directory of Job Service North Dakota Offices

Beulah

119 E Main
Beulah ND 58523
Phone: 701-873-5607
Toll Free: 1-877-268-5437

Bismarck-Mandan

216 2nd St N
Bismarck ND 58501
Phone: 701-328-5000

Toll-Free: 1-800-247-0981

Devils Lake

301 College Dr S
Devils Lake ND 58301
Phone: 701-662-9300
Toll-Free: 1-800-247-0982

Dickinson

66 Osborn Dr
Dickinson ND 58601
Phone: 701-227-3100
Toll-Free: 1-800-247-0983

Fargo

1350 32nd St S
Fargo ND 58103
Phone: 701-239-7300
Toll-Free: 1-800-247-0985

Fort Totten

Spirit Lake Employment
& Training Building
405 2nd Ave N
Fort Totten ND 58335
Phone: 701-766-1203

Fort Yates

Job Service Building
Fort Yates ND 58538
Phone: 701-854-7463
Toll-Free: 1-800-757-6850

Grafton

927 12th St W
Grafton ND 58237
Phone: 701-352-4450

Toll-Free: 1-800-321-7416

Grand Forks

1501 28th Ave S
Grand Forks ND 58201
Phone: 701-795-3700
Toll-Free: 1-800-247-0986

Harvey

119 9th St W
Harvey ND 58341
Phone: 701-324-4552
(Open M & Tu 8:30-5:00/
Th 8:30-12:30 only)

Jamestown

429 2nd St SW
Jamestown ND 58401
Phone: 701-253-6200
Toll-Free: 1-800-247-0988

Minot

3416 N Broadway
Minot ND 58703
Phone: 701-857-7500
Toll-Free: 1-800-482-0017

New Town

Main Lanes & Cafe Building
204 Main St
New Town ND 58763
Phone: 701-627-4390

Oakes

517 Main Ave
Oakes ND 58474
Phone: 701-742-2546
(Open M through Th 8:00-5:00/
Fri 8:00-noon)

Rolla

103 E Main Ave
Rolla ND 58367
Phone: 701-477-5631
Toll-Free: 1-877-516-0600

Valley City

250 S Central Ave
Valley City ND 58072
Phone: 701-845-8860
Toll-Free: 1-800-831-6374

Wahpeton

524 2nd Ave N
Wahpeton ND 58075
Phone: 701-671-1500
Toll-Free: 1-888-671-9229

Williston

422 1st Ave W
Williston ND 58801
Phone: 701-774-7900
Toll-Free: 1-800-247-0989

Statewide Toll Free TTY Number: 1-800-366-6888

www.jobsnd.com



WORKFORCE PROGRAMS
JSND-6059 (R. 7-01)

Job Service North Dakota is a Proud Member of America's Workforce Network.SM We are an Equal Opportunity Employer/Program Provider. Auxiliary Aids and Services are Available Upon Request.