

ND Coordinating Council meeting
June 11 & 12, 2001
Jamestown College
Lyngstad Hall, Room 107
Jamestown, ND

Monday, June 11, 2001

Council members in attendance: Phyllis Bratton, Tom Bremer, Michelle "Mickey" Butz, Sally Dockter, Celest Ertelt, Jerry Kaup, and Dennis Page

Council members absent: Rita Traynor, Joe Linnertz, and Mary Bianco

Others in attendance: Cindy Larson, Assistant State Librarian; and Doris Ott, Assistant State Librarian

Council reviewed the minutes from the May 3, 2001, meeting and a final motion will be made at the next meeting.

Web Page for Coordinating Council:

Discussion began on a web page for the Council. It was requested to put the list of Library Coordinating Council members and who they represent, the change as per ND Century Code, by-laws, minutes, next agenda, etc. on the State Library web page. It was decided that the State Library would put a grant section including a grant form and instructions and also information on the past grants awarded.

Statewide Databases:

OCLC library directors have put together a committee to develop a formula to collect money to pay for databases for Gale and Proquest. The roll-out money is in Higher Education's budget for \$140,000 per year, and it is for new databases. A discussion was held on the need to put together a committee to decide on what additional databases to add.

Tom suggested that encyclopedias be purchased as a group. It was also stated that distance learning is for all K-12. Some choices for additional databases included World Book, NetLibrary, etc. It was mentioned that Minitex has a contract with Electric Library. (Electric Library for Minot Public Library is \$2600.)

Phyllis stated she would like additional databases and all of Council agreed on this. Tom thought the legislature would want new databases available soon, about six months down the line.

Everyone agreed they should choose full-text databases. Tom would like encyclopedias along with Books in Print and Electric Library. Dennis would like Baker & Taylor due to the multi

media. It was decided that Tony could explore full-text databases in the following order Electric Library, encyclopedias (World Book, Americana, Britannica), ERIC (full-text), and Books in Print/Baker & Taylor. If there is a small amount left over, Tony could purchase ebooks.

It was mentioned that the databases need publicity. Doing PSA's during National Library Week in April was mentioned. The MN-Link publication was passed out.

Another topic mentioned was the accountability process for grants. Doris stated that there is a need for a specific application form with how the project will benefit their end user. An evaluative tool needs to be developed for each grant. The State Library will draft a letter asking for accessibility information and run it by Tom first.

Meeting adjourned at 5:00 p.m.

Tuesday, June 12, 2001

Discussion continued on the grants. The State Library will develop the paperwork to assess the grant evaluation process. The State Library will also get forms from other state libraries. (Joe will need to convene the committee to develop the formula for funding the databases.)

It was stated the LV2004 funding is not for upgrading an existing system or library. It is for start up costs. There has to be some type of local commitment to ongoing costs.

Dennis suggested that the Council communicate with Legislative Council's study that includes library services delivery via technology. The Council directed the State Library to follow-up on this and report back to them.

It was decided to communicate via the Flickertale and the web on the progress of the grants. Upon awarding the grants, put the information on the web and electronic list one by one.

Council decided to pay for ebooks and disks and also training with the remaining \$30,000 LSTA funds from the 2000 fiscal year. The balance will be used for State Library operating and will free up the next year's LSTA for grants at equal amounts.

The ALA campaign is "@ your library". Dennis said he will research the availability and costs.

Phyllis moved that the Council pay the computer center at UND for three years. Motion was 2nd by Celeste. This would include hardware support of approximately \$1,836 per year. Motion passed unanimously. The money would come from LV2004 after July 1, 2001.

It was mentioned that at the Council's meeting at NDLA a public forum could be held where they could field questions and also show the site. State Library will prepare a list of grants and their status.

The Council will define what "special libraries" and "special populations" are. Cindy will email members how the federal government defines it. Council members will communicate to Tom Bremer on recommendations for filling a citizens position and also Mary Bianco's position.

The next meeting is scheduled for August 9 & 10 in Washburn. The State Library will book a block of rooms and see when the Interpretive Center is open.

The LV2004 document was reviewed. The State Library will provide an updated map on how LV2004 grants geographically have been distributed and also put it on the web.

Members were assigned sections of LV2004 plan to reflect what has been done and send it to Tom by July 16. Tom will compile the information and it will be reviewed at the next meeting. Members are to state what has been done and also what could/should be done. The following priorities were assigned #1 Dennis, #2 Phyllis, #3 Celeste, #4 Jerry, #5 Mickey, and #6 Tom. Council is to also mention other things that have been happening.

It was also mentioned that at the general session, NDLA members will also have a chance to offer opinions on what the new plan should look like.

A discussion was held regarding LaND and ILL. The general consensus was LaND was never intended to include an ILL component and will not develop one.

Meeting adjourned at 12:00.