

**North Dakota Library Coordinating Council (NDLCC)
Regular Quarterly Meeting February 13, 2017
Meeting at the North Dakota State Library**

Call to order: Vice Chair Seil called the meeting to order at 1:15 PM.

Council Members Present: Ted Smith, Mary J. Soucie, Vice Chair Michele Seil, Susie Sharp, Lesley Gunderson, Carmen Redding, and Phyllis Kuno. Tim Dirks and Beth Reitan participated via ZOOM.

Council Members Not Present: Stephen Banister and Jason Matthews.

Others Present: Cynthia Clairmont-Schmidt, Assistant State Librarian and Cheryl Pollert, North Dakota State Library Recorder.

Review of Agenda: Vice Chair Seil asked for any additions or corrections to the Agenda. There were no additions or corrections offered.

Approval of the October 11, 2016 Meeting Minutes: Vice Chair Seil asked for changes or additions to the minutes from the October meeting. There were none. Smith moved, seconded by Sharp, that the minutes be adopted as read. Motion carried by unanimous voice vote.

State Librarian Report:

Soucie informed Council members how the Local Library Leg Day went. There was good attendance overall with Governor Burgum and the State Superintendent attending, as well as representatives for each federal office and three ND state legislators. Governor Burgum spoke of the importance of reading, which he enjoys, and the importance of technology advancements for today's libraries. After the event and reflection, the only change to be made for the next Leg Day will be that name tags will be furnished.

Council members approved the changes to the State Librarian Report format. The Council will also keep County-wide library service on their radar for possible future projects. Council members reviewed the LV2020 Evaluation Document which contained the most current, relevant goals.

Old or New Business:

- a. **Legislative Update:** The State Library House hearing for HB1013 was held on January 12th. The State Library received 36 letters of support from various ND

libraries. There may be a 13% budget cut from the House on the State Library budget. There are several bills the State Library is also following, some pertaining to the State Library and some for other ND libraries. Crossover is on February 24th where the bills are swapped between the House and the Senate. The Senate hearing for the State Library will be sometime towards the end of the session in April. When the State Library's Senate hearing date is known, libraries will be notified of the opportunity to submit letters of support along with other pertinent information. The State Library would like to see as many libraries write letters of support as possible for the next hearing and will get the request out as soon as possible.

- b. **LV2020 Grants:** The Council was asked at the last meeting to consider what future grant ideas they may have for the next grant round. Depending on the State Library budget, the Council decided the next grant round will offer: WorldCat/OCLC Grants; a Collection Development Grant; and a Maker Spaces Grant. Pertaining to the OCLC Grant, Dirks feels that an overview of the grant should be included at the next Renewal and Development Conference. He has experience with libraries that are still not familiar with OCLC grants and what they entail. With the new State Library trainer now onboard the State Library will have webinars and tutorials available. The tutorials would be brief and full webinars will be available. This will also address how to write WorldCat/OCLC grants. This could become part of the new director training as well in the future. The Collection Development Grant was very successful and appreciated as Council member Sharp attested to. Her adult usage increased by 50% and her teen usage is up by 100% after receiving the grant. Her library hosted an open house to show the community the new materials with treats and a drawing. The NDLC site visits have shown that this type of grant is what the libraries need the most for assistance. With the 10% match, many of the smaller libraries found ways to raise their match by working within their communities in various ways. This type of local capacity building to raise funds is really important and Dirks feels should be encouraged. Communities need to become advocates of their own local libraries. Council members felt offering this grant to public schools and academics will continue for the next grant round. The application should note that they will be prioritized if the library has already received this grant in the past so other libraries have a chance to participate as well. For the Maker Space Grant, the Council wants to see applicants choose equipment for their grants rather than restricting to a list of allowed items. The Council will determine if an application request does not fit the Maker Space parameters. Also discussed was a small type of grant to gauge the interest in capacity building. An Innovative Capacity Building Grant may be added for libraries where they can come up with creative ideas in building capacity within their communities. The grant parameters will be developed. This would mirror the governor's speech at the Leg Day as well.

- c. **Council Members Terms:** There are three Council members whose terms will be up June 30, 2017. Dirks and Matthews indicated that they would like to be reappointed. Kuno has declined reappointment. Soucie said that the State Library would seek applicants for the three seats. The names received from interested applicants along with the two Council members interested in reappointment will be sent to the Governor's office in late March. Once we are notified of who has been appointed, the State Library will contact appointees regarding the next meeting. NDLC officers are elected at the beginning of the quarterly meeting (July) with new members starting at that time.

- d. **Governor's Report:** This is an annual report that the Council is directed to do. State Librarian Soucie assists by drafting the report for the Council's review prior to the fall meeting. The Council approves the final report at the fall meeting. The State Library will then forward the approved report to the Governor's office which is due the first of January. The Council was asked their opinion of the current report and if there were any changes. The Council asked that additional detail be given as to the site visits to include actual locations, etc. They also felt that some of the stories they have heard should be presented here from the libraries they have talked to. Information on those libraries that joined WorldCat should be included here as well. Report the actual number of grant applications received for each grant type and the number of grants awarded. For the Renovation and Repair grants, show the money range of requests received showing that they helped libraries at all levels. The Council will review the revised Governors report at the next meeting.

Announcements:

- a. **Next meeting date and time:** The State Library will do a Doodle Poll to determine the next meeting for the second week of May. Council members were asked to let Pollert know of any conflicts they may have for that week. The meeting will begin at 1:00 pm on the first day, wrapping up on the next day. Site visits will be done on the second day as well. The meeting location will be in Williston, ND if details can be arranged; otherwise Dickinson could be the second choice. (The agenda shall include the finalizing of the grant applications). The Council said that the Zoom meeting worked out pretty well for those participating and the State Library should bring that capability to the next meeting for those that can't make the trip so that they may still participate.

Adjournment: Vice Chair Seil adjourned the meeting at 2:30 PM. Council member Matthews arrived at the end of the meeting due to another commitment.