North Dakota Library Coordinating Council Quarterly Meeting   **Final**

September 14, 2011
Time: 2:00 PM – 3:30 PM
Location: Telephone Conference Call

Council Members Participating: Chair Beth Postema, Hulen Bivins, Ann Pederson, Heidi Danielson, Diane Olson, Ilene Larson, Ray Siver, Judy Ringgenberg, Jerry Kaup, and Wilbur Stolt

Council Members Absent: Rita Ennen

Others Present: Cynthia Clairmont-Schmidt, North Dakota Assistant State Librarian; and Cheryl Pollert, North Dakota State Library recorder

Review of Agenda: Chair Postema asked for additions or changes to be made to the Agenda by the Council members. None were given.

Approval of the June 14 & 15, 2011 Meeting Minutes: Ringgenberg asked for clarification of page two of the June 15, 2011 meeting minutes of the LSTA line regarding the due date of March 31, 2011. Should it not in fact read, March 31, 2012? State Librarian Bivins said yes that the date should be listed as March 31, 2012 and should be corrected. Ringgenberg moved that the Council approve the minutes with the date correction made. Pederson seconded it. Motion passed.

Current WorldCat Grant Round Progress: Clairmont-Schmidt reported that no questions or applications have been received by the State Library regarding the current grant round to date. It was also noted that several weeks remain in the application time period.

Priorities for Next Grant Round: The Library Vision funds available are $237,500 from June 1, 2011 until June 1, 2013. The Council discussed how to allocate the available funds over the next biennium. Siver moved that the Council use half of the money, or $118,750, the first year of the biennium and the remaining $118,750 the second half of the biennium. Kaup seconded it. Motion passed.

In Subsequent Discussions:
- The next grant round will begin in November after the current WorldCat grant round has been completed.
- Grant ideas, questions, or statements that were discussed were:
  - Past Resource Sharing grants
  - Grants to replace aging computer equipment/hardware
  - Grants for new equipment/hardware
  - Grants with some level of match required, and type of match
  - Grants that have a partnership with a non-library entity
  - Content/Resources/Hardware and the definitions of each
  - What are the libraries from the Town Hall meetings requesting from NDSL (Databases; Training; ILL; Grants of many types)
  - The importance of developing Library Standards for future grant guidelines
  - Digitization planning is <u>too</u> far from development for inclusion in grants now

        o   All grant applications must meet the goals of LV2014 to qualify (applications are to note how their request supports LV2014 goals)

Siver moved that a 25/75% match for computers/technology/software/hardware be approved as a grant category by the Council. There was no second. The Council discussed as to what technology/hardware meant and which of it would be included in the grant. Siver amended his motion to include a cap of $10,000 with a local match of 25% or $2,500, and grant of $7,500 or 75% of the cap for a Technology/Hardware grant. Danielson seconds it. Motion passed.

Kaup moved that a category for Library Innovative Technology Partnership be approved by the Council. Discussion followed as to what this included. No second for the motions was made by Council members.

Stolt moved to establish a grant requesting Innovative Programs for public libraries with a non-library entity be accepted. No second for the motion was made by Council members.

Due to time constraints, Chair Postema stated the Council will need to meet face to face for further discussion on this matter. Grant Priorities was tabled until the next meeting.

The Upcoming Meeting: The next meeting will take place Tuesday November 1, 2011 beginning at 1:00 to 4:00 PM (CDT) and Wednesday November 2, 2011 beginning at 8:00 AM to 3:00 (CDT) in Bismarck, North Dakota.

Regional Library Cooperatives: The request from the Bismarck Veterans Memorial Public Library seeking acceptance of dissolution of the regional library cooperative DWCL has been accepted by the NDLCC. (The issue is now resolved.)

Downloadable Devices Update: There was no new information to update the Council with at this time.

Council Site Visits: There is a need for substantial revision of the site visit questionnaire. Following this action, discussion shall be conducted as to the work of the Council in conjunction with the NDSL Field Services staff regarding a review of grant recipients and the success of funded grant programs.

Upcoming Agenda Items:
- Future Intent of Library Vision will be first on the next Agenda and will need adequate time for discussion.
- Continued discussion of grant priorities or categories for the next grant round
- Award of any WorldCat grant applications received that qualify
- Standards for Public Libraries Task Force progress (update after NDLA by Postema)
- Post NDLA discussion capping the digitization activities and interests at the business meeting at the NDLA Archives and Records Management Round Table
- Post NDLA discussion of the mentoring program presented

Meeting Adjourned: Kaup moved that the NDLCC meeting be adjourned. Stolt seconded it. Meeting was adjouned at 3:30 PM.