

**September 21, 2022 Minutes of the
North Dakota Library Coordinating Council (NDLCC)
Regular Quarterly Meeting via TEAMS &
At the North Dakota State Library**

Council Members Present: Mary Soucie, Chair Angie Nagle, Michele Seil, Traci Lund, Steve Hammel, Andrea Placher, Jason Matthews, Jane la Plante, and Sally Dockter

Council Members Not Present: Tim Dirks and Joe Camisa

Others Present: Cheryl Pollert, North Dakota State Library Recorder; and NDSL Grant Coordinator James Murphy, and NDSL Public Library Specialist Monica Struck

Introductions: Attendees introduced themselves to the group and who they represent

Call to order: Chair Nagle called the meeting to order at 10:05 A.M.

Review of Agenda: Chair Nagle asked for additions or changes to the agenda. There was the addition of bullet point ii. New Grant Guidelines under Library Vision Grants. No other changes

Approval of the April 28 -29, 2022 Meeting Minutes: Chair Nagle asked for additions or corrections to the minutes as presented. There being no corrections, the minutes stand approved.

State Library Report: State Librarian Soucie shared additional information not in her report with the Council. A Council member had a question regarding changes to the State Library's collection.

Old and New Business:

a. Library Vision Grants:

i. Grant Awards:

- Council discussed all of the grant applications prior to voting.
- Matthews moved, seconded by Dockter, that the University of North Dakota's Library of Things grant request be approved as received. Motion carried with majority voice vote, Dockter abstained.
- Hammel moved, seconded by Matthews, that the Williston Community Library's Library of Things grant request be approved as received. Motion carried with majority voice vote, Placher abstained.
- Matthews moved, seconded by Placher, that the Stanton Public Library's Library of Things grant request be approved as received. Motion carried with majority voice vote, Nagle abstained, 1 opposed.
- Seil moved, seconded by Dockter, that the Casselton Public Library, Cavalier County Library, the Cavalier Public Library, the Grand Forks

Public Library, James River Valley Library, the Lake Region Public Library, and the Lisbon Public Library's Library of Things grants be approved as received. Motion carried with unanimous voice vote.

- Placher moved, seconded by Hammel, that the Bowman Regional Public Library, Griggs County Library, McVille Community Library, Walhalla Public Library, and the West Fargo Public Library's Library of Things grants be disqualified as discussed. Motion carried with majority voice vote, 1 opposed.
- Seil moved to amend the earlier approved group, seconded by la Plante, that the Casselton Public Library be removed from the group for a separate vote, and to approve the Cavalier County Library, the Cavalier Public Library, the Grand Forks Public Library, James River Valley Library, the Lake Region Public Library, and the Lisbon Public Library's Library of Things grants as received. Motion carried with unanimous voice vote.
- Matthews moved, seconded by Dockter, that the Minot Public Library's Library of Things grant be approved minus the \$925 Programs amount in their application. Motion carried with unanimous voice vote.
- Dockter moved, seconded by la Plante, that the Casselton Public Library's Library of Things grant be approved at their full request of \$3,000 but minus the inflatable portable hot tub item described in their grant. Motion carried with unanimous voice vote.
- There were no Marketing Phase II grants received.

ii. New Grant Guidelines:

- All future grants will be competitive grants.
- A Laptop, Tablet, and e-Readers grant is set for 2023.
- A Collection Development grant is set for 2023.
- Required grant webinars must be ready for viewing at the opening of the grant period for viewing prior to the application period.
- Revise the Collection Development grant application.
- Future grant ideas are: Staff computers, Makerspace grants, stem kits, and Summer Reading grants.
- An updated Final Report or Impact Report will be re-designed to assist in informing the Council of grant outcomes, Legislative support, information for Flickertale articles, and other State Library reports.
- Any library that doesn't return their Final Report will be held accountable by not being eligible for applying for future grants for a specific time.

Announcements: New Council members were informed that the NDLCC meets in person when awarding grants.

- The 2nd and 3rd quarters meetings are at libraries, often with site visits
- Meetings via TEAMS take place in the 1st and 4th quarters due to weather
- Elections for officers takes place in 2nd quarter with new officers active July 1
- The State Library will be at NDLA so come by the booth

Next Meeting Arrangements: The next NDLC will be a 4th quarter meeting, likely in November with a Doodle Poll sent out to choose a date.

Meeting Adjourned: With no further business, the meeting adjourned at 12:56 P.M.