

North Dakota Library Coordinating Council Regular Meeting

August 14, 2007

ND Heritage Center

612 E. Boulevard Avenue, Meeting Rm. A

Bismarck, North Dakota

Council members present: Chair Iris Swedlund, Dr. Louise Dauphinais, Tim Wood, Doris Ott, Ann Pedersen, Wilbur Stolt, Beth Postema, Cheryl Tollefson, Rosemarie Myrdal, and Bonnie MacIver

Council members absent: Mark Holman

Others present: Cynthia Larson, Assistant State Librarian; Eric Stroshane, Head of Public Services, North Dakota State Library; and Lorretta Graumann, State Library Recorder

Welcome: Chair Swedlund welcomed the Council members and called the meeting to order at 1:05 p.m.

Review of agenda: Chair Swedlund asked Council to review the agenda for any changes or additions. Chair Swedlund stated that she invited Eric Stroshane with the State Library to present information on digital audio books which applies to the grants and would like to add that item to the agenda.

Minutes: Chair Swedlund asked for approval of the minutes from Council's last meeting on February 21, 2007. MacIver moved that the minutes be approved. Wood seconded it. Motion carried.

Orientation: Ott reviewed the material in the packets passed out to the Council members.

- * History and Bylaws. Information about the establishment and membership of the North Dakota Library Coordinating Council.

- * A sheet of acronyms listing common library terminology and a list of current and past Council members.

- * Duties and law: "Chapter 54-24.4 – Library Coordinating Council," of the NDCC, included in the *North Dakota Library Law* publication.

- * LV 2010, an update of LV 2004, which includes the vision for the state; priorities are the same as the Library Services & Technology Act (LSTA) priorities.

- * Collection Development Reconsideration. Ott reviewed the North Dakota State Library's Reconsideration Policy for the formal review and appeal process on pages 35-37.

- * Pilot Projects. This involves the Hebron and Glen Ullin Public Schools and the Hebron Public Library. The goal is to give access to their collections through the Statewide Online Resources Catalog.

* Council discussed the possibility of using WorldCat for searches across systems for libraries within the state and using different circulations systems. Grants will not be used to support circulation systems; Category A of the grant guidelines is for adding holdings to WorldCat.

- Council members agreed that effective July 1st, WorldCat—unlimited access costs would be covered with a statewide contract on behalf of all North Dakota libraries.

Evaluate and award grants: Council began to review the 2007 grant applications.

Eric Stroshane, Head of Public Services at the North Dakota State Library, presented information about digital audio books and the five primary vendors of digital audio books, an emergent technology used with MP3 players. Stroshane stated that digital audio books are user-friendly since they can be listened to continuously; however, there is an issue about earbuds causing deafness.

Council adjourned at 4:30 p.m.

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Council members absent: Mark Holman

Others present: Cynthia Larson, Assistant State Librarian; Eric Stroshane, Head of Public Services, North Dakota State Library; Donna James, Vice President / President Elect of NDLA; Jerry Kaup, Director of Minot Public Library; and Lorretta Graumann, State Library Recorder

Chair Swedlund called the meeting to order at 8:41 a.m. Chair Swedlund welcomed Donna James, President Elect of NDLA, from Valley City, and briefly reviewed what Council covered on Tuesday.

Council continued their discussion and evaluation of the 2007 grant applications. Stroshane presented Council members with a handout and additional information on digital audio books.

Ott stated that Beulah, Minot, and Bowman were all grants addressing audio books. The question arose: Should the State Library explore the possibility of providing a statewide contract so all libraries could have them?

Points of concern included: those not downloadable; Playaway is one device / one book; battery life of 12 hours; Playaway has its own format on its device; the MP3 is not widespread; older people want to download to a CD so they can play it in their car; and downloading raises proprietary concerns.

Jerry Kaup, Director of the Minot Public Library, addressed the grant from Minot Public Library regarding the Playaway. Kaup informed Council the grant addresses teens. Also, two items in the budget request needed adjusting—the “contract” amount of \$4,500 should be \$3,000; and the “electronic resources” amount of \$8,500 should be \$5,500.

Dauphinais suggested doing a grant round that focused on teen services.

Ott stated that if Council funds “NetLibrary,” it would take the burden off individual libraries and provide opportunities to communities that would never have the means fund it. The goal is to provide statewide service.

Ott stated that in the last survey done by the State Library to find out what online resources libraries need, the “prep” tests such as the GED, fireman’s test, auto repair manuals, etc., rated high. Ott suggested the State Office do another survey asking “What’s most needed?” and see where audio books rank.

Stolt moved that Council pursue a statewide license for an e-audio program. Postema seconded it. Motion carried.

There was discussion about using grant funds to purchase audio books. Ott stated the State Library would explore this area.

Council made the following 2007 grant awards:

1. Beulah High School Libraries Leading the Way	Unfunded
2. Beulah Public Library Libraries Leading the Way	Unfunded
3. Bowman Regional Public Library Libraries Leading the Way	Unfunded
4. Bowman Regional Public Library Libraries Leading the Way	\$ 8,150.00
5. Dickinson Area Public Library Opportunity Knocks	\$12,977.00

6. Grafton Public School Library Automating Your Library (*Contingent on a site visit by the State Library.)	\$73,926.00
7. Hankinson Public Library Opportunity Knocks (*Suggest they change their daytime hours on Monday to evening hours.)	\$ 1,886.00
8. Mandaree Public School Library Automating Your Library (*Contingent on a site visit by the State Library.)	\$40,300.00
9. Minot Public Library Libraries Leading the Way	Unfunded
10. Turtle Mountain Community College Library	Unfunded

Ott informed Council that site visits will be made to Mandaree on August 27 and to Grafton on August 30, 2007. The State Library will send a site visit report to the Council members and proceed further unless there's a problem.

Postema made a motion that contingent means the grants that are contingent on the State Library's inspection are presumed to be funded at the level discussed unless otherwise notified by the State Library. Tollefson seconded. Motion carried.

Wood made a motion that Council award grants to Bowman Regional Public Library - \$8,150; Dickinson Area Public Library - \$12,977; Grafton Public School Library - \$73,926; Hankinson Public Library - \$1,886; and Mandaree Public School Library - \$40,300 based on the State Library site visit contingencies for Grafton Public School Library and Mandaree Public School Library. Petersen seconded. Motion carried unanimously.

Ott stated that the State Library could contact states using "Tutor.com" statewide to find out how it works for them. There was a suggestion to do a pilot project for Tutor.com.

Council reviewed the grant guidelines. Categories A, B, and C of the grant guidelines should include a statement that buildings, furnishings, and personnel will not be funded.

It was suggested that grants be offered to bring librarians from smaller libraries to Bismarck for training. MacIver suggested there be a training session on the MP3 player at the Spring Workshops. Stolt stated that discussion has centered on making funds available for training, automation in libraries for resource sharing, and automation in libraries to access content. Price information and survey results gathered by the State Library will be discussed at the next Council meeting.

Myrdal made a motion that the \$237,000 Library Vision money be used for a grant round beginning December 1, 2007, with one category to fund participation in the statewide online catalog through WorldCat. Postema seconded it. Motion carried.

Discussion followed. The motion was amended to begin the grant round on October 1, 2007, with a deadline for receipt of applications by January 15, 2008, and grant awards to be made by February 15, 2008.

Ott stated that all Council members should talk with their constituents to find out what the interest is. Postema asked if there a list of who's in OCLC / WorldCat, Infolyx, and North Central. The State Library will put together a flyer pointing out what the advantages of WorldCat are—1) constituents see what you own from anywhere with Internet access 24 hours a day, seven days a week; you can find out who owns it; and you can find out what's available throughout the world. Ott indicated she would also write up an explanation piece for the grant guidelines.

Council discussed the costs of computers and agreed to reduce the amount per computer to \$1,000 on pages 2 and 3 of the grant guidelines. There was also discussion about eligibility criteria in the grant guidelines for special libraries.

Ott suggested that Council holds its quarterly meetings in various locations throughout the state so that site visits could be done at places that have received grants. Discussion followed about Council members making site visits by the following pairs/groups: Dauphinais, Swedlund, and Wood; MacIver and D. James; Tollefson and Holman; and Pedersen and Stolt. The State Library will make a map and assign locations to send to Council members for site visits. The State Library will make the arrangements with the sites and Council members and follow up with a letter confirming the information.

Council will hold its next meeting on February 6 and 7, 2008, in Fargo, North Dakota. Postema offered to host the meeting at the Fargo Public Library.

Postema moved that the meeting be adjourned. Dauphinais seconded it. Meeting adjourned at 2:30 p.m.