

ND Coordinating Council meeting  
May 6, 1999  
1:00 p.m.  
Project Room, Heritage Center  
Bismarck, ND

Council members in attendance: Dennis Page, Tom Bremer, Phyllis Bratton, La Dean Moen, Celeste Ertelt, Mike Jaugstetter, Jerry Kaup, Barbara Knight

Others in attendance: Doris Ott, Assistant State Librarian, Cindy Larson, Assistant State Librarian, Cindy Schaff, Williston Community Library, Ellen Kotrba, ODIN Office, Tom Jones, Bismarck Public Library, Paula Binek, recorder

Meeting called to order by Chair Dennis Page at 1:08 p.m.

Minutes of January 7, 1999, meeting presented. Question on how \$100 M was decided to go to grants. Mike responded on the set aside.

Motion for approval of minutes made by La Dean Moen and seconded by Jerry Kaup. Approved unanimously.

Chair's Report: Page reported the Coordinating Council forum questions and answers at the workshops went very well.

State Librarian's Report: Jaugstetter reported on legislative session and NDSL budget. Stated there were not a lot of questions regarding NDSL's budget at legislature. Handout - Federal Library LSTA Grant Proposals for 1999. A review of last years proposals and awards was distributed.

1999 NDSL workshops and attendance report was distributed. Jaugstetter said NDSL will present workshops on site with the minimum of five attendees. (Dennis Page reminded of a workshop they had on desktop video at GF.)

Records Only Project - ODIN. State Library is cataloging materials for demonstration libraries. Doris Ott gave progress report on results to date - Beach, Bottineau, Golden Valley, Halliday, State Penitentiary. Handout on Records Only Project. Jaugstetter will assemble cost breakdown per record for NDSL (labor) for Council. Discussion regarding costs of project followed. Further discussion on cataloging for other libraries by NDSL staff. Jaugstetter reported NDSL has another cataloging position available.

Libraries for the Future - grant from Libraries for the Future Foundation in New York. Ellendale, Hillsboro, Rugby and Dickinson involved. Ellen Kotrba reported on mentors that came out to Ellendale and Hillsboro and will be in Ruby and Dickinson in the future. Kotrba has developed a Power Point program to explain the program and is available. Sustaining advocacy is what the Foundation wants.

Connectivity – handout. Software SiteSearch from OCLC operates off single server. This will be done in cooperation with ODIN, centered at UND. Same as Minnesota's Gateway (they are customizing it however). See web site address at bottom of page of handout for demonstration. Initial cost around \$40K and annual maintenance about \$10K. State appropriation for now. Discussion on operation of the software followed. Some points of discussion: Can be customized at server site only; OCLC recommends no more than eight libraries in each group (because of simultaneous searching) for speed (state needs about 100 users pricing); Would have new search commands (not same as ODIN's commands); Further discussion on funding. Jaugstetter reported that not supporting PALS has been pushed back between five and ten years. Further discussion on SiteSearch, cost and software.

Jerry Kaup distributed a hand out on Z39.50. Discussion on servers followed. Some points of discussion - Two sites are not Z39.50 compliant, concern about costs; Assess which libraries are interested in being a

part of SiteSearch; Winnebago sites are not all Z39 compliant; SiteSearch needs to be looked into more. Discussion on site groupings. Jaugstetter stated if state money is used for SiteSearch, it needs to be spent by July 1, 1999. Need to know minimum criteria for the two Winnebago sites ASAP. Tom Bremer diagramed how the state areas would be connected to the UND SiteSearch. Discussion on customizing the SiteSearch as Minnesota has (by region) and costs. A committee was formed for directions on the SiteSearch. Tom Jones, Jerry Kaup, Mike Jaugstetter and Todd Bodvig volunteered to be on the committee.

Gates Initiative update – handout. Jaugstetter reported the program has changed. We are in the third round now and will find out by Aug. 1 who is eligible and what they get. Discussion followed on poverty levels and how Gates is deciding these grants.

Handout on LV2004 grant proposals and requests. Cindy Larson will do a report on how original \$70K was spent and it will be attached to minutes when they go out. Grant period ends Sept. 30, 1999. Phase 2 of LV2004 then begins. \$125K plus \$125K available for next biennium for LV200 (state funds).

It was decided to put Council minutes on the NDSL web site. Approved minutes of January meeting and a draft the latest minutes to go on site. Also a list of the Council members for web page.

Grant Review:

Council recommendations:

Adams County Library, Hettinger: Requested 13,100. Recommended: 0

Ariel Network: Requested 20,748. Phyllis Bratton and Barbara Knight refrained from the vote.  
Recommended: \$10,000

Chester Fritz Library, UND Grand Forks: Requested 6,040. Recommended: \$3,000

Griggs County Library, Cooperstown: Requested 653. Recommended: 0

Harley French Library, UND Medical Grand Forks: Requested 6,254. Recommended: 0. Barbara Knight refrained from voting.

Hatton Public School Library: Requested 9,450. Recommended: 0

Leach Public Library, Wahpeton: Requested 46,926. Recommended: \$28,000.

Maddock City Library: Requested 11,900. Recommended: 0

McLean Mercer Regional Library, Riverdale: Requested 72,674. Recommended: \$17,000.

ND School for the Deaf, Devils Lake: Requested 13,280. Recommended: \$10,186.

ND School Library Media Specialists, Bismarck: Requested 6,000. Recommended: \$2,000.

ND Youth Correctional Center, Mandan: Requested 8,509. Recommended: \$6,600.

North Central Library Authority, Minot: Requested 47,198. Recommended: \$16,000.

Project Advancing Literacy: Ineligible

Stutsman County Public Library, Jamestown: Requested 37,074. Recommended: 0

Trinity Bible College Library, Ellendale: Requested 31,570. Recommended: 0

Trinity High School Library, Dickinson: Requested 17,138. Recommended: \$9,000

Washburn Public Library: Requested 3,800. Recommended: 0

Willow City Public School Library: Ineligible

Will reconvene Friday at 10:00 a.m. after the forum  
Meeting adjourned 4:51 p.m.

Friday, May 7, 1999  
10:00 a.m.  
Project Room, Heritage Center  
Council reconvened

Council members in attendance: Dennis Page, Mike Jaugstetter, La Dean Moen, Celeste Ertelt, Tom Bremer, Phyllis Bratton, Barbara Knight, Jerry Kaup

Others in attendance: Cindy Larson, Doris Ott, Paula Binek, Jan Hendrickson, Hazen, Roberta Steckler, Riverdale, Michele Gehring, Garrison, Colleen Wiest, Beulah

Continued with grant review. Award recommendations finalized.

Motion: Stutsman County is back up for funds, by Phyllis Bratton , seconded by Tom Bremer.  
Unanimously passed.

Discussion regarding possible future grants and process.

Motion to approve grant figures as listed, by Celeste Ertelt, second by Barbara Knight. (Noted Jerry Kaup declined vote on North Central Area. Note –Barb Knight and Phyllis Bratton and Celest Ertlet declined votes.) Motion Unanimously carried.

Next meeting: Public forum to be scheduled at NDLA and Council meeting on September 22, 1999.  
November meeting will be set for next grant review.

Libraries & Council will be represented at NDEA. Moen requested grant sheet and LV2004 copies to for NDEA.

Mike gathered Councils ratings packets for file.  
Comments: good to have visitors to the Council meetings.

LaDean motioned to adjourn, Celest 2<sup>nd</sup> , motion unanimously passed .  
Meeting adjourned: 11:30 a.m.